



**MINUTES**  
**DASB SENATE MEETING**  
**Wednesday, June 29<sup>th</sup>, 2011**  
**3:30 pm**  
**Conference Room A**

**Call to Order**

Shaila Ramos called the meeting to order at 3:31pm.

**Roll Call**

	<b>Present</b>	<b>Absent</b>	<b>Late</b>	<b>Left Early</b>	<b>Excused</b>
Saurav Agrawal	X				
Cristian Omar Aguilar	X				
Mustafa Arshad			X3:57pm		
Adrian Asbun	X				
Zara Aslam	X				
Monica Carrillo			X3:47pm		
Carolyn Chen		X			
Victor Chien	X				
Nelson Chuang	X				
Susan Chuang	X				
Amira Farah	X				
Anastasia Inez			X5:07pm		
Sana Kathuria	X				
Ernest L.W. Linous			X3:35pm		
Shahar Marom		X			
Orit Mohamed	X				
Vivian Nguyen	X				
Kenneth Perng	X				
Shaila Ramos	X				
Arvind Ravichandran			X3:47pm		
Nevin Sarina	X				
Meera Suresh	X				
Leela Tanikella	X				
Jaimie Trinh		X			
William Utomo	X				
Chen Xu		X			X
Patrick Yip	X				
Christine Yu	X			X5:23pm	
Pablo Zamorano	X				

Guests: Marisa Spatafore, Ramsey Ghamrawi, Nahui Quetzalcoatl, Ze-Kun Li

## **Approval of Minutes**

Wednesday, June 8<sup>th</sup>, 2011

Saurav Agrawal moved to approve the minutes.

Patrick Yip seconded the motion.

No objections.

The motion to approve the minutes passed by consensus.

## **Public Announcements**

*Please note: Members of the public are limited to two minutes. The Senate cannot take action or respond to items during public announcements.*

- Nahui Quetzalcoatl proposed an event on July 19<sup>th</sup> from 4 to 6:30pm. There would be 10 minutes presentations from D.A.R.E., S.A.F.E., and the Environmental Sustainability Committee to educate De Anza's students about the projects they are doing. In between there would be gaps for the students to talk about what they heard, and from 6 to 6:30pm there would be dancers and performances to get more students to come out. He asked interested Senators to come talk to him.
- LaDonna Yumori-Kaku announced that the new student orientation is happening during summer, and that she needs everyone to sign up to help.

## **Senate Announcements**

- Sana Kathuria announced that she is taking a Leave of Absence, but since she did not turn in her form on time, her request will be on next week's agenda. She will not be there, but if there are any questions about her leave people should ask her.
- Patrick Yip asked when the committee meeting times will be updated on the website.
- John Cognetta reminded the committee chairs to fill out their room request forms to track the committee meeting times. This should be done ahead of time, because it takes time to be processed.

## **Internal Reports**

- Vivian Nguyen from the Marketing Committee reported that they had their first meeting on Tuesday at 11:30am. They went over the Marketing Codes, which have to be approved by the administration Committee. They have not yet decided on a Vice Chair, and if there are any inputs on the design of the new DASB shirts or the brochures people should let the committee know soon, because everything should be designed within 2 weeks.
- Amira Farah from the Diversity and Events Committee reported that they changed their meeting time, and that the Vice Chair Cristian Aguilar will be acting as Chair while she is on her Leave of Absence. Also, the committee wants to have a lot of events.
- Kenneth Perng from the Administration Committee reported that they had a meeting yesterday and that their next meeting will be in 2 weeks. They went over the Administration Codes to make everyone familiar with their responsibilities, and talked about their goals and objectives. The list is still open, so he asked everyone to give their

input, concerns, and ideas. They also want to work on establishing the Judicial Board, having a New Senate Orientation, including a tour of the campus in summer, the Bylaws, and the Committee Codes.

- Pablo Zamorano from the Finance Committee reported that they had their first meeting on Monday at 3:30pm in the Santa Cruz room. There are not many meetings scheduled, the new Vice Chair is William Utomo, and they discussed the CCP Council, because there had been misunderstandings regarding their budget. Their goals for the Finance Committee for next year are working on scholarships, the budget, and other tasks.
- Victor Chien from the Environmental Sustainability Committee announced that they did not yet meet, but tomorrow at 1pm in the Sunken Gardens, they will be discussing the eco-pass, marketing for the Fall quarter, and the bike program.
- Saurav Agrawal from the Student Rights and Services Committee reported that their first meeting will be next week, and that they finished scholarships, which now will be shifted over to the Finance Committee. They distributed all 30 scholarships, and they will be working on other projects such as changing the school's mascot, and working with the Administration Committee and the Health Office on the Smoking Policy on campus. Meera Suresh added that Campus Cupboard might be continued in summer, if they have enough applicants and overcome some obstacles with the contractors.

### **External Reports**

- Orit Mohamed from the Academic Senate reported that the district has a deficit of \$23 million, and that De Anza College carries half of it. They said that the budget cuts are a crisis, not an emergency; so all programs can be continued next year. There will be solar panels installed on parking lots A and B to free up more parking spaces, and the college is trying to maintain the part time faculty. Also, they came up with a strategy to maintain popular classes: colleges can hold popular classes on the weekends, but only for the full price, since there is no financial aid possible. This would be a way to go around the cuts, but it also could decrease the number of sections that people go to during the week.
- Saurav Agrawal from the College Council reported that they talked about the self-study accreditation and approved it. They also talked about AB540 students, changing the school's mascot, and the pros and cons of holding classes on the weekends for the full price.
- Nevin Sarina reported that the College Planning Committee will not have another meeting until the end of July, and that they also talked about the self-study accreditation.

### **Consent Calendar**

1. Approval of Pablo Zamorano's Leave of Absence from July 5<sup>th</sup>, 2011, to September 5<sup>th</sup>, 2011.
2. Approval of Amira Farah's Leave of Absence from July 5<sup>th</sup>, 2011, to August 19<sup>th</sup>, 2011.
3. Approval of Carolyn Chen's Leave of Absence from June 27<sup>th</sup>, 2011, to August 4<sup>th</sup>, 2011.
4. Approval of Sana Kathuria's Leave of Absence from July 6<sup>th</sup> to August 20<sup>th</sup>, 2011.
5. Approval of Chen Xu's Leave of Absence from July 14<sup>th</sup>, 2011, to August 30<sup>th</sup>, 2011.
6. Approval of Zara Aslam for the Environmental Sustainability Committee.
7. Removal of Nelson Chuang from the Finance Committee.
8. Approval of Nelson Chuang for the Diversity and Events Committee.

Amira Farah moved to amend the end date of her Leave of Absence to be September 15<sup>th</sup>.

Vivian Nguyen seconded the motion.

No objections.

The motion to amend the end date of Amira Farah's Leave of Absence to be September 15<sup>th</sup> passed by consensus.

Pablo Zamorano moved to amend the end date of his Leave of Absence to be September 15<sup>th</sup>.

Orit Mohamed seconded the motion.

No objections.

The motion to amend the end date of Pablo Zamorano's Leave of Absence to be September 15<sup>th</sup> passed by consensus.

Amira Farah moved to approve the Consent Calendar.

Patrick Yip seconded the motion.

Objections.

Discussion occurred.

Shaila declared a Gordian knot.

The motion to approve the Consent Calendar passed with 19 yes votes and 0 no votes.

## **Business**

### 9. INFORMATION/DISCUSSION

Title: De Anza College Draft Self-Study Report in Support of Reaffirmation of Accreditation

*This item is to present the college's draft self-study report to be submitted to the Accreditation Commission of Community and Junior Colleges (ACCJC) prior to the Evaluation team visit in October and reaffirmation of Accreditation.*

Time Limit: 15 minutes

Presenter: Marisa Spatafore

Marisa Spatafore presented the item.

Vivian Nguyen moved to extend time by 10 minutes.

Leela Tanikella seconded the motion.

No objections.

The motion to extend time passed by consensus.

Presentation continued.

### 10. INFORMATION/DISCUSSION

Title: De Anza College Code of Conduct and DASB Code of Conduct

*This item is to inform the DASB Senate about the expectations that the college has for them as students and leaders.*

Time Limit: 15 minutes  
Presenter: Michele LeBleu-Burns

Michele LeBleu-Burns presented the item.

11. INFORMATION/DISCUSSION/ACTION

Title: Office Use Policy Presentation  
*This item is to present the DASB Office Use Policy.*  
Time Limit: 30 minutes  
Presenter: Kenneth Perng

Kenneth Perng presented the item.

Zara Aslam moved to extend time by 5 minutes.  
Cristian Aguilar seconded the motion.  
No objections.  
The motion to extend time passed by consensus.

Presentation continued.

12. INFORMATION/DISCUSSION/ACTION

Title: Summer Retreat  
*This item is to provide information on the upcoming summer retreat and to form a retreat committee, if mandated necessary by the DASB Senate.*  
Time Limit: 10 minutes  
Presenter: Zara Aslam

Zara Aslam presented the item.

Vivian Nguyen moved to create the Retreat Committee.  
Nelson Chuang seconded the motion.  
No objections  
The motion to create the Retreat Committee passed by consensus.

Victor Chien, Monica Carrillo, Adrian Asbun, and Nahui Quetzalcoatl were appointed for the Retreat Committee.

Sana Kathuria moved to approve the Retreat Committee.  
Cristian Aguilar seconded the motion.  
No objections.  
The motion to approve the Retreat Committee passed by consensus.

13. INFORMATION/DISCUSSION/ACTION

Title: Shared Governance Committee Members Confirmation  
*This item is to confirm Shared Governance Committee assignments and make changes if necessary.*

Time Limit: 20 minutes  
Presenter: Shaila Ramos

Shaila Ramos presented the item.

Amira Farah moved to approve the Shared Governance Committee assignments.

Ernest Linous seconded the motion.

No objections.

The motion to approve the Shared Governance Committee assignments passed by consensus.

### **Public Announcements**

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- John Cognetta asked when the next Senate Meeting will be.
- Samantha Segovia introduced herself.
- Sara Nierle officially said goodbye.

### **Senate Announcements**

- LaDonna Yumori-Kaku asked everyone to sign up for the New Student Orientation.
- Shaila Ramos announced that the first I.M.A.S.S. meeting will be tomorrow in the Seminar Rooms by the old Printing Center at 3pm. She also asked if anyone would like to work on the H.E.F.A.S. project.
- Pablo Zamorano announced that there are still some bus tokens left, and asked what to do with them.
- Arvind Ravichandran announced that there will be a Senate Meeting next week, because the Senate has to identify its goals and objectives for the next year. He asked everyone to make the meeting on time.
- Saurav Agrawal wanted to clarify about Office Policy that Kenneth Perng's presentation was not to attack people.
- LaDonna Yumori-Kaku thanked to Saurav Agrawal, Arvind Ravichandran, Leela Tanikella, Christine Yu, Victor Chien, Cristian Aguilar, Sara Nierle, Anastasia Inez, and William Utomo for helping out with classroom presentations for the New Student Orientation.

### **Introduction and Approval of Prospective Senators**

Nahui Quetzalcoatl – 2<sup>nd</sup> meeting

### **Adjournment**

Saurav Agrawal adjourned the meeting at 5:40pm.