



DASB SENATE MEETING MINUTES

Wednesday, May 29th, 2019

4:00 pm

Student Council Chambers

Chair: Lawrence Su

Contact: sulawrence101@gmail.com

Call to Order

Lawrence called the meeting to order at 4:05 pm.

Roll Call

Attendance 2019-05-29			Yes: 13	No: 0	Abs: 0
1	N/A	2	Alex	3	Allison
4	Amine	5	Angel	6	Andre
7	Arina	8	Beatrix	9	Bhuvi
10	Brandi	11	Carolyn	12	Chris
13	Devansh	14	Felicia	15	Honhi
16	Ian	17	Jeff	18	Jeffrey
19	Josephine	20	Lawrence	21	N/A
22	N/A	23	Linh	24	Louise
25	Michelle	26	Raynard	27	Salih
28	Shelly	29	Steffani	30	Steven
31	Sulton	32	Takuto	33	Winston
34		35			

Late: Takuto (4:55), Chris (5:09)

Excused: Brandi

Absent: Ian

Approval of Minutes

- May 15th, 2019
- **Bhuvi moved to approve the minutes from May 15th, 2019**
 - **Seconded by Shelly**
 - **No objections**
- **Motion passes on consensus.**
- **Senators present: Lawrence S, Shelly M, Jeffrey C, Arina S, Michelle H, Amine E, Andre L, Jeff L, Sulton M, Bhuvi N, Allison S, Louise T, Linh T.**

Public Comments

Please note: This segment of the meeting is reserved for persons desiring to address the DASB Senate on any matter of concern that is not stated on the agenda. A time limit of two (2) minutes per speaker and five (5) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The DASB Senate may briefly respond to statements made or questions posed. (California Government Code §54954.3).

- Lisa asked the senators to submit any reimbursement requests since the year end close is getting closer.

Advisor Announcements

Please note: Advisor is limited to two minutes. The Senate cannot take action or respond to items during Advisor Announcements.

- Hyon Chu asked the senators to RSVP to the Student Leadership Recognition award.

Senate Announcements

Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.

- Louise informed Bike Day will be next week. Environmental Sustainability need volunteers and asked the senators to sign up.
- Bhuvi announced her pregnancy and informed she will be on maternity leave next quarter. She will be back for winter quarter.

Student Trustee Announcements

Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.

- Genevieve informed the next Board of Trustee meeting is June 10. The discussion regarding the Flint Center will continue. She informed the updated Best Practices in Shared Governance has received more endorsements.

Shared Governance Reports

- Jeff and Bhuvi informed Academic Senate approved adding information about DASB in the curriculum.
- Andre, Genevieve and Shelly attended the CSEM meeting where early class cancellation was discussed. The committee also discussed rules regarding maximum amount for prices in events.

Inter Club Council Reports

- Amy informed ICC has elected their new vice chairs.

Internal Committee Reports

- Arina informed Marketing discussed the promotion of the talent show. The committee also discussed long-term sponsorship and agreed it will be something the next terms senate can work on.
- Michelle informed Legislative Affairs finalized the DASB Brown Act Guide.
- Jeffrey informed the Resource Fair has been moved to June 12th.

Consent Calendar

1. Remove Shelly Michael from Marketing Committee.
 2. Add Senky Chan to Environmental Sustainability Committee as an Intern.
 3. Add Xuanyu Duan to Environmental Sustainability Committee as an Intern.
 4. Add Jenny Lee to Environmental Sustainability Committee as an Intern.
 5. Add Iris Yuen to Environmental Sustainability Committee as an Intern.
 6. Add Tess Moharram to Finance Committee as an Intern.
 7. Add Tess Moharram to Environmental Sustainability Committee as an Intern.
 8. Add Yoin Wai Tse to Environmental Sustainability Committee as an Intern.
- **Jeffrey moved to approve the Consent Calendar**
 - **Seconded by Sulton**
 - **No objections**
 - **Motion passes on consensus.**
 - ***Senators present: Lawrence S, Shelly M, Jeffrey C, Arina S, Michelle H, Amine E, Andre L, Jeff L, Sulton M, Bhuvi N, Allison S, Louise T, Linh T.***

Business Items

9. INFORMATION/DISCUSSION/ACTION

Title: Athletics Budget Transfer Request

This item is to discuss and approve a budget transfer of \$8,108.30 from various Athletics accounts to Athletics Fees and Officials account 41-57202.

Presenter: Kulwant Singh

Time: 10 minutes

- Kulwant presented and explained why he is asking for a budget transfer
- **Michelle moved to approve a budget transfer of \$8,108.30 from various Athletics accounts to Athletics Fees and Officials account 41-57202.**
 - **Seconded by Jeffrey**
 - **No objections**
- **Motion passes on consensus.**
- ***Senators present: Lawrence S, Shelly M, Jeffrey C, Arina S, Michelle H, Amine E, Andre L, Jeff L, Sulton M, Bhuvi N, Allison S, Louise T, Linh T.***

10. INFORMATION/DISCUSSION/ACTION

Title: ICC Budget Transfer Request

This item is to discuss and approve a budget transfer of \$500 from ICC #41-53100-4010 to account #41-54720 ICC New Club Allocations.

Presenter: Romina Iranmanesh

Time: 10 minutes

- Amy presented on behalf of Romina, she explained ICC have approved five new clubs which is why they are asking for a budget transfer.
- **Shelly moved to approve a budget transfer of \$500 from ICC #41-53100-4010 to account #41-54720 ICC New Club Allocations.**
 - **Seconded by Louise**
 - **No objections**
- **Motion passes on consensus.**
- ***Senators present: Lawrence S, Shelly M, Jeffrey C, Arina S, Michelle H, Amine E, Andre L, Jeff L, Sulton M, Bhuvi N, Allison S, Louise T, Linh T.***

11. INFORMATION/DISCUSSION/ACTION

Title: Request for Consent to Share Senators Email with La Voz News

This item is to request consent from DASB Senators to share their emails with La Voz News editors in order to maintain communication between the two staffs.

Presenter: Julia Kolman

Time: 5 minutes

- Julia presented, she is asking for consent from the senators to share their email addresses with La Voz News.
 - Discussion occurred. Julia informed she is hoping the reporters will be able to do follow ups with the senators and also communicate with them if the writers have any questions.

12. INFORMATION/DISCUSSION/ACTION

Title: Flint Center Facility Resolution

This item is to endorse the Flint Center Facility Resolution.

Presenter: Lawrence Su

Time: 25 minutes

- Lawrence presented the Flint Center Facility Resolution.
 - Discussion occurred. Lawrence informed this resolution will be presented at the Board of Trustee meeting.
- **Shelly moved to endorse the Flint Center Facility Resolution.**
 - **Seconded by Louise**
 - **No objections**
- **Motion passes on consensus.**
- **Senators present: Lawrence S, Shelly M, Jeffrey C, Arina S, Michelle H, Amine E, Andre L, Jeff L, Sulton M, Bhuvi N, Allison S, Louise T, Linh T.**

13. INFORMATION/DISCUSSION/ACTION

Title: 9+1 Rights

This item is to adopt the DASB 9+1 Rights Document.

Presenter: Michelle Hua

Time: 25 minutes

- Michelle presented the DASB 9 + 1 Rights.
- **Jeffrey moved to adopt the DASB 9+1 Rights Document.**
 - **Seconded by Allison**
 - **No objections**
- **Motion passes on consensus.**
- **Senators present: Lawrence S, Shelly M, Jeffrey C, Arina S, Michelle H, Amine E, Andre L, Jeff L, Sulton M, Bhuvi N, Allison S, Louise T, Linh T.**

14. INFORMATION/DISCUSSION/ACTION

Title: Bylaw Change – Article VII First Read

This item is to review proposed changes to Senate bylaw Article VII: Shared Governance Committees.

Presenter: Genevieve Kolar, Shelly Michael

Time: 15 minutes

- Genevieve and Shelly presented. They want to discuss the possibility of filling up vacant seats in Shared Governance with non-senators, considering all senators already have one shared governance committee assigned to them.
 - No action

15. INFORMATION/DISCUSSION/ACTION

Title: Shared Governance Written Reports

This item is to consider implementing written reports for Shared Governance.

Presenter: Genevieve Kolar, Shelly Michael

Time: 20 minutes

- Shelly and Genevieve presented. They did a check in with the senators and their assigned Shared Governance Committees. Shelly asked those who were no longer part of a committee to talk to her so she can assign them new committees.
 - Genevieve and Shelly informed about the new DASB business report card for Shared Governance.
 - No action

16. DISCUSSION/ACTION

Title: Recommended Revision to Governance Handbook

This item is to approve recommended update to the De Anza College Governance Handbook section describing De Anza Associated Body Senate.

Presenter: Genevieve Kolar

Time: 10 minutes

- Genevieve presented the recommended update the De Anza College Governance Handbook.
 - Discussion occurred, and minor changes were made to the handbook.
- **Jeffrey moved to approve the De Anza College Governance Handbook as amended.**
 - **Seconded by Allison**
 - **No objections**
- **Motion passes on consensus.**
- ***Senators present: Lawrence S, Shelly M, Jeffrey C, Arina S, Chris L, Takuto U, Michelle H, Amine E, Andre L, Jeff L, Sulton M, Bhuvi N, Allison S, Louise T, Linh T.***

17. INFORMATION/DISCUSSION/ACTION

Title: Marketing and Communications Committee Update

This item is to give DASB Senate an update of the reforms on Marketing and Communications Committee.

Presenter: Arina Sze

Time: 20 minutes

- Arina and Bhuvi presented the updates and changes made in the reforms on Marketing and Communications Committee.

18. INFORMATION/DISCUSSION/ACTION

Title: Office Use Policy

This item is to update the Office Use Policy for the DASB office.

Presenter: Takuto Ueda, Jeffrey Chang

Time: 25 minutes

- Takuto and Jeffrey presented the updated version of the Office Use Policy for the DASB office.
 - Discussion occurred. The senate discussed the section regarding violations.
- **Jeffrey moved to approve the updated Office Use Policy.**
 - **Seconded by Allison**
 - **No objections**
- **Motion passes on consensus.**
- ***Senators present: Lawrence S, Shelly M, Jeffrey C, Arina S, Chris L, Takuto U, Michelle H, Amine E, Andre L, Jeff L, Sulton M, Bhuvi N, Allison S, Louise T, Linh T***

19. INFORMATION/DISCUSSION/ACTION

Title: Supplemental Documents to Agendas

This item is to provide links to supplemental documents to DASB Senate agendas on the DASB Senate webpage.

Presenter: Lawrence Su

Time: 25 minutes

- Lawrence presented the idea behind the agenda item.
 - Dennis suggested to change the layout on the DASB website to make it look like ICC agendas and minutes. He will start using this format with the 2019-2020 Senate documents.
 - No action taken

20. DISCUSSION/ACTION

Title: Student Rights and Services Code Changes

This item is to discuss and vote on changes made to the DASB Student Rights and Services Code.

Presenter: Jeffrey Chang

Time: 15 minutes

- **Takuto moved to approve the Student Rights and Services Code changes.**
 - **Seconded by Michelle**
 - **No objections**
- **Motion passes on consensus.**
- ***Senators present: Lawrence S, Shelly M, Jeffrey C, Arina S, Chris L, Takuto U, Michelle H, Amine E, Andre L, Jeff L, Sulton M, Bhuvi N, Allison S, Louise T, Linh T.***

Introduction and Approval of Prospective Senators

Public Comments

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No Public Comments

Senate Announcements

Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.

- Takuto reminded the senate about Bike Day next Wednesday.
- Lawrence informed the DASB Flea Market is this upcoming Saturday.

Student Trustee Announcements

Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.

- Genevieve reminded the senators about the June 10th Board of Trustee meeting.

Adjournment

Lawrence adjourned the meeting at 5:55 pm.

Upcoming Events

Senators present:
Anusha Kondiparti