



DASB EXECUTIVE ADVISORY COMMITTEE  
MEETING MINUTES

Wednesday, January 20, 2021

6:00 pm

(or shortly after the 4:00 pm DASB Senate meeting ends)

Remotely Via Zoom

**Chair:** Katelyn Pan

**Contact:** [dasbpresident@fhda.edu](mailto:dasbpresident@fhda.edu)

Dennis Shannakian is inviting you to a scheduled Zoom meeting.

Phone one-tap: US: [+14086380968](tel:+14086380968), [+16699006833](tel:+16699006833), [+12532158782](tel:+12532158782) or [+13462487799](tel:+13462487799) or +1

Meeting URL: [https://fhda-](https://fhda.edu.zoom.us/j/91702224758?pwd=aVhyMmlsdEJBN0w4WVduZnFZdnNRUT09&from=addon)

[edu.zoom.us/j/91702224758?pwd=aVhyMmlsdEJBN0w4WVduZnFZdnNRUT09&from=addon](https://fhda.edu.zoom.us/j/91702224758?pwd=aVhyMmlsdEJBN0w4WVduZnFZdnNRUT09&from=addon)

Meeting ID: 917 0222 4758

Passcode: 103731

### **Join by Telephone**

For higher quality, dial a number based on your current location.

Dial:

US: +1 408 638 0968 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1  
312 626 6799 or +1 646 876 9923 or +1 301 715 8592

Meeting ID: 917 0222 4758

### International numbers

### Call to Order

### Roll Call

Michael absent.

### Approval of Minutes

- Wednesday, November 4, 2020
- Moved by Iris, Seconded by Ananya

### Public Comments

*Please note: This segment of the meeting is reserved for persons desiring to address the DASB Senate on any matter of concern that is not stated on the agenda. A time limit of two (2) minutes per speaker and five (5) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The DASB Senate may briefly respond to statements made or questions posed. (California Government Code §54954.3).*

### No public comments

## Business Items

### 1. DISCUSSION

Title: Debrief Senate vote on committees structure and function

*This item is to discuss the outcome of the votes regarding committee makeup and responsibilities after the 1/20/21 Senate meeting.*

Time: 15 min

Presenter: All

- Hyon-Chu is impressed with how smooth the discussion and changes were
- Discussion on who would create the committee code for the Equity committee
  - Case by case, Iris and Kimberly can start the changes
  - Plan suggested: Iris and Kim can gather duties/responsibilities from SRS and D&E that would be Equity Committee's new responsibilities, go through committees for any suggestions, present to Execs, then all of DASB to ask for suggestions and possible changes
  - Ananya mentioned perhaps having other senators involved
  - Hyon-Chu mentioned possibly asking other ASG's
  - Dennis will share out the editable codes
  - In chat from Dennis: 1) SRS +SF = Student Aervices and Feedback (SSF), 2) D&E =Equity and Diversity; Programs and Events, 3) DASG = De Anza Student Government

### 2. DISCUSSION

Title: Increasing participation on DASB

*This item is to discuss how we can encourage senators to participate in discussions and share thoughts as well as accountability on and outside of committees (office hours, etc.).*

Time: 10 min

Presenter: All

- Attendance and retainment of senators discussed
- Iris mentioned calling out specific senators being helpful
- Kaitlyn mentioned issues with intern retainment
- Kimberly discussed increasing Participation
- Asking senators to have their cameras on, if possible
  - Of course, while being understanding of technological problems and lack of access

### 3. DISCUSSION

Title: DASB field hours

*This item is to discuss how we will implement tracking an accumulation of field hours for Senators.*

Time: 15 min

Presenter: All

- Discussion about adding field hours for marketing the elections (classroom presentations, social media, etc.), and for the SRS Resource Fair, and any other events through committees
- Mention of
- Yuetong brought up how we're keeping track → question for Michael (Maya did it through separate communication via email
  - Ananya brought up every senator creating their own timesheet and giving access to Michael
- What counts as field hours? Clarify with Michael

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- Iris asked where to find the finalized version of office hours
  - Dennis was not sent anything to update the website with
  - Michael's responsibility
- Discussion about choosing A&P delegates
  - Through official vote
  - And issues DASB wants to bring → communicate with Ananya
- SG Interns - proper process !! Bring up in Elections with Michael
- Katelyn mentioned having DASB thank the Foundation for money for scholarships
- Katelyn → send agenda items in by Friday 10AM
- Grace → during budget deliberations starting in Feb, it'd be ideal to have no other items

### Adjournment

7:08 PM