



DASG FINANCE MINUTES

Monday, October 3, 2022

4:00 PM

Student Council Chambers

Lower Level of the Hinson Campus Center

And Online Via Zoom

Chair: Tj Chang

Contact: dasgfinance@fhda.edu

Dennis Shannakian is inviting you to a scheduled Zoom meeting.

Topic: DASG Finance Committee Meetings – Fall 2022

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://fhda-edu.zoom.us/j/84680060971?pwd=SE5ETVNEK09wSWpLNkxLd3VBNnE5dz09>

Meeting ID: 846 8006 0971

Passcode: 652842

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Find your local number: <https://fhda-edu.zoom.us/u/kdcym7MwkO>

Call to Order

⇒ Tj C calls this meeting to order at 4:10 PM.

Roll Call

| Name | Present | Absent | Excused | Late | Left Early |
|--------------|---------|--------|---------|---------|------------|
| Tj C. | X | | | | |
| Isaac L. | X | | | | |
| Eren S. | X | | | | |
| Aryayeshu S. | X | | | | |
| Amy H. | X | | | | |
| Jenny T. | | | X | | |
| Nael S. | | | | 4:16 PM | |

Approval of Minutes

- ⇒ Amy H: I move to approve the minutes from June 6th, 2022
- ⇒ Isaac L: I second.
- ⇒ No objections.

Public Comments

Please Note: This segment of the meeting is reserved for members of the public to address the DASG Senate on any matter of concern that is within the legislative jurisdiction of the Board. A time limit of two (2) minutes per speaker shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The DASG Senate may briefly respond to statements made or questions posed. (California Government Code §54954.3).

- ⇒ Tj C: Welcome everyone to the finance committee and hope you enjoy. I wish that we all work well and thank you for attending this meeting.

Business Items

1. INFORMATION/DISCUSSION

Title: 2023-2024 Budget Application Questions

Description: This item is to allow for members of the De Anza community to ask questions about the 2023-2024 DASG Budget applications which became available Monday, October 3, 2022 online at <https://www.deanza.edu/dasg/budget/> (applications are due by 4:00 pm Monday, November 7, 2022).

Presenter: Tj Chang

Time: 15 minutes

⇒ Tj C: No budgeters in meeting, can move on to next item.

2. DISCUSSION/ACTION

Title: Team Bonding Activity

Description: This item is to strengthen the team dynamics of the 2022-2023 DASG Finance Committee. Team bonding activities include ice breakers, as well as getting to know Members' work styles and goals.

Presenter: Tj Chang

Time: 15 minutes

- ⇒ Tj C: I would like everyone in this committee to talk about yourself: name, major, & hidden interest or talent so we can all get to know each other more. My name's Tj Chang and I am from Taiwan and I'm the Chair of Finance. I like to play basketball. I'm a really dynamic person, but actually I am kind of nerdy and I sometimes like to watch historical books.
- ⇒ Isaac L: Hi everyone my name is Isaac Lim I am a 2nd year international student from Indonesia and I'm a data science major. I enjoy listening to music & finding hidden meanings to life.
- ⇒ Eren S: Hello my name is Eren. I'm a 2nd year De Anza student and am also an international student.
- ⇒ Mishal R: Hi I'm the DASG Secretary. I'm a 2nd year biology student and I really like to play golf and podcast.
- ⇒ Amy H: Hi everybody my name is Amy I am your DASG president. I'm doing a quad major in business administration, economics, marketing, and management. In my spare time I like roller skating around.
- ⇒ Andrew N: Hello my name is Andrew. I'm a 1st year studying finance and I also like to play basketball. I look forward to meeting everyone.
- ⇒ Lesley P: Hi my name is Lesley. I'm a 1st year majoring in marketing. My favorite thing to do in my free time is hangout with my friends and play volleyball.
- ⇒ Alex C: Hi my name is Alex and my major is computer science. I also like to play basketball in my free time. I am a prospective intern.
- ⇒ Jonathan N: Hi everyone my name is Jonathan and I'm a 1st year business econ student. A fun fact about me is that I know how to play the piano.
- ⇒ Nael S: Hi everyone my name is Nael. I am one of the senators for the 2022-2023 DASG. I am a 2nd year student majoring in computer science and I play basketball in my free time.
- ⇒ Aryayeshu S: Hi everyone my name is Aryayeshu. I am a 2nd year international student at De Anza. I am also a senator and in my free time I like to read.
- ⇒ Dennis S: Hello I'm Dennis I work in the Office of College Life. I'm an operations specialist and student activities coordinator. I have been there for over 20 years and I am one of the advisors for the DASG finance committee and the DASG senate and a few other committees. I'm looking forward to working with all of you today and the rest of the quarter or year. The other advisors are Hyon Chu Yi-Baker and Lisa Kirk who's the accountant from student accounts. Both are unable to make today due to illness.

3. INFORMATION/DISCUSSION

Title: DASG Finance Committee Goals and Expectations

Description: This item is to set the tone for DASG Finance in the 2022-2023 term.

Presenter: Tj Chang

Time: 10 minutes

- ⇒ Tj C: I want every senate or executive to say one goal for the year. I want to work on what last year's finance chair wanted to promote which was the DASG scholarship. We also still have a problem with student service fees that are decreasing and want more students evolved. We also have the main task for the finance committee which is budget deliberation. We will speak more about it when that time comes. Those are my goals for the committee.
- ⇒ Eren S: My first goal is to completely figure out what my role is in finance in regards to tasks. Secondly, help out students so that they know about their opportunities
- ⇒ Isaac L: Similar to what Eren said, I want to promote programs that improve student college life. Here to uphold the finance code and uphold equity and diversity as best as I can.
- ⇒ Amy H: First of all I want to stay on the timeline. On the website we have a timeline for when the budget form comes out and when we're supposed to do deliberations. I hope that we can all work together and pass through senate. I have connections with the college so I am looking forward to advocating for programs that need the money and support new programs. One of my main missions is to get any form of senator compensation.
- ⇒ Nael S: My expectation is to hopefully be responsible and write fair provisions. This is so that every student benefits.
- ⇒ Aryayeshu S: I want to advocate for program funding. There is no advocacy for some programs. The finance committee should make people feel heard and make it a more collaborative process.

4. INFORMATION/DISCUSSION

Title: Vice Chair Election

This item is to decide the vice chair of the 2022-2023 DASG Finance Committee.

Every senator has the right to nominate by themselves or be nominated. The Vice-Chair will be decided by voting.

Presenter: Tj Chang

Time: 20 minutes

- ⇒ Amy H: I would like to nominate Isaac Lim for vice chair.
- ⇒ Isaac L: I accept the nomination and thank you Amy for the nomination and everyone else on the committee.
- ⇒ Tj C: Isaac please make a statement on your candidacy.
- ⇒ Isaac Lim: I will uphold finance code to the best of his abilities. Always promote equity and diversity on campus. Uphold responsibilities to the student body and perform my roles in this position to the best of my ability.
- ⇒ Amy H: I move to elect Isaac Lim as the vice chair of finance.
- ⇒ Nael S: I second.
- ⇒ Tj C: Moved by Amy, seconded by Nael. Any objections?
- ⇒ Tj C: No objections

5. INFORMATION/DISCUSSION

Title: Finance and Budget Information Session

Description: This item is to familiarize Finance Senators on the DASG Budget. Topics include Budget Definitions and Process, Funds 41 and 46, and Special Allocations Process.

Presenter: Lisa Kirk

Time: 20 minutes

⇒ Dennis S: Presented DASG Budget Overview slide deck.

6. INFORMATION/DISCUSSION/ACTION

Title: 2023-2024 DASG Budget Guiding Principles

Finance and Budget Information Session

Description: This item is to review, update if necessary, and approve the DASG Budget Guiding Principles for 2023-2024.

Presenter: Tj Chang

Time: 15 minutes

- ⇒ Dennis S: Presented 2023-2024 DASG Budget Guiding Principles Draft. This will be approved within the finance committee and then in senate. We can bring it back next meeting to review before making a decision.
- ⇒ Aryayeshu S: Is there a priority between these goals?
- ⇒ Dennis S: There is no priority, but it can be decided within the committee to make them.
- ⇒ Aryayeshu S: Having some priorities would be helpful.
- ⇒ Dennis S: Many of these guidelines are general.
- ⇒ Amy H: This document is a baseline and the budget rubric should be used if the base guidelines are met.
- ⇒ Dennis S: I agree. We vote as opposed to having priorities and the rubric is for helping with objectivity because it contains more precise measurements.
- ⇒ Amy H: Can we look at the budget rubric sometime later in the quarter?
- ⇒ Dennis S: Yes, and that is something we should do in the next couple of meetings. It is also included to review in the application process. So yes we should discuss that as well, next week or the week later at the latest. Something that should be deliberated internally.
- ⇒ Amy H: How do budgeters find out that they can request funds from DASG?
- ⇒ Dennis S: Yes, we try to market it as much as possible via email lists. We ask administrators and deans to please share this with everyone in your areas it is also on the website. If we know about a new program or anything we add it to the mailing list as well.
- ⇒ Amy H: I move to approve the DASG Budget Guidelines Principles for year 2023-2024.
- ⇒ Nael S: I second.
- ⇒ No objections.

Burning Issues/Questions

Public Comments

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- ⇒ Tj C: Unfortunately I didn't clarify if finance meetings should be online, in person, or hybrid.

- ⇒ Dennis: We should have hybrid. Due to the brown act we have some extension until something more permanent.
- ⇒ Tj C: That's something that I want to talk about next week. Senators and executives please think about it for next week's meeting. Thank you for being here and I look forward to working with you.
- ⇒ Amy H: Hi interns, you all are probably a little confused with some of the business items. I'll add you to the discord so you can join the finance chat. We also have a facts sheet to clarify terms. Hope to see more of you in the coming meetings.

Introduction and Approval of Prospective Interns

- ⇒ Alex Chien: 1st meeting
- ⇒ Jonathan Nguyen: 1st meeting
- ⇒ Andrew Nguyen: 1st meeting
- ⇒ Lesley Pham: 1st meeting
- ⇒ Javier Gomez Tagle: 1st meeting
- ⇒ Izat Rasyad: 1st meeting

Adjournment

- ⇒ Tj C: I adjourn this meeting at 5:19 PM.

Upcoming Events