

DASB MARKETING & COMMUNICATIONS COMMITTEE

AGENDA | www.deanza.edu/dasb | <https://www.deanza.edu/dasb/committees/marketing/>

Recurring meeting every Monday | Jan 25th, 2020 | 11:00 AM

Zoom Meeting Link (no password): <https://fhda-edu.zoom.us/j/4998077765>

Chair of Committee: Kirana Rafli | Contact: kiranarafli13@gmail.com or dasbmarketing@fhda.edu

I. Call to Order

A. Roll call of Marketing & Communication Committee

Senators	Present	Absent	Late	Excused
Kirana Rafli (Committee Chair)				
Britney Tran (Senator)				
Sam Lai (Senator)				
Fatema Kazi (Senator)				
Interns	Present	Absent	Late	Excused
Sunnie Chen				
Taerim Kim				
Aki Baidya				
Claire Saul				
Wenyi Lin				
Kenny Luk				
Huy Bui				

Guests:

II. Approval of the Minutes

III. Public Announcements

IV. Committee Announcements

● V. Business Items

1. Check-ins: Discussion

Time: 5 minutes

Presenter: All

This item is to discuss how all Marketing committee members are doing and how they are holding up during these difficult times. This item is also to introduce any new interns or members.

2. Vice Chair Election: Action

Time: 5 minutes

Presenter: Kirana

This item is to elect Ho Sum Lai as the new Vice Chair of the Marketing and Communications Committee.

3. Marketing meeting time: Discussion

Time: 3 minutes

Presenter: Kirana

This item is to discuss pushing back marketing meeting time to around 10 or 10:30 am by filling out the when-2-meet.

4. Working Group for Canvas: Present/Discussion

Time: 15 minutes

Presenter: Sunnie Chen

This item is to discuss new progress Sunnie Chen has made and proposed on the Canvas Shell and to continue the group to later work with Dennis, Hyon Chu, and Maritza.

5. Working Group for Newsletter: Present/Discussion

Time: 15 minutes

Presenter: Kirana, Sam, Aki

This item is to discuss the new progress Newsletter group has made on the newsletter and solidify the writers and group for the newsletter.

6. Social Media Posts

Time: 10 minutes

Presenter: Kirana

This item is to discuss assigning interns to create posts to be distributed to DASB's social media platforms.

V. Public Announcements

VI. Adjournment