

Student Feedback Committee

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Students Feedback Committee | Committee Meeting Minutes | June 07, 2021 at 4:00 PM

Chair: Helya Bahari | Contact: dasbstudentfeedback@fhda.edu

NOTICE IS HEREBY GIVEN that the Student Feedback Committee will hold a **Student Feedback meeting** on **06/07/21 at 4:00 PM**. The Student Feedback Committee reserves the right to suspend the orders of the day if necessary to conduct business. All Student Feedback Committee meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodations should notify the De Anza Associated Student Government President, Katelyn Pan at DASBPresident@fhda.edu, no less than five working days prior to the meeting. In addition, please contact the Student Feedback Committee Chair for any agenda related questions at dasbstudentfeedback@fhda.com.

***Information about wheelchair accessibility was for when Student Feedback Committee meetings were in person. This spring, all meetings will be held online through Zoom.**

Join Zoom Meeting

<https://fhda-edu.zoom.us/j/94266169226?pwd=NjNFVG1ka1c2eVFTOEJwMDdNUntUT09>

Meeting ID: 942 6616 9226

Passcode: 331279

I. STANDING ITEMS

A. Call to Order

- a. Helya called this meeting to order at 4:02 PM
- b. Roll Call

Position	Name	Present	Absent	Late	Excused
Chair	Helya Bahari	X			
Co-Chair	Esha Dadbhawala	X			
Vice Chair	Luiza Eloy	X			

Student Grievance Director	Sunnie Chen	X			
Senator	Yuetong Zhang	X			
Senator	Matt Holt	X			
Senator	Kimberly Lam	X			

Guests: Helya (chairing today!!! <3)

II. BUSINESS ITEMS

A. Student Feedback Taskforce (Committee | 15 minutes)

Discussion/Action

This item is to discuss the progress of the Student Feedback Taskforce including ASFC contribution/participation, a set timeline with ASFC, A.S. office hours and other goals. Additionally, this item is to set goals for next year, specifically summer/fall quarter.

- Sunnie: met with AS; members wanted to know updates, where the taskforce is at, wanted to know directions and hear about foothill; mariam shared what she discussed with Foothill and the token idea ?
 - Mariam shared who would be ideal to sit/participate on this taskforce
 - Sunnie pasted the following in the SF group chat:
 - Potential people to bring in: Faculty Director of Equity; Student Learning Outcomes Faculty Coordinators; Academic Senate leaders; DASG and ASFC student leaders; Institutional Researchers (Mallory Newell and Elaine Kuo); Equity Action Council representative
 - Course SLO Assessment Tool – to help provide equity driven student assessments of SLOs. Administered through Canvas, similar to how the current J2 (Ellucian evaluation toolkit at FH) is administered; Faculty get the feedback. DASG and ASFC encourage faculty to share feedback on their website(?)
 - Sunnie shared that they gave the idea that students will be leading this.
 - Esha: Why did they discuss tech issues and programming? / Why did they give the impression they would take over?
 - AS thought that this could be something on the DASG website
- Helya: What would be the next steps for this?

- Sunnie: AS suggestions on what to change:
 - Benefit not improve
 - Remove the list and contact them
 - Get specific
- Helya: make it clear that the intent is not to be DASG focused rather a De Anza platform.
 - Esha: If this was something DASG would be responsible for, there was no need to contact AS or build the taskforce.
- Helya: Should we make a plan to present to them ?
 - Esha: how many students do we want? / write a timeline / spend the summer selecting people to join this taskforce and get started on Fall
 - Yuetong: agrees with the timeline
- Helya: When should we decide the details or students?
 - Luiza: there's no time to do this quarter but maybe summer (helya only) or fall (SF committee)
 - Helya: does not mind but would like to have everyone's input
- Esha: We can decide on the number of people on this taskforce now
 - Luiza suggested 2 DASG, 2 ASFC, 2 staff
 - Esha suggested 2 DASG, 2 ASFC, 2 de anza staff, 2 foothill staff
 - Matt suggested adding 3 or 4 students to the taskforce
- Yuetong moved to extend time by 10 minutes
 - Esha seconded
 - No objections

B. Student Services and Feedback Codes

(Committee | 15 mins)

Discussion/Action

This item is to go over the responsibilities for SSF relating to the codes.

- Kimberly: SRS covered the codes by combining the SRS and SF codes together to create SF codes
 - Luiza edited the document and DASG did the first reading last week
 - Second reading is this week.
- No suggestions or additions were made to the codes.

III. ENDING ITEMS

IV. COMMUNICATIONS FROM THE FLOOR

This time is reserved for any Committee Members to make announcements on items not on the agenda. A time limit of two (2) minutes per speaker shall be observed. No action will be taken and the total time limit for this item shall not be extended.

V. PUBLIC COMMENT

This segment of the meeting is reserved for persons desiring to address the DASG Student Feedback Committee on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The DASG Student Feedback Committee may briefly respond to statements made or questions posed. (California Government Code §54954.3)

- Esha: Appreciation time
 - She loves us.

VI. ADJOURNMENT

Helya adjourned this meeting at 4:26 PM.