

Student Services and Feedback Committee

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Student Services and Feedback Committee | Meeting Minutes | September 29, 2021 at 11:00 AM

Chair: Helya Bahari | Contact: helyabk@gmail.com, dasgssf@fhda.edu

NOTICE IS HEREBY GIVEN that the Student Services and Feedback Committee will hold a **Student Services and Feedback Committee meeting** on **09/29/21 at 11:00 AM**. The Student Services and Feedback Committee reserves the right to suspend the orders of the day if necessary to conduct business. All Student Services and Feedback Committee meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodations should notify the De Anza Associated Student Government President, Anahi Ruvalcaba at dasgpresident@fhda.edu, no less than five working days prior to the meeting. In addition, please contact the Student Services and Feedback Committee Chair for any agenda related questions at dasgssf@fhda.edu.

***Information about wheelchair accessibility was for when Student Feedback Committee meetings were in person. This Fall, all meetings will be held online through Zoom.**

Join Zoom Meeting

<https://fhda-edu.zoom.us/j/94295498379?pwd=ZkVJa2R3Tnd4bW9vSzF2QkVPMStPUT09>

Meeting ID: 942 9549 8379

Passcode: 805906

I. STANDING ITEMS

A. Call to Order

- a. called this meeting to order at 11:06 AM
- b. Roll Call

Position	Name	Present	Absent	Late	Excused
Chair	Helya Bahari	X			
Vice Chair					
Vice President	Sarah Morales	X			
Senator	Luiza Eloy			X	

Senator	Rose Chan	X			
Senator					
Senator					

Guests:

c. Approval of Minutes

i.

ii.

II. BUSINESS ITEMS

A. Check-in/Introduction

(Committee | 5 minutes) Discussion

This item is to check in with committee members in terms of wellbeing and schedule.



B. Goals, Plans, and Capacities

(Committee | 15 minutes) Discussion/Action

This item is to discuss and plan SSF's goals as a committee and what specific work relating to SSF members feel passionately about (while making sure to adhere by the SSF codes), as well as to address any desires for SSF leadership positions.

- Panel for students to get involved locally in activism/ general resources
- Survey for students for what they need
 - Can promote on social media + discord + classes
 - Can start working on the actual survey next meeting ?
- Should work w marketing to advertise for interns mid term senators on social media, discord, reddit
 - Club day coming up
- Outreach- Promoting services more broadly like psych services, financial aid etc.
 - Intake form, make it more accessible to students
- Roles: DASG Student Services liaison, student concerns and grievances director and historian

C. Student Feedback Taskforce

(Committee | 10 minutes) Information/Discussion

This item is to discuss last year's progress of the Student Feedback Taskforce including ASFC contribution/participation, and discuss this quarter's goals with respect to the taskforce.

- Need to follow up with progress of taskforce, next steps needed?
- Alternative to rate my professors to help students choose classes- constructive criticism of classes
- Will follow up with last years SSF- can add more and discuss at next meeting
- Presented at Academic Senate- met w mary Pape, Karen Chow
 - Membership of task force include DASG and ASFC
 - No one was appointed
 - No further updates from AS
 - Feedback system wasnt approved but task force approved to build the feedback system
 - To put on canva and would need designers and money to create
 - Need to Email senate chairs
 - Longer time line to get implemented
 - Maybe find faculty to aid long term in project

D. Student Concerns Form

(Committee | 10 mins) Information/Discussion

This item is to discuss the work that needs to be done concerning the online student concerns form.

- Google form, transfer onto DASG microsoft form- maintain institutional memory
- Change some of the links + DASG
- Can add to first question: internet/technology resources + food/health
- Which resources would be most helpful? Add immigration legal services (HEFAS) + general legal advice
 - <https://www.deanza.edu/hefas/free-immigration-legal-services.html>
 - <https://www.deanza.edu/collegelife/legaladvice.html>
- Need to find new lawyer options for legal services- currently for \$120/ hr
- If not listed above, what do you feel would be most helpful at this time?
 - Add to previous question as "other option"

E. Student Services Resource Fair

(Committee | 15 mins) Information/Discussion

This item is to go over how the Resource Fair was conducted last year, and how the committee would like to host it this year.

- Host one every quarter
- Last year hosted as a webinar w/ speakers from each resource
 - Not a lot of student turnout, so resulted in media and flyers to outreach
 - Reach out to Kim for SRS docs
- Maybe put together a video recording of different resources?
- Maybe include city/ county wide resources

III. ENDING ITEMS

IV. COMMUNICATIONS FROM THE FLOOR

This time is reserved for any Committee Members to make announcements on items not on the agenda. A time limit of two (2) minutes per speaker shall be observed. No action will be taken and the total time limit for this item shall not be extended.

V. PUBLIC COMMENT

This segment of the meeting is reserved for persons desiring to address the DASG Student Feedback Committee on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The DASG Student Feedback Committee may briefly respond to statements made or questions posed. (California Government Code §54954.3)

VI. ADJOURNMENT

adjourned this meeting at 12:03pm