



DASG

ELECTIONS

CODE

This Edition Amended: 1/29/2025

DASG ELECTIONS CODE

TABLE OF CONTENTS

Article I	Elections Committee	1
Section	(1) Elections Committee Membership	1
	(2) Duties and Responsibilities of Administration Committee Regarding Elections ..	1
	(3) Individual Duties and Responsibilities	2
Article II	Elections Schedule and Procedure	3
Section	(1) Election Schedule	3
	(2) Executive Officer Election Procedure	5
	(3) Information Sessions and Candidates' Orientation Meeting	5
	(4) Election Events	5
	(5) Executive Officer Election Results Process	5
Article III	Candidates	6
Section	(1) Positions	6
	(2) Candidate Eligibility Requirements	6
Article IV	Executive Officer Campaign Regulations	8
Section	(1) Definition	8
	(2) Campaign Conduct	8
	(3) Campaign Material	9
	(4) Campaign Expense Limits	9
Article V	Determination of Executive Officer Campaign Violation(s)	11
Section	(1) Corrective Action	11
	(2) Submission of Complaint	11
	(3) Complaint and Appeal Meetings	12
	(4) Complaint Process	12
	(5) Appeals Process	12
Article VI	Executive Officer Election Results	13
Section	(1) Determination of Election Results	13
Article VII	Internal Officer Election Process	14
Article VIII	Affirmation	15
	(1) Affirmation of DASG Senator Elects	15
	(2) Affirmation of De Anza Student Trustee Elect	15

ARTICLE I: ELECTIONS COMMITTEE

Section 1: Elections Committee Membership

The DASG Administration Committee shall act in the capacity of the DASG Elections Committee. Any members running for a DASG Executive Officer position in the annual election for the next term of office must recuse themselves from any discussions and actions regarding election complaints.

Section 2: Duties and Responsibilities of Administration Committee Regarding Elections

The Administration Committee shall:

- A. Manage the Annual Elections for the DASG Executive Officers and DASG Internal Officers for the Next Term of Office (refer to the DASG Bylaws for information regarding Midterm Elections for filling Vacancies in the Current Term of Office). Note, DASG Senators is the collective term for all voting members of the DASG Senate as defined in the DASG Bylaws which includes the DASG Executive Officers and DASG Internal Officers.
- B. Remain impartial in all dealings with DASG Constituents.
- C. Act in accordance with the DASG Bylaws and Codes.
- D. Ensure that all candidates are eligible to hold office.
- E. Both as a Committee and with the DASG Marketing Committee and DASG Senate as a whole, Advertise, Promote, and Encourage students to apply for DASG Executive Officer positions throughout fall and winter quarters and vote in the DASG Executive Officer General Election throughout winter quarter using all available methods as noted below. The DASG Administration Committee must complete these Duties and Responsibilities regardless of whether the DASG Marketing Committee or DASG Senate as a whole participate.
- F. Both as a Committee and with the DASG Marketing Committee and DASG Senate as a whole, Advertise, Promote, and Encourage students to apply for DASG Internal Officer positions after the Executive Officer results have been posted until the application deadline using all available methods as noted below. The DASG Administration Committee must complete these Duties and Responsibilities regardless of whether the DASG Marketing Committee or DASG Senate as a whole participate.
- G. All available methods to Advertise, Promote, and Encourage students to apply and vote includes, but is not limited to:
 1. De Anza Office of Communications
 2. Websites
 3. Social Media (Discord, Facebook, Instagram, Reddit, etc.)
 4. Email and Other Messaging Methods to All Clubs, Departments, Divisions, Programs, Villages, Faculty, Staff, Administrators, etc., especially Student Success and Retention Services and other clubs and programs for underserved/marginalized and other targeted student groups
 5. Presentations to All Clubs, Departments, Divisions, Programs, Villages, etc., especially Learning Communities, Student Success and Retention Services and other support services, programs, and clubs for Disproportionately Impacted (DI), underserved/marginalized and other targeted student groups
 6. Classroom Presentations

- 7. La Voz Print and Web Advertisements
- H. Meet at least once per week excluding the first week, week eleven, and finals week of each quarter and breaks.
- I. The DASG Chair of Administration shall sign as the authorized Budgeter for the DASG Elections account.
- J. Propose amendments to the DASG Elections Code.
- K. Provide an expense report template to all candidates.

Section 3: Individual Duties and Responsibilities

- A. DASG Administration Committee members not running for a DASG Executive Officer position shall not campaign for or against, nor endorse any candidate or ballot measure verbally, in writing, directly, or implied. Doing so would result in immediate removal from the DASG Administration Committee.

ARTICLE II: ELECTIONS SCHEDULE AND PROCEDURE

Section 1: Election Schedule

The following election events shall occur before or during the corresponding time periods shown below:

Time Period	Event
Fall Quarter Week Two (2)	First Administration Committee Meeting
Fall Quarter Week Three (3)	Announcement of Election Schedule and Procedures
Fall Quarter Week Three (3)	Administration Committee Begins Promoting Elections
Fall Quarter Week Seven (7) (Tuesday, Wednesday, and Thursday at different times; candidates may attend only one in fall or winter)	Information Session
Fall Quarter Week Eight (8) (Tuesday, Wednesday, and Thursday at different times; candidates may attend only one in fall or winter)	Information Session
Winter Quarter Week One (1)	DASG Executive Officer Application Made Available
Winter Quarter Week Three (3) (Tuesday, Wednesday, and Thursday at different times; candidates may attend only one in fall or winter)	Information Session
Winter Quarter Week Four (4) (Tuesday, Wednesday, and Thursday at different times; candidates may attend only one in fall or winter)	Information Session
Winter Quarter Monday Week Five (5) (At Least Two (2) hours Before Submission Deadline)	Information Session
Winter Quarter Monday Week Five (5)	DASG Executive Officer Application/Petition Deadline
Winter Quarter Wednesday Week Five (5)	Mandatory Candidates' Orientation Meeting
Winter Quarter Friday Week Five (5)	Makeup Mandatory Candidates' Orientation Meeting
Winter Quarter Week Eight (8)	Campaigning Begins/Voting Opens
Winter Quarter Week Eight (8) Optional, however, all candidates are strongly encouraged to attend.	Candidates' Debates/Presentations

Time Period	Event
Winter Quarter Week Eight (8) Optional, however, all candidates for the DASG Chair of Inter Club Council (ICC) (ICC Chairperson) are strongly encouraged to attend to speak to the Club Representatives at this meeting.	Inter Club Council (ICC) Club Representative Meeting, Wednesday, 1:30 pm – 2:30 pm, Student Council Chambers (SCC)
Winter Quarter Week Nine (9)	Campaigning Ends/Voting Closes
First Business Day After Last Day of Voting	Mandatory Expense Report Forms Due
First Business Day After Last Day of Voting	Optional Complaint Forms (if any) Due
By the Fifth Business Day After Last Day of Voting	Certification and Complaint Meeting
After Certification Meeting (if no appeals)	DASG Executive Officer Election Results Posted
Wednesday at least one business day after the Complaint Meeting	Appeal Meeting (if necessary)
After Appeal Meeting (if held)	DASG Executive Officer Election Results Posted
After DASG Executive Officer Election Results Posted	DASG Internal Officer Application Made Available
Spring Quarter Friday Week Two (2)	DASG Internal Officer Application Deadline
Spring Quarter Wednesday Week Three (3) Voting by Current DASG Senate and Newly Elected DASG Executive Officers	DASG Internal Officer Elections
Spring Quarter Wednesday Week Four (4) Voting by Current DASG Senate and Newly Elected DASG Executive Officers	DASG Internal Officer Elections
Spring Quarter Wednesday Week Five (5) Voting by Current DASG Senate and Newly Elected DASG Executive Officers	DASG Internal Officer Elections (if necessary)
Spring Quarter Wednesday Week Six (6) Voting by Current DASG Senate and Newly Elected DASG Executive Officers	DASG Internal Officer Elections (if necessary)
Spring Quarter Week Two (2) through Week Nine (9)	Mandatory Trainings
First (1 st) FHDA Board Meeting of June	De Anza Student Trustee Elect Affirmed into Office
Last Senate Meeting of Spring Quarter	DASG Senator Elects Affirmed into Office
By the third (3 rd) Saturday before Fall Quarter	Return to the De Anza College area to attend Mandatory In-Person Fall Training
Second (2 nd) Monday before Fall Quarter through Friday before Fall Quarter (Two (2) Weeks)	Mandatory In-Person Fall Training

The Elections Schedule may be adjusted as necessary by the DASG Administration Committee, DASG Executive Advisory Committee, DASG Senate, or Office of College Life. Failure to attend any mandatory sessions or meetings without valid reasons as determined by the Administration Committee or Advisor shall result in disqualification.

Section 2: Executive Officer Election Procedure

- A. The elections shall follow a simple plurality voting system.
- B. Candidates shall run on individual tickets for their positions.
- C. If less than three percent (3%) of current DASG Constituents (current student headcount) have voted by the end of the voting period, voting shall be extended until at least three percent (3%) of current DASG Constituents have voted.
 - 1. The elections for all DASG Executive Officer positions shall automatically end the day before the DASG Senate meeting before the spring training sessions begin regardless of the number of ballots cast or votes cast per candidate. In this case, the candidates who receive the highest number of votes cast for their position shall be elected.

Section 3: Information Sessions and Candidates' Orientation Meeting

- A. Administration Committee members must be present, plan, and lead the Information Sessions and Mandatory Candidates' Orientation Meeting
- B. During the mandatory candidates' orientation, random numbers shall be selected to determine the ballot order. Ballot Order will then be used to determine each candidate's ballot number. The selected random numbers are not the ballot numbers.
- C. Photos to be placed on the ballot shall be submitted with the application.

Section 4: Election Events

- A. The Administration Committee shall coordinate the following events prior to and during the General Election, including but not limited to:
 - 1. At least one (1) tabling event to promote candidate recruitment per quarter (not applicable to spring or summer)
 - 2. At least one (1) tabling event to promote the General and any Midterm Elections per quarter (not applicable to spring or summer)
 - 3. One (1) Meet the Candidates event.
 - 4. One (1) Candidates' Debate/Presentations

Section 5: Executive Officer Election Results Process

The Administration Committee shall complete the following steps in order at the Certification and Complaint Meeting:

- A. Review and determine appropriate actions, if any, regarding any Complaints that have been submitted.
- B. Review all candidates' expense reports.
- C. Certify that the Annual General DASG Executive Officer Election has completed successfully.

ARTICLE III: CANDIDATES

Section 1: Positions

The available positions in the DASG General Election are as follows:

- A. DASG President
- B. DASG Chairs of Committees
- C. De Anza College Student Trustee

Section 2: Candidate Eligibility Requirements

A. All candidates must:

1. All candidates and members of the DASG Senate and ICC must adhere to all DASG, ICC, College, District, Local, State, and Federal Laws, at all times, everywhere, on campus and off campus, in person and online, including, but not limited to, the DASG Bylaws, ICC Code, DASG Code of Conduct and FHDA Standards of Student Conduct (AP 5510). Any sections of the FHDA Standards of Student Conduct (AP 5510) that apply to academics shall also apply more broadly for non-academic situations within the DASG Senate and ICC as applicable, including, but not limited to, Dishonesty, Academic Dishonesty, Plagiarism in whole or in part, having someone else or using tools such as Artificial Intelligence (AI) (ChatGPT, Copilot, Gemini, Apple Intelligence, etc.) to write answers, statements, or any other parts of any applications or forms, etc.
2. Submit a completed application to the Office of College Life by the application submission deadline.
3. Attend the mandatory candidates' orientation. Any candidate unable to attend must arrange an alternate time to meet with the DASG Senate Advisor or at least one (1) Administration Committee member.
4. Be enrolled in at least eight (8) units at De Anza College and intend to enroll throughout the following academic year.
5. Have a quarterly and cumulative GPA of at least 2.0.
6. Not be on academic or disciplinary probation.
7. Not have filed transfer applications to any College/University.
8. Attend Training Sessions.
9. Be a current DASG Fee payer.
10. Not have held office for three (3) consecutive or non-consecutive terms.
11. Fully attend at least one (1) DASG Senate Meeting *during winter quarter*.
12. Attend at least one (1) Internal DASG Senate Committee Meeting *during winter quarter*.
13. Be familiar with DASG Bylaws, DASG Codes, and College and District Policies and Procedures.
14. During Spring Quarter all Elected DASG Senate Candidates Must:
 - a. Attend at least two (2) Senate meetings
 - b. Attend at least two (2) Internal DASG Senate Committee meetings
 - c. Attend at least one (1) External Shared Governance Committee meeting
 - d. Attend the Student Leadership Conference
 - e. Write a reflection on what you did and learned during spring quarter

B. Change Position

1. At the discretion of the advisor, candidates may be able to change the position they are running for under special circumstances by 4:00 pm the day before the first mandatory candidates' orientation on Wednesday of week five (5) of winter quarter.

ARTICLE IV: EXECUTIVE OFFICER CAMPAIGN REGULATIONS

Section 1: Definition

Campaigning shall be defined as activities or items advertising the candidacy of any candidate or ballot issue. The actions of any candidate, member of the DASG Senate, ICC, any De Anza club or any other campus organization, done in the course of discharging their duties associated with that organization, shall not be considered campaigning.

Section 2: Campaign Conduct

- A. All candidates must Advertise, Promote, and Encourage students to vote in the DASG Executive Officer Election for all positions regardless of the positions for which they are running and whether they are running in opposition to other candidates to ensure enough ballots are cast and enough votes are cast for at least one candidate per position.
- B. Candidates must conduct at least three in person or online classroom or club presentations promoting the Student Elections.
- C. Candidates must make at least three online posts promoting the Student Elections to any social media platforms in which they participate, if any.
- A. Failure to obey the campaign conduct provision in this section shall result in disqualification.
- B. Campaigning shall only be permitted during Winter Quarter Week Seven (7) and Winter Quarter Week Eight (8).
- C. No candidate shall interfere with the campaigning of any other candidate, nor shall they interfere with the dissemination of information by any student publication.
- D. No candidate shall use any Club, ICC, DASG, or college resources not provided to the general student body for campaigning or campaign coordination purposes. This includes, but is not limited to:
 - 1. Computers
 - 2. Paper
 - 3. Printer
 - 4. Copier
 - 5. DASG Office
 - 6. ICC Office
 - 7. Club Room
 - 8. General Office Supplies
 - 9. Professional Zoom Accountsand anything else deemed appropriate by the Administration Committee.
- E. Candidates must not block any doorways or pathways while campaigning.
- E. No candidate shall deliberately violate the Elections Code or any Administration Committee ruling.
- F. Candidates shall not attempt to subvert the election. Subverting the election shall include but not be limited to:
 - 1. Attempting to use the Administration Committee to bias the outcome of the election or overlook violations of the Elections Code.
 - 2. Attempting to gain additional votes by defacing, taking down, or covering up campaign materials of other candidates or engaging in libelous behavior regarding any candidates or the election.

4. Interfere with other candidates as they are campaigning.
3. Attempting to use media or other such public entities to publish or spread false information about or insult candidates, or to use media or other such public entities to promote a candidate based on inaccurate or false information.
4. Purposely providing inaccurate or false information to the Administration Committee; to include submission of documents, evidence, and witnesses.
5. Impeding an Administration Committee member during the discharge of their duties.
6. Attempting to bribe students or buy votes. This includes providing food or beverages.
7. Publishing or posting campaign materials featuring factually inaccurate information about any candidate, their actions, or their endorsements.
8. Candidates cannot assist a student to vote in any way, candidates can only direct students to the voting page by providing the URL or a QR code through their campaign materials. Candidates cannot directly observe the ballot or influence the student as they're voting.

Section 3: Campaign Material

- A. Failure to fulfill or abide by these requirements shall result in removal of the materials at the discretion of the Administration Committee.
- B. All campaign materials must be posted in accordance with the Student Election Posting Guidelines and/or Social Media Guidelines for Student Groups at De Anza College that are published by the Office of College Life.
- C. All candidates' campaign materials must contain the candidate's name as it appears on the ballot, the candidate's ballot number, the position for which the candidate is running, and the dates, times, and manner/location of voting.
- D. Campaign materials smaller than 3.5 inches by 3.5 inches may only include the candidate's name as it appears on the ballot, ballot number and the position for which the candidate is running.
- E. Candidates shall remove all signs, posters, displays, electronic media, all fragments of such signs, posters, or displays, including tape, rope, and all other such materials used to attach said campaign materials within twenty-four (24) hours of the close of the voting period.
 1. Failing to remove all campaign materials may result in withholding of a candidate's reimbursement amount by at least fifty percent (50%) and may be grounds for disqualification.

Section 4: Campaign Expense Limits

- A. The campaign expense limit for candidates shall be one hundred dollars (\$100).
- B. All donated materials and professional services must be assessed at retail value and counted towards the campaign expense limit.
- C. Each candidate, regardless of whether they campaigned or used funds to campaign, must submit an expense report to the Office of College Life by the deadline outlined in Article II, Section 1.
 1. Candidates who do not submit an expense report by the deadline may be disqualified at the discretion of the Administration Committee.

- E. Candidates shall not be reimbursed for donated items or for items without original detailed itemized receipt.
- F. Expense reports containing a substantial number of inaccuracies may result in disqualification.
- G. Expense reports must account for every campaign item bearing the candidate's name and must include receipts, and sources of all gifts and donations.
- H. Reimbursements may not exceed campaign expense limits.
- I. Reimbursements shall be on an individual basis only.
- J. Any materials found in violation of campaign regulations shall not be reimbursed.

ARTICLE V: DETERMINATION OF EXECUTIVE OFFICER CAMPAIGN VIOLATIONS

The Administration Committee shall employ the following methods to enforce campaign fairness and integrity, and to uphold the Elections Code, Student Election Posting Guidelines, Social Media Guidelines for Student Groups at De Anza College, and all documents outlined in Article III, Section 2. The severity and consequence of all infractions shall be at the discretion of the Administration Committee.

Section 1: Corrective Action

- A. All candidates who violate any part of the aforementioned documents shall be informed of the infraction by any member of the Administration Committee and instructed to correct the violations. The infraction must be corrected within twenty-four (24) hours of confirmed notification. Candidates are responsible to identify and correct violations regardless of being notified.
- B. **Minor Infractions**
If the infraction is corrected within twenty-four (24) hours and is not determined to damage college property, create an unfair campaign advantage, or impede the elections in any way, no further action shall be taken.
- C. **Major Infractions**
If the infraction is not corrected within twenty-four (24) hours, or is determined to have damaged college property, created an unfair advantage or impeded the elections, further action shall be taken.
- D. Disqualification may only be based on violations of rule(s) specified in the DASG Election Code and may only occur during or after the Complaint Meeting. However, the Administration Committee shall have the discretion to determine the applicability of reported or discovered violations.
- E. Valid methods for candidates to be held accountable for violations are limited to the following methods:
 - 1. Withholding of reimbursements, in accordance with the description of the violation
 - 2. Submit a written reflection to the Advisors on their violation(s), why they were inappropriate, and reach out to those affected if necessary.
 - 3. Requiring community service as an additional condition to affirming to office
 - 4. Disqualification
- F. A reduction to the vote count for any candidate is illegal and shall never be considered by the Administration Committee as a valid consequence for infractions.
- G. A plea of ignorance shall not be considered a valid defense to an infraction of the DASG Elections Code or any ruling of the Administration Committee.

Section 2: Submission of Complaint

- A. All alleged violation(s) of the Elections Code must be submitted in writing, via the General Election Complaint Form, to the Office of College Life on or before the first (1st) business day after the last day of voting by 4:00 PM. All late complaints shall not be considered by either the Administration Committee or the DASG Senate.
- B. List all the facts that substantiate your claim. Attach any documents you wish to have considered.

1. Any documentation or evidence that is to be publicized must censor the legal and preferred names, usernames, and profile pictures of anyone not involved in the infraction, participating in the General Election, serving as a current or prospective DASG Senate Members, nor the current De Anza Student Trustee.

Section 3: Complaint and Appeal Meetings

- A. All complaints shall be reviewed by the Administration Committee.
- B. All appeals of Administration Committee decisions shall be heard by the DASG Senate. Appeals of Administration Committee decisions can only be submitted by candidates found guilty as determined by the Committee.
- C. The Administration Committee shall record all meetings in which deliberation regarding alleged violations or disqualification of any candidate occurs.
- D. Any decision to disqualify any candidate shall require a majority vote.

Section 4: Complaint Process

- A. Students must submit a complaint form with evidence by the deadline.
- B. All complaint forms shall be reviewed by the Administration Committee at the Election Certification and Complaint Meeting.
 1. Complainants must attend the Certification and Complaint Meeting to present their complaints and evidence and to answer questions about their complaint.
 - i. This shall include the presentation of witnesses if necessary.
 2. Candidates must be notified of complaints and invited to the Certification and Complaint meeting to respond to the complaint.
- C. The Administration Committee shall record all meetings in which deliberations regarding alleged violations or disqualification of any candidate occur.
- D. Any decision to disqualify any candidate shall require a majority vote.

Section 5: Appeals Process

- A. Candidates found guilty of a complaint may file an appeal.
- B. All appeals of Administration Committee decisions shall be heard by the DASG Senate.
- C. The DASG Administration Committee shall present the complaints and their decisions to the DASG Senate.
 1. Candidates must attend the DASG Senate meeting to present their appeal.
 - i. This shall include the presentation of new evidence or witnesses if necessary.
 2. Complainants may attend the DASG Senate Meeting if they choose to do so.
- D. The DASG Senate shall record all meetings in which deliberations regarding alleged violations or disqualification of any candidate occur.
- E. Any decision to reverse the decision of the Administrations Committee shall require a majority vote.

ARTICLE VI: EXECUTIVE OFFICER ELECTION RESULTS

Section 1: Determination of DASG Executive Officer Election Results

Up to one (1) candidate per position, who receives the highest number of votes equal to or in excess of the percentages below of the total ballots cast in the General Election shall be considered elected as DASG Executive Officers. No candidate will be considered elected as a DASG Executive Officer who receives a number of votes less than the minimum percentage of the total ballots cast in the General Election.

The elections for all DASG Executive Officer positions shall automatically end the day before the DASG Senate meeting before spring training sessions begin regardless of the number of ballots cast or votes cast per candidate. In this case, the candidates who receive the highest number of votes cast for their position shall be elected.

If a candidate is disqualified after the voting period has ended, any ballots that have been cast with only a vote for that candidate and no votes for any other candidate for any positions, that number of ballots shall be removed from the total ballot count.

Required Percentage of Votes

Number of Candidates for a Position	Percentage
1	15%
2	14%
3	13%
4	12%
5 or more	11%

All DASG Senator elects must maintain eligibility and attend the mandatory Spring and Fall training sessions and events. Any candidates that fail to meet these requirements may be removed from office before fall quarter begins.

ARTICLE VII: INTERNAL OFFICER ELECTION PROCESS

All DASG Internal Officer candidates, except for Public Policy Liaison, shall be interviewed and voted upon one position at a time by the DASG Senate for the current term of office and elected DASG Executive Officers for the next term of office during Senate meetings using the following process.

- A. Candidates will give up to two (2) minute introductions.
- B. The current DASG Senate and new Executive Officers will interview all the candidates together for up to seven (7) minutes. *Each candidate will only have one opportunity to answer each question.*
- C. Candidates will give an optional up to one (1) minute closing statement.
- D. Candidates will step outside the room until deliberation and voting is completed.
- E. The current Senate and new Executive Officers will deliberate for up to ten (10) minutes.
- F. The current Senate and new Executive Officers will vote on all the candidates using blind voting.
- G. A majority of the vote of the current DASG Senate and Executive Officers for the next term shall be required to be elected.
 1. If necessary, runoff voting shall take place until a candidate receives a majority of the vote.
 2. If no candidate receives a majority of the vote, applications will be reopened for that position until Friday of the following week and the election will take place at the following Senate meeting.
- H. Candidates will reenter the room.
- I. The results of the vote shall be announced.

The Public Policy Liaison shall be externally appointed by the Public Policy School.

ARTICLE VIII: AFFIRMATION

Section 1: Affirmation of DASG Senator Elects

- A. All newly elected DASG Senators must be affirmed into office during the last Senate meeting of spring.
 - 1. The affirming shall consist of the verbalization of the DASG Oath of Office.

Section 2: Affirmation of De Anza Student Trustee Elect

- A. The newly elected De Anza Student Trustee must be affirmed into office in accordance with relevant Foothill-De Anza Community College Board Policies and Administrative Procedures (first (1st) Board meeting of June).

Adopted: May 1997
Amended: 5/1/2002
Amended: 4/16/2003
Amended: 3/17/2004
Amended: 4/6/2005
Amended: 2/24/2010
Amended: 5/24/2010
Amended: 4/20/2011
Amended: 3/20/2013
Amended: 5/14/2014
Amended: 3/4/2015
Amended: 11/4/2015
Amended: 11/30/2016
Amended: 2/21/2018
Amended: 6/6/2018
Amended: 5/15/2019
Amended: 10/30/2019
Amended: 5/20/2020
Amended: 3/17/2021
Amended: 5/19/2021
Amended: 10/20/2021
Amended: 5/25/2022
Amended: 11/2/2022
Amended: 5/31/2023
Amended: 2/14/2024
Amended: 1/29/2025