

# MINUTES DASB SENATE MEETING Wednesday, February 16<sup>th</sup>, 2011 3:30 pm Student Council Chambers

# Call to Order

Ze-Kun Li called the meeting to order at 3:31pm.

## Roll Call

	Present	Absent	Late	Left Early	Excused
Natasha Asar	X				
Mariam Azhar	X				
Alison Chan	X				
Ismail Desouki	X				
Melanie Dovan	X				
Brenden Fant	X				
Amira Farah	X				
Ahmad Fayad					X
Lena Ghamrawi	X				
Edison Giang			X4:06pm		X
Anaruth Hernandez			X3:34pm		X
Thoa Hoang	X			X5:31pm	
Denny Jeon	X				
Sana Kathuria	X				
Brenda Kristie	X				
Ze-Kun Li	X				
John "Jarren" Lu	X			X4:35pm	
Cindy Luu	X				
Ali Masood	X				
Anmol Mirakhur	X				
Leo Nguyen	X				
Arvind Ravichandran	X				
Nevin Sarina	X				
Meera Suresh	X				
Syed Taha	X				
Neesha Tambe			X4:10pm		
Tevita Tapavalu	X				

<u>Guests:</u> Kenny Perng, William Utomo, Jennifer Barnett, Cody Teo, Anne Marie Anabera, Sanya Sequeira, yishuang Liu, Don Vo, Lisa Kirk, Balaram Fedchenko

## **Approval of Minutes**

Wednesday, February 9<sup>th</sup>, 2011

Nevin Sarina moved to approve the minutes.

Denny Jeon seconded the motion.

No objections.

The motion to approve the minutes passed by consensus.

#### **Public Announcements**

Please note: Members of the public are limited to two minutes. The Senate cannot take action or respond to items during public announcements.

• Ashwin announced that he came to school today to see the people at the Senate Meeting and to play a song to the Senators.

### **Budget Public Announcement**

• Gary from the Water polo Department thanked the DASB for their funding, and announced that they need to be funded, to support their strong swimmers to help them reach their potential.

#### **Introduction and Approval of Prospective Senators**

Balaram Fedchenko: 2<sup>nd</sup> meeting

Kenny Perng: 4<sup>th</sup> meeting

Zara Aslam

William Utomo: 3<sup>rd</sup> meeting Cody Teo: 2<sup>nd</sup> meeting

John: 4<sup>th</sup> meeting

#### **Senate Announcements**

- Anmol Mirakhur announced that on February 23<sup>rd</sup>, the ES Committee will be helping out with the Climate Change Form from 1:00 to 4:00pm. They will hold an eco-pass workshop and a Community Garden and Agriculture workshop. He pass around a sign-up sheet to for helping out and flyers for more information.
- Thoa Hoang passed around study abroad in Vietnam flyers and offered to ask her about it.
- Amira Farah announced that the climate of the Senate in general was very judgmental and therefore, a lot of people are burnt out, so everybody should try to do the best possible instead of overworking themselves.
- Cindy Luu announced that Ahmad and her are planning something fun for the night of the Senate Retreat and asked everyone to keep it open.
- Melanie Dovan pointed out that last week everyone rushed through the Budget Deliberations, but as Senators everyone has the responsibility to not rush through it, but take their time since this is part of their job.

- John "Jarren" Lu announced that he already resigned on Monday and that he was here today to officially announce it. If someone wants to know specifics on his resignation they should ask him. He thanked the Senators for everything.
- Arvind Ravichandran thanked John "Jarren" Lu for his service for the Senate, and announced that he was a really big help.
- Leo Nguyen announced that he hates that John "Jarren" Lu right now, and that he knows that Jarren felt like he did not do a lot, but his work for the Finance Committee was very important, and even though he does not want him to leave he has to let him go.
- Ze-Kun Li announced that him and John "Jarren" Lu had a long conversation about what is possible to make it happen for him to stay, and that they looked at all possibilities. Since Jarren has to deal with many things right now, it is just not meant to be.
- Meera Suresh announced that Marlo Custodio will be holding a Classroom Presentation Workshop.
- Nevin Sarina announced that Marlo Custodio's workshop is there to teach how to hold effective classroom presentations. There will be one tomorrow at 3:30 to 4:15pm in the Conference Rooms, and one on Wednesday at 4:30 to 5:30pm in the Student Council Chambers. He pointed out that this workshop is really important because it teaches the attending students how to get more students to help with projects.
- Meera Suresh announced that next Wednesday is Student Service Day and that they need
  people to help from 10:00 to 2:00pm to clean up, and set up, and passed around a sign-up
  sheet.

## **Internal Reports**

- Leo Nguyen from the Finance Committee announced that they turned down the ICC budget request, finished the Memorandum of Understanding between the Senate and CCP for their funding, and discussed the presentation of the Budget to the Board of Trustees on May 3<sup>rd</sup>, 2011. They will also have the first Honors Council next week.
- Lena Ghamrawi from the Diversity and Events Committee announced that they are working on the Student Forum, the Benefit Concert on March 10<sup>th</sup>, and the Student Service Day on February 23<sup>rd</sup>. They pushed this event back because it might rain.
- Ali Masood from the Administration Committee announced that they improved the Election Committee's changes by adding a test on the Bylaws to the mandatory Candidate Meetings for next year. Next week they will be going over some projects, and talking to Political Science classes about the Judicial Board presentations. Next week, their meeting time might change. Thoa Hoang from the Marketing Committee announced that they finalized their order for promotional items, including silicon bracelets, sunglasses, and booby bands. They also advertized for the food scholarship in LaVoz, and appointed Meera Suresh as the new LaVoz Representative.
- Anaruth Hernandez from the Environmental Sustainability Committee announced that
  they split up into various subcommittees during their last meeting to talk about their
  projects. She passed around a sign-up sheet for the Climate Change and announced that
  Brenden Fant went to local bike shops to develop relationships with them to fix the bikes
  if broken.
- Sana Kathuria announced that the Student Service Day will be on February 23<sup>rd</sup>, and if it rains it will be postponed to the Spring quarter. They have most of the services and the

- event will be held in the Main quad.
- Ismail Desouki announced that the food scholarship is called "Campus Cupboard", that they finalized the application, and that the draft for it is due on Monday. He thanked Anmol Mirakhur, Anaruth Hernandez, and Meera Suresh for their help. Next week they want to figure out the point system, and open applications for the food scholarship next Tuesday. The applications will be due at the end of this quarter, and passing out food will start the 2<sup>nd</sup> week of next quarter.
- Arvind Ravichandran announced that the Student Forum is going well, and that they are
  trying to make it a success. They will be talking to the faculty very soon, so he asked
  everyone to please volunteer, and thanked Amira Farah and Zara Aslam for helping out.
- Anaruth Hernandez added that the result of the Valentine's event on Monday was that they got 170 signed petitions for fair trade. They are going to have a discussion about how it went, and she believes that it was really successful, because they had a lot of interaction going on and increased awareness. They also passed out 548 chocolate pieces with little awareness cards, so she thanked everyone who made the event happen.
- Ali Masood announced that the Administration Committee passed 2 amendments, and that Junior Senators will get Field hours and Office hours.

## **External Reports**

• Anaruth Hernandez announced that they discussed the no smoking policy, and that they were starting to implement a smoking area. They also want to work with the Environmental Sustainability Committee to prepare a quarterly outreach to the students. Mary-Jo Lomax is leading the project. They want to buy a compost bin to get 90% of De Anza College's trash completely composed and recycled.

## **Consent Calendar**

- 1. Approve Brenden Fant for the Environmental Sustainability Committee.
- 2. Approve Sana Kathuria for the Student Rights and Services Committee.
- 3. Approve Ismail Desouki's Leave of Absence from February 16<sup>th</sup>, 2011, until March 9<sup>th</sup>, 2011.

Amira Farah moved to approve the Consent Calendar.

Brenda Kristie seconded the motion.

Objections.

Ismail Desouki moved to postpone item #3 to be the last business item.

Brenden Fant seconded the motion.

No objections.

The motion to postpone item #3 to be the last business item passed.

## **Business**

#### 4. INFORMATION

Title: November 2010 to January 2011 Checks \$500 and Over

This item is to present the list of Checks that were processed by Student Accounts in the months of November and December 2010 and January 2011 that were \$500 or greater.

Presenter: Lisa Kirk Time Limit: 5 minutes

Anaruth Hernandez moved to postpone the item until later.

Mariam Azhar seconded the motion.

No objections.

The motion to postpone the item until later passed.

John Cognetta presented the item.

## 5. DISCUSSION/ACTION – SECOND VOTE

Title: 2011-2012 Budget

This item is to approve the 2011-2012 DASB Budget.

Presenter: Leo Nguyen Time Limit: 60 minutes

Leo Nguyen presented the item.

Discussion occurred.

Brenden Fant moved to amend to strike \$5,000 from the Marketing Committee's Printing budget and to replace it with \$3,000.

Ismail Desouki seconded the motion.

Discussion occurred.

Neesha Tambe moved to discuss informally.

Ismail Desouki seconded the motion.

No objections.

Informal discussion occurred.

Ali Masood moved to end discussion.

Cindy Luu seconded the motion.

Objections.

The motion to end discussion failed with 8 yes votes to 13 no votes.

Discussion continued.

Anaruth Hernandez moved to amend to strike \$3,000 and to replace it with \$4,000 for the Marketing Committee's Printing budget with the stipulation to only purchase eco-friendly materials for printing and promotional items.

Arvind Ravichandran seconded the motion.

Discussion occurred.

Neesha Tambe moved to separate the motion into striking \$3,000 for the Marketing Committee's Printing budget and replacing it with \$4,000 and into distributing \$4,000 for the Marketing Committee's Printing budget with the stipulation to purchase only eco-friendly materials for printing and promotional items.

The motion passed.

Discussion occurred.

Ali Masood moved to end discussion.

Brenden Fant seconded the motion.

No objections.

The motion to strike \$3,000 and to replace it with \$4,000 for the Marketing Committee's printing budget Vote on striking \$3,000 and putting \$4,000 with no stipulations failed with 3 yes votes to 14 no votes.

Ze-Kun Li declared a Gordian Knot.

Objections.

Brenden Fant moved to end discussion.

Thoa Hoang seconded the motion.

Objections.

The motion to end discussion passed with 16 yes votes to 4 no votes.

The motion to distribute \$4,000 for the Marketing Committee's Printing budget with the stipulation to purchase only eco-friendly materials for printing and promotional items failed with 9 yes votes to 10 no votes.

Ali Masood moved to end discussion.

Melanie Dovan seconded the motion.

No objections.

The motion to strike \$5,000 from the Marketing Committee's printing budget and to replace it with \$3,000 passed with 16 yes votes and 2 no votes.

Brenden Fant moved to strike \$5,000 for the Marketing Committee's Promotional Items budget and to replace it with \$3,000.

Anaruth Hernandez seconded the motion.

Discussion occurred.

Ali Masood moved to end.

Leo Nguyen seconded the motion.

Objections.

The motion to end discussion failed with 12 yes votes to 7 no votes.

Discussion on the main motion occurred.

Ali Masood moved to end discussion.

Meera Suresh seconded the motion.

No objections.

The motion to strike \$5,000 for the Marketing Committee's Promotional Items budget and to replace it with \$3,000 failed with 3 yes votes to 16 no votes.

Brenden Fant moved to strike \$2,000 and replace with \$3,000 Men's and Women's Swimming from Special Allocations.

Edison Giang seconded the motion.

Discussion occurred.

Neesha Tambe moved to end discussion.

Sana Kathuria seconded the motion.

Objections.

The motiont to end discussion passed with 17 yes votes and 2 no votes.

The motion moved to strike \$2,000 and replace with \$3,000 Men's and Women's Swimming from Special Allocations failed with 6 yes votes and 13 no votes.

Nevin Sarina moved to fully fund EOPS textbook rentals, striking \$7,500 and replacing it with \$10,000.

Brenden Fant seconded the motion.

Discussion occurred.

Ali Masood moved to end discussion.

Amira Farah seconded the motion.

No objections.

The motion to strike 7,500 and to replace it with \$10,000 failed with 3 yes votes to 15 no votes.

Anaruth Hernandez moved to approve the budget.

Ismail Desouki seconded the motion.

Objections.

Discussion occurred.

Thoa Hoang moved to strike \$0 for VP Refreshments/Mtg. Melas and to replace it with \$50 for Refreshments/Mtg. Meals for each VP.

Cindy Luu seconded the motion.

Objections.

Discussion occurred.

Ali Masood moved to end discussion.

Cindy Luu seconded the motion.

No objections.

The motion to strike \$0 for VP Refreshments/Mtg. Melas and to replace it with \$50 for Refreshments/Mtg. Meals for each VP passed with 12 yes votes and 7 no votes.

Ali Masood moved to end discussion

Thoa Hoang seconded the motion.

No objections.

First vote to approve the amended budget.

	YES	NO
Natasha Asar	X	
Mariam Azhar	X	
Alison Chan		
Gloria Cheung		
Ismail Desouki	X	
Melanie Dovan		X
Brenden Fant	X	
Amira Farah	X	
Ahmad Fayad		
Lena Ghamrawi	X	
Edison Giang	X	

Anaruth Hernandez		X
Thoa Hoang	X	
Denny Jeon		
Sana Kathuria	X	
Brenda Kristie	X	
Ze-Kun Li		
John "Jarren" Lu		
Cindy Luu	X	
Ali Masood	X	
Anmol Mirakhur		
Leo Nguyen	X	
Victoria Nguyen		
Arvind Ravichandran	X	
Nevin Sarina		X
Meera Suresh	X	
Syed Taha	X	
Neesha Tambe	X	
Tevita Tapavalu	X	

The motion to approve the budget passed with 18 yes votes and 3 no votes.

#### 6. INFORMATION/DISCUSSION/ACTION

Title: Approval of 2011-2012 Budget Stipulation

This item is to approve the 2011-2012 Budget Stipulation.

Presenter: Leo Nguyen Time Limit: 30 minutes

Leo Nguyen presented the item.

Discussion occurred.

Neesha Tambe moved to strike "Senate" and replace it with "Judicial Board" in the heading.

Arvind Ravichandran seconded the motion.

Objections.

Discussion occurred.

Natasha Asar moved to end discussion.

Sana Kathuria seconded the motion.

No objections.

The motion to strike "Senate" and replace it with "Judicial Board" in the heading failed with 6 yes votes to 13 no votes.

Nevin Sarina moved to add in item 29 to have the stickers say "funded by DASB because of Budget Cuts".

No second.

Nevin Sarina rescinded the motion.

Ali Masood moved to postpone the item until next week.

Leo Nguyen seconded the motion.

No objections.

The motion to postpone the item until next week passed.

#### 7. INFORMATION/DISCUSSION/ACTION

Title: March in March against Budget cuts

This item is to discuss and approve the request of \$6,000, including \$5,600 for the buses and \$400 for refreshments for the March in March against Budget Cuts in Sacramento.

Presenter: Nevin Sarina Time Limit: 15 minutes

Nevin Sarina presented the item.

Discussion occurred.

Neesha moved to approve the request of \$6,000, including \$5,600 for the buses and \$400 for refreshments for the March in March against Budget Cuts in Sacramento.

Mariam Azhar seconded the motion.

No objections.

Vote on the request of \$6,000, including \$5,600 for the buses and \$400 for refreshments for the March in March against Budget Cuts in Sacramento:

	YES	NO
Natasha Asar	X	
Mariam Azhar	X	
Alison Chan	X	
Gloria Cheung	X	
Ismail Desouki	X	
Melanie Dovan	X	
Brenden Fant	X	
Amira Farah	X	
Ahmad Fayad		
Lena Ghamrawi	X	
Edison Giang	X	
Anaruth Hernandez	X	
Thoa Hoang		
Denny Jeon		
Sana Kathuria	X	
Brenda Kristie	X	
Ze-Kun Li		
John "Jarren" Lu		
Cindy Luu	X	
Ali Masood	X	
Anmol Mirakhur		
Leo Nguyen	X	
Arvind Ravichandran	X	

Nevin Sarina	X	
Meera Suresh	X	
Syed Taha	X	
Neesha Tambe		
Tevita Tapavalu	X	

The motion to approve the request of \$6,000, including \$5,600 for the buses and \$400 for refreshments for the March in March against Budget Cuts in Sacramento passed with 21 yes votes and 0 no votes.

Leo Nguyen moved to make this item urgent.

Lena Ghamrawi seconded the motion.

No objections.

The motion to make this item urgent passed with 18 yes votes and 0 no votes.

## 8. DISCUSSION/ACTION – SECOND VOTE

Title: Bylaw Amendments

This item is to have the second vote on the Removal of the Officers from the Executive

Council.

Presenter: Ali Masood Time Limit: 5 minutes

Ali Masood presented the item.

Neesha Tambe moved to approve the Removal of the Officers from the Executive Council.

Cindy Luu seconded the motion.

No objections.

The motion passed by consensus.

#### 9. DISCUSSION/ACTION – FIRST VOTE

Title: Bylaw Amendments

This item is to have the first vote on the amendments to the Bylaw, striking "Agents" and replacing it with "Junior Senators".

Presenter: Ali Masood Time Limit: 10 minutes

Ali Masood presented the item.

Anaruth Hernandez moved to approve the amendments to the Bylaw, striking "Agents" and replacing it with "Junior Senators".

Arvind Ravichandran seconded the motion.

Discussion occurred.

Lena Ghamrawi moved to end discussion.

Leo Nguyen seconded the motion.

No objections.

The motion to approve the amendments to the Bylaw, striking "Agents" and replacing it with "Junior Senators" passed by consensus.

#### 10. INFORMATION/DISCUSSION/ACTION

Title: Vote on Office Policy

This item is to approve the new Office Policy.

Presenter: Ali Masood Time Limit: 30 minutes

Ali Masood presented the item.

Anaruth Hernandez move to approve the new Office Policy.

Brenda Kristie seconded the motion.

Discussion occurred.

Ismail Desouki moved to strike item #6 from Office Access.

Meera Suresh seconded the motion.

Discussion occurred.

Nevin Sarina moved to amend for item #6 to strike "Executive" and to replace it with "Senator".

Ismail Desouki seconded the motion.

Discussion on the amendment occurred.

Lena Ghamrawi moved to end discussion.

Ali Masood seconded the motion.

No objections.

The motion to amend for item #6 to strike "Executive" and to replace it with "Senator" passed with 11 yes votes and 6 no votes.

Neesha Tambe moved to strike "Executive Offices" and put "Chair Office" in item #6.

Ali Masood seconded the motion.

No objections.

The motion to strike "Executive Offices" and put "Chair Office" in item #6 passed by consensus.

Ali Masood moved to end discussion.

Anaruth Hernandez seconded the motion.

No objections.

The motion to approve item #6 as amended passed with 13 yes votes and 0 no votes.

Ismail Desouki moved to strike item #8 from Office Access.

Ali Masood seconded the motion.

Discussion occurred.

Anaruth Hernandez moved to end discussion.

Cindy Luu seconded the motion.

The motion to end discussion failed with 6 yes votes to 4 no votes.

Discussion continued.

Ali Masood moved to end discussion.

Leo Ghamrawi seconded the motion.

No objections.

The motion to strike item #8 from Office Access passed with 11 yes votes to 4 no votes.

Ali Masood moved to add item #9 for Cleanliness stating, "All food and drink items within the Senate Office must be labeled with the owner's name".

Cindy Luu seconded the motion.

Discussion occurred.

Ali Masood moved to end discussion.

Nevin Sarina seconded the motion.

Objections.

The motion to end discussion passed with 14 yes votes and 3 no votes.

The motion to add item #9 for Cleanliness stating, "All food and drink items within the Senate Office must be labeled with the owner's name" passed with 15 yes votes and 3 no votes.

Anaruth Hernandez moved to amend item #9 from Cleanliness to state that "If food is not labeled by 9pm the day of, anyone in the Senate Office can remove it or throw it away". No second.

Ali Masood moved to amend to include that "Any unlabeled food in the Senate Office may be thrown away".

Cindy Luu seconded the motion.

Objections.

Discussion occurred.

Neesha Tambe moved to end discussion.

Leo Nguyen seconded the motion.

No objections.

The motion to amend to include "Any unlabeled food in the Senate Office may be thrown away" passed with 17 yes votes and 0 no votes

Neesha Tambe asked for a Role Call on attendance:

	Present	Absent	Late	Left Early	Excused
Natasha Asar	X				
Mariam Azhar	X				
Alison Chan	X				
Gloria Cheung		X			
Ismail Desouki	X				
Melanie Dovan	X				
Brenden Fant	X				
Amira Farah		X			
Ahmad Fayad		X			
Lena Ghamrawi	X				
Edison Giang	X				X
Anaruth Hernandez	X				
Thoa Hoang		X			
Denny Jeon		X			

Sana Kathuria	X			
Brenda Kristie	X			
Ze-Kun Li	X			
Cindy Luu	X			
Ali Masood	X			
Anmol Mirakhur		X		
Leo Nguyen	X			
Arvind Ravichandran	X			
Nevin Sarina	X			
Meera Suresh	X			
Syed Taha	X			
Neesha Tambe	X			
Tevita Tapavalu	X			

Melanie Dovan moved to amend under Professionalism item #4 that lights must be turned off if no person is in the room.

Brenden Fant seconded the motion.

No objections.

The motion to amend under Professionalism item #4 that lights must be turned off if no person is in the room passed by consensus.

Neesha Tambe moved to approve the new Office Policy as amended.

Sana Kathuria seconded the motion.

No objections.

The motion to approve the new Office Policy as amended passed by consensus.

#### 11. INFORMATION/DISCUSSION/ACTION

Title: Approval of Ismail Desouki's Leave of Absence

This item is to discuss and approve Ismail Desouki's Leave of Absence.

Presenter: Ismail Desouki Time Limit: 10 minutes

Ismail Desouki presented the item.

Ismail Desouki moved to approve his Leave of Absence.

Brenda Kristie seconded the motion.

Discussion occurred.

Neesha Tambe moved to end discussion.

Ali Masood seconded the motion.

No objections.

The motion to approve Ismail Desouki's Leave of Absence passed with 16 yes votes and 5 no votes.

#### **Public Announcements**

Please note: Members of the public are limited to two minutes. The Senate cannot take action or respond to items during public announcements.

#### **Senate Announcements**

- Sana Kathuria passed around sign-up sheets for the Student Service Day and asked everyone to give them back to her.
- Ali Masood asked everyone to clean out their mailboxes. If they do not do it they will get a verbal warning, and if they do not to it again they will get 1 Community Service hour.
- Nevin Sarina announced that there will be a Classroom Presentation workshop tomorrow from 3:30 to 4:15 in the Conference rooms, called S.H.I.T.
- Neesha Tambe thanked Thoa Hoang for making the amendment she wanted to make and for not holding back. She stressed and emphasized that Senators should not vote because they feel like they should vote on it, and if they do not know what to vote on they should not vote. Senators also should not vote because the crowd does or their friends, and that they should take their voting responsibility very serious. If they have questions they should ask them, since they have to follow the Parliamentary Procedure. When the Senate makes a final decision about something they should remember that they are part of a body and therefore need to honor and respect that decision even if they do not agree with it.
- Anaruth Hernandez gave presents to Melanie Dovan, Mariam Azhar, and Anmol Mirakhur to thank them for their work for the Chocolate event.
- Cindy Luu reminded the Senators that next weekend is the Senate Retreat, and asked them to keep the night open for fun things like "dancing".
- Neesha Tambe reminded that the retreat is mandatory. Also, if a Senator has a class on Wednesday night he or she is not going to be excused from neither the Senate meeting nor any Committee meetings.
- Ze-Kun Li announced that they had some money for dinner tonight, but that the dinner was postponed until the night of the Budget approval. He also announced that next week there will be no Senate meeting, because the Senate needs a break, and it would be good for everyone to take a break from everything.
- Brenden Fant announced that putting off the Budget Deliberations is not good, and that they should take break afterwards to reward themselves.
- Anaruth Hernandez announced that the DREAMact Summit was on Sunday, and even though none of the Senators could make it, it was a success, because they had over 70 people attend. They decided on 2 actions: first, a protest at the ICE in San Francisco and second, another protest in Sacramento.
- Edison Giang announced that on Tuesday it was Neesha Tambe's birthday, and Alex Mendiola brought a cheesecake for her.
- Ze-Kun Li announced that unless anyone wants to change the Budget by 3:30pm tomorrow, there will be no Senate meeting next week.
- Leo Nguyen announced that Arvind Ravichandran is the new Vice Chair of Finance.
- Edison Giang announced that Meera Suresh is the new Vice Chair of Marketing.

## **Introduction and Approval of Prospective Senators**

Balaram Fedchenko: 2<sup>nd</sup> meeting

Kenny Perng: 4<sup>th</sup> meeting Sanya Sequeira: 4<sup>th</sup> meeting

# Star of the Week

Arvind Ravichandran

# **Adjournment**

Ze-Kun Li adjourned the meeting at 6:57pm.

Submitted by,

Sara Nierle DASB Secretary Approved on Wednesday, February 23<sup>rd</sup>, 2011