

# CD57 Self-Assessment for Teachers of Young Children Using Reflective Practice: Field Experience

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## **Course Forms & Instructions**

<http://www.deanza.edu/faculty/cruzmayra/cd57.html>

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[www.deanza.edu/faculty/cruzmayra/](http://www.deanza.edu/faculty/cruzmayra/)

CD57: Self - Assessment for Teachers of Yong  
Children Using Reflective Practice/Engaging Interactions and Environments: Field Experience

**Checklist**

Student's name: \_\_\_\_\_

- TB Test (page 3)
- Fingerprints clearance (page 3)
- Student –Teacher Daily Log of Hours (page 4)
- Signed Letter of Assurance / Child's Video Taping Material (page 5)
- Student Filming Agreement (page 6)
- Site Field Experience Participation Agreement (page 7-8)
- Parent Release form (page 9-10)
- Parent Release Form/en Español (page 11/12)
- Other: \_\_\_\_\_
- Other: \_\_\_\_\_

**TB Test Required** (complete by the first week of the quarter and submit a copy of the card)

TB screening tests (free) are given at De Anza College Health Services located at Hinson Campus Center, Lower Level (<http://www.deanza.edu/healthservices/>)

Times TB tests are offered with the exception of holidays or unforeseen reasons:

- Mondays : 9 -10 a.m., 2 - 3 p.m., and 5:30 - 7 p.m.
- Tuesdays from 10 -11 a.m., 3 - 4 p.m., and 5:30 - 7 p.m.
- Appointments are NOT necessary.
- Your TB test must be read 48-72 hours later. Monday TB tests are read on Wednesday or Thursday and Tuesday TB tests are read on Thursday or Friday.  
See this doc for more information <http://www.deanza.edu/healthservices/skintesting.pdf>

### **Fingerprints**

Follow the early childhood program, your field experience placement site, fingerprints requirements.

Name \_\_\_\_\_ Site \_\_\_\_\_

*You must sign in and out each day. Hours must be verified by the program supervisor. Log will be reviewed by instructor each week. Have your supervisor/lead teacher initial by the total of hours daily. The log must be also signed at the end of the quarter.*

<i>Date</i>	<i>Week</i>	<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>Total Hours</i>
	1 In: Out:						
	2 In: Out:						
	3 In: Out:						
	4 In: Out:						
	5 In: Out:						
	6 In: Out:						
	7 In: Out:						
	8 In: Out:						
	9 In: Out:						
	10 In: Out:						
	11 In: Out:						

I \_\_\_\_\_ (supervisor's name) certify that  
 \_\_\_\_\_ (student's name) completed the hours  
 documented above.

\_\_\_\_\_  
*Supervisor's signature*

\_\_\_\_\_  
*Date*

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**Letter of Assurance/Child's Video Taping Material**  
(Sign and return to Instructor)

I \_\_\_\_\_ (student's name), student teacher enrolled in  
CD57, assure that I will securely store the video material and will use them only in educational and  
professional settings for their own purposes. They will not distribute the video to any others.

\_\_\_\_\_  
Student's name

\_\_\_\_\_  
Date

Fall 2016

**De Anza College CDE - Student Filming Agreement**

**Return this form to the instructor by the 2nd week of the quarter and keep a copy for your records.**

Dear Students,

You must obtain written permission from parents of all children you include in your videotaping for the De Anza course CD 57 offered through De Anza College, fall 2016.

Field experience sites may include a wide variety of situations including early learning settings such as public, private, or home-based preschools, community-based organizations, faith-based organizations, health or social service settings, your work place and others. Each organization has a unique requirement for the process of obtaining permissions. You must speak with an administrator at the site to find out exactly how to obtain permissions.

The course instructor must keep a record of your compliance with this requirement of obtaining parent permissions prior to filming and submitting videos for course assignments. If you collect signed Parent Permission Media Release Forms, be sure to save them in your records.

Please complete the following form and submit to the CD 57 course instructor.

-----Cut here-----

Your name: \_\_\_\_\_

Name of your field experience site, licensed child care center or family day care home:

\_\_\_\_\_

Address: \_\_\_\_\_

Name of Administrator or FCC Owner: \_\_\_\_\_

Contact Information for Administrator/owner: Email \_\_\_\_\_

Telephone \_\_\_\_\_

Organizations website: \_\_\_\_\_

Accredited by NAEYC? Yes \_\_\_ No\_\_\_

**After following the necessary steps as outlined by the administrator, please check the appropriate box below:**

- This site already has parent media permissions on file for each child that satisfy the requirement.
- I have received signed Parent Permission Media Release Forms from a parent of every child I will film.
- I have given a copy of the Information Letter with an Option to Opt Out to every parent in the group of children and have a list of children who are opting out and I will not include them in my videos.
- Other: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

**De Anza College CDE**  
**FIELD EXPERIENCE PARTICIPATION AGREEMENT**

(Sign and return to the instructor)

You are receiving this form because a student enrolled in De Anza college's CD 57 class and is participating in field experience at your site. We are very grateful that you are extending this opportunity to one of our students in order for the student to practice applying what they are learning with young children in your early learning setting.

My name is Mayra Cruz and I am the De Anza Instructor for the course. I would like to briefly explain what the student is required to complete in CD 57 in order to receive credit and to ask for your signature indicating you have read this brief overview and that you agree to let the student complete the listed requirements/experiences.

**CD 57 Course Overview:** This course an examination of the use of self-assessment and reflective practice techniques for individualized teacher preparation with emphasis on specific types of environments, interactions that support the development of children's social-emotional, cognitive, and early academic skills. Student will use field placement to practice and develop skills.

The course is designed to increase the students' knowledge about the importance of high quality early childhood education and the specific types of interactions that support the development of children's social-emotional, cognitive, and early academic skills. A combination of narrated PowerPoints, video-based situation studies, application assignments, and readings will help the student transfer his or her learning to real early care and education settings and situations—such as your service learning site.

Early childhood is a time of rapid growth and development; Children's early experiences have a profound effect on their later outcomes. About seventy percent of 3- and 4-year-olds are enrolled in some type of early care and education setting, and this number continues to grow. Early childhood education has the potential to foster children's skills and learning, and high quality programs can influence children's long-term success. The benefit of high quality early educational experiences is even greater for children from economically disadvantaged backgrounds. The key components of a high quality early learning experience include environments that are: (1) well organized and rich with materials that support children's learning, and (2) provide regular opportunities for children to engage in warm, responsive, and instructionally supportive interactions with caregivers.

**Student Learning Outcomes:**

- Distinguish developmentally appropriate teaching practices in a classroom setting.
- Practice awareness, self-reflection and reflective practice as necessary components of on-going professional development.
- Explain developmentally appropriate environments that support children's development.

**Specific objectives to meet-** Students will identify and describe well-organized and materials-rich environments and ways in which they support children's growth and skill development. Students will identify and describe warm, responsive, and instructionally supportive interactions and ways in which they are support children's growth and skill development. Students will know that designing high quality environments and engaging in high quality interactions includes being sensitive to and incorporating children's cultural and linguistic diversity. Students will be able to identify effective and ineffective environments and interactions in videos of their own and other teachers' early childhood classrooms. Students will enact and exhibit effective classroom interactions.

**Program requirements in the field experience setting:** Students are to complete 110 hours of field work in a setting of their choice. It must be within a setting that serves children of any of the ages from infant-5 years. This does not include kindergarten or school age programs.

1. Complete a minimum of 3(three) hours per week working at the field experience site
2. Within these three hours the student needs to occasionally videotape him or herself interacting with an individual or small group of children. The types of interactions that need to be video-taped are early childhood activities that may include:
  - a. Engaging interactions
  - b. Establishing an emotional connection
  - c. Following children’s lead
  - d. Fostering positive classroom behavior
  - e. Providing schedules and routines
  - f. Facilitating Interest in learning

Students may wish to re-video an interaction they want to improve throughout the quarter.

If you have any questions or concerns, please do not hesitate to contact me at [cruzmayra@deanza.edu](mailto:cruzmayra@deanza.edu) (prefer) or call me at 408.864.8215 (allow for 24-48 hours call return)  
Please sign and date this letter to indicate you have read about the student’s commitments in this program during this academic year and that you received my contact information.

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Name of CD 57 Student (Please Print Clearly)

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Director Signature	Date	Printed name and Email
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Teacher Signature	Date	Printed name and Email
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*Please copy the signed document for your record and return original to Mayra Cruz.*



Date:

Dear Parent(s) or Guardian,

The De Anza College Child Development program prepares student teachers to make a positive and lasting impact on the education of young children. We are writing to ask you to partner with us in promoting the success of this important coursework. Students enrolled this fall in CD 57 Self – Assessment for Teachers of Young Children Using Reflective Practice/Engaging Interactions and Environments: Field Experience Fall 2016 are asked to gain experience teaching young children and then to reflect upon this experience as a means of improving their practice. In order for instructors and peers to provide them with feedback about their teaching skills, these brief interactions need to be videotaped. This reflection and feedback process both enhances young children's learning in early childhood settings and encourages excellence in teaching. The De Anza student teacher is the main focus of the videotape, but it is likely that your child will be on camera as well.

Because of this, we are writing to ask for your consent to have a CD 57 student teacher interact with your child and for this interaction to be recorded and shared for use in the class.

**Activities that will be recorded**

De Anza students will record early childhood activities that may include child-led play or story time, in which your child is selecting play materials and the student is following your child's lead in play, or the student is reading them a children's book. It may also involve the student teaching a lesson or leading an activity.

**How the recorded materials will be used**

These recordings will be used by faculty members who are teaching this course to provide feedback and guidance to the student teacher. They will also be shared with other students in the program to allow them to reflect upon best practices together.

**Assurance of information security and appropriate use**

During the course in the student teacher will upload the videos into a Facebook private course page. Your child will never be identified by last name in the video. The student teacher will also sign a Letter of Assurance that will be kept on record by the De Anza instructor and that will be retained after the course is completed. The letter will provide assurances from the student that he/she will securely store the materials and will use them only in educational and professional settings for their own purposes. They will not distribute the video to any others.

**We hope to have your permission**

If you give your permission, please complete the permission slip at the bottom of this page and return it to the CD 57 Student.

Sincerely,

Mayra Cruz

Instructor, De Anza College

**Parent Video Release form for De Anza College CD 57 Student Teacher**

(Place signed form in your course folder)

I \_\_\_\_\_ (Parent name)

\_\_\_\_\_ give my permission

\_\_\_\_\_ Do not give my permission

for my child(ren) \_\_\_\_\_ to participate in instructional sessions with \_\_\_\_\_ (teacher's name) and for this interaction to be videotaped as part of several course assignments for the De Anza College course CD 57 Self - Assessment for Teachers of Young Children Using Reflective Practice/Engaging Interactions and Environments: Field Experience Fall 2016.

Videotape be *used solely* for educational and professional purposes related to the course.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

Fecha: 22 de septiembre, 2016

Estimado Padre/Madre o Encargado,

El Colegio de De Anza prepara estudiantes como maestros en práctica para trabajar con niños e impactar sus vidas de manera positiva. La presente tiene la meta de pedirle que nos apoye para que cada estudiante en práctica pueda tener éxito en el curso. En este Otoño de 2016, los estudiantes están matriculados CD 57 Evaluación del Maestro Quienes Trabajan con Pequeños Utilizando la práctica de Reflexión: Experiencias en el Campo. Los estudiantes adquirirán experiencias en la enseñanza de niño, reflexionarán para mejorar su práctica educativa. Para poder evaluar la práctica del estudiante es necesario que el/la estudiante grabe sus interacciones con niños, adultos y en el ámbito. Con la misma se reflexionará con el propósito de enriquecer el ámbito de los niños y las experiencias a quien ellos están expuestos. El estudiante practicante es el foco central de los videos en donde niños u otros adultos estarán presentes.

Por esta razón, necesitamos su consentimiento para que el estudiante practicante en CD57 puedan interactuar con su hijo/a y ser grabados interactuando con el mismo en el aula. Las grabaciones serán analizadas por el profesor y estudiantes de la clase.

### **Actividades a ser grabadas**

Los estudiantes grabarán su involucramiento en actividades educativas de los niños/as como por ejemplo, el juego de niños, relato o lectura de cuentos y el uso de materiales educativos. También se grabará el estudiante presentando una lección.

### **Cómo las grabaciones serán utilizadas**

Las grabaciones serán utilizadas para proveer retroalimentación y reflexión al estudiante practicante. El currículo incluye la revisión de videos por parte de la profesora y otros compañeros de clase quien reflexionarán sobre las prácticas adecuadas en el campo.

### **Garantía en la seguridad de la información y su uso apropiado**

Para el curso se creará un página cerrada de Facebook solamente para los videos y para reflexionar. Durante el curso, los estudiantes subirán los videos a la página. Su niño/a nunca será identificado por apellido. Cada estudiante firmará un Compromiso de Seguridad que permanecerá en el expediente que mantiene la profesora de cada estudiante practicante. La carta de compromiso establece que el uso de videos es solamente por propósitos educativos y profesionales y el estudiante practicante debe de utilizarlo así. Los videos no serán distribuidos ni compartidos fuera del curso.

### **De su permiso**

Complete la hoja que sigue y regrésela al estudiante de CD57 inmediatamente.

Atentamente,

Mayra Cruz , Profesora, De Anza College

**Permiso de Padre/Madre o Guardián Para Grabar Vídeos por  
Estudiante Practicantes de De Anza College CD 57**

I \_\_\_\_\_ (Nombre del padre o encargado)

\_\_\_\_\_ doy permiso

\_\_\_\_\_ no doy permiso

para que mi hijo/a \_\_\_\_\_ participe en sesiones de enseñanza con \_\_\_\_\_ (nombre de la maestra/o) que serán grabadas a través del curso de De Anza College CD Evaluación del Maestro Quienes Trabajan con Pequeños Utilizando la Práctica de Reflexión: Experiencias en el Campo, en el trimestre del Otoño del 2016. Las cintas grabadas serán Utilizadas solamente con propósitos educativos y profesionales relacionadas al curso.

\_\_\_\_\_  
Firma del Padre o Encargado

\_\_\_\_\_  
Fecha