**Fall 2021**

**N94 Gerontology Nursing**

**Incoming Q4 Info, Due Dates & Reminders:**

Welcome to Quarter 4 *(well, almost)*! Here’s some information about Gero Nursing that you need to **read thoroughly and carefully follow instructions!**

* Please complete the “Pre-Clinical Worksheet” at this time, save it as an EXCEL file (no pdf) with your name in place of the words “PUT YOUR NAME HERE” in the title, and email it to Janice Valadez (cimatujanice@fhda.edu). It is **due ASAP and no later than May 28th.**

**There is hospital pre-work that must be completed in advance. You will bring it (already completed) to your first orientation day in WEEK 1. Since both of your rotations in Q4 will be at ECH, this only needs to be turned in once.**

**GENERAL INFORMATION FOR ALL INCOMING Q4 STUDENTS:**

Instructor websites: **deanza. edu/faculty/valadezjanice/** (Gero)

**deanza.edu/faculty/giffordshannon/** (Psych)

• Your clinical rotation will be published soon and is non-negotiable.

• You will be informed as to which section of Gero and which section of Psych/Mental Health you are to register for. Please make sure you register accurately!

• Reading list for theory will be on Instructor’s college web site.

• ***TIMING NOTICE!***

You must have a valid Quantiferon test. This means your QFT must have been drawn AFTER SEPTEMBER 1, 2021. If your QFT was drawn *prior to* SEPTEMBER1, 2021, please do one at the end of the current quarter You must have the results IN HAND prior to the start of Fall quarter. Please plan ahead.

• ***TIMING NOTICE!***

You should have your flu shot before the start of the Quarter. Please double-check all vaccinations, titers (such as a Hep B titer, or a re-draw of a negative titer earlier in the program), QFT, and a 2-year AHA CPR card that is good through at least the end of 4th quarter. CPR CLASS MUST CONTAIN HANDS ON COMPONENT AND NOT PURELY ONLINE.

**RESULTS OF ANY HEALTH/CPR UPDATES ARE DUE and MUST BE UPLOADED IN THE NURSING IMMUNITRAX/MEDICAT ONE SYSTEM NO LATER THAN SEPTEMBER 10, 2021** (it may take a week or longer to get results after having your blood drawn, so plan accordingly)**.** Toreiterate, **submit all your** updated Health/CPR documents to the system Immunitrax/Medicat One system. *Instructors will not update your records.*

Nothing can expire during 4th quarter. You cannot attend clinical without up-to-date QFT, Flu shot, all other immunizations, titers, and/or CPR documentation; and, per department policy, failure to have this documentation in place in the Immunitrax/MedicatConnect system by the department deadlines may result in Withdrawal without Penalty (see Nursing Student Handbook for policy and deadlines).

• ***TIMING NOTICE!***

Do a background check/drug screen **1 week** prior to the start of your 4th quarter. **DO NOT DO THIS EARLY!** See Student Handbook for details, instructions, etc. *Please try to not overhydrate* before going in for the test (this is a common reason to have to re-do – **and re-pay for** - the urine sample). Did I say ***DO NOT DO IT EARLY?!*** Doing it early means you’ll have to repeat (and pay for) the entire thing again, one week prior to the start of your 4th quarter. **HOWEVER, do check ahead NOW with labs for testing hours so you can plan accordingly!**

**There is required paperwork (instructor website) that must be completed, printed out, and physically brought to your ECH campus orientation DAY *(do not email to instructor)*.**

**• ECH pre-orientation paperwork:** on Instructor’s clinical website: Even though you did most of it last quarter, *you must do it again, per ECH requirements*. Plan about 30 minutes or so to complete this. Do not email these documents to instructor! You must PRINT your documents and bring to your ECH Orientation Day 2. Failure to bring your paperwork = inability to stay in clinical = withdrawal from the quarter. Bring your flu shot documentation. **Be sure to email the Screening/Admissions Coordinator a copy of any health/CPR updates**.

**GERO ONLY CLINICAL INFORMATION:**

**The following information is for GERO only.** Psych/Mental Health students will hear from their instructor. ***However, ALL Q4 students must complete the four (4) ECH onboarding forms to their first day at the ECH campus.***

• Your Gero theory class will be an online course, using Canvas. There will be three synchronous, one to two hour “live” sessions that you must attend (Weeks 1, 3, & 6). You will watch videostreamed lectures for each week. The Canvas site will be ready for you to access ahead of time **ONLY FOR STUDENTS WHO ARE ENROLLED IN THE CLASS.** I will give open access as soon as the school allows me to. *You will not have access ahead of time if you are not enrolled.* Once school starts, you must sign in **EVERY WEEK** to stream videos. LIVE class sessions (Weeks 1, 3, & 6) will be held via Zoom videoconference on **Wednesdays and will begin promptly at 12:00 pm**. All course documents will be on the Instructor website or Canvas – there is no paper syllabus for theory or clinical.

• The 1st day of the quarter is an orientation day for Gero clinical only (attendance is mandatory). We will do this on Zoom (link on clinical Canvas site – click on “Zoom” in list to the left of the week-by-week).

* The 2nd day of the quarter is an orientation day for Gero clinical and will be held at the hospital.
* Wear uniforms to orientation Day 2. Make sure you wear your DAC photo ID badge. Bring: Completed ECH paperwork (do not staple anything), Q4 skills sheets, bloodborne pathogen packet, scavenger hunt, and your questions. There is no place leave things or to refrigerate lunches…and we move around a lot during the day, so I suggest you please **do not bring a lot of extra items** (you do not need backpacks, stethoscopes, bandage scissors, penlights, textbooks, med books, etc. on Day 2). A clipboard/binder/folder/ notebook, pen, and some notepaper are enough.

o **Gero group (ECH - Mountain View campus):** Meet in the piano lobby on the ground floor at the bottom of the grand staircase (near Security) at 6:30am on Day 2. Uniforms with DAC badge required – but no “tools” needed. Park on the very top floor of the parking in the garage near Orchard & Melchor Pavilions (corner of North and Hospital Drives, garage where you parked in Q3). You may **NOT** park in ANY visitor parking area, unless you are disabled and have a disabled plate or placard.

**PSYCH/MENTAL HEALTH ONLY CLINICAL INFORMATION:**

Your instructor will let you know when and where to meet for your orientation. *Do NOT follow the “Gero Only” instructions!*

**OTHER:**

• **NOTE:** The agency has their own policies, procedures, and processes that include many documents, rules and regulations we **ALL** must follow (which often change with no notice!), so please be patient and alert! **There may be additional items required, often on very short notice.** This is outside of our control. I will let you know if this is the case. Please keep an eye out for emails from us, including posts to your class group email/site, and be ready to respond. *Please remember to check the email account you use* *for the school in addition to the email account attached to* *your group site, if different.*

• **Things can change pretty quickly in our clinical agency, including shifts and/or days of the week we will go for clinical.**  This is not within our control. Please check your email periodically for instructor emails, including posts to your class group emails/site. Emails may be from our DAC or personal email accounts, or through the Portal or Canvas system. *Please remember to check the email account you use* *for the school in addition to the email account attached to* *your group site, if different.*

Please email me if you have questions; please put something in the subject line so I know it’s from a student.

For those “emergencies” when you feel you need to speak with me, you can try me on my cell phone. If I don’t answer, leave me a voicemail. You can also leave me a brief text – be sure to tell me who you are. I may be out of range at times during weekends/breaks, but I will get back to you as soon as I can. **408-693-7397**. **Phone calls and texts for emergencies only during break, please.**

**Web site for finding ECH Onboarding Paperwork (due on first orientation day at ECH campus):**

deanza.edu/faculty/valadezjanice/nurs84l.html

I am dedicated to your success, and look forward to meeting and working with each of you!

Cheers,

Janice Valadez

**Recap of important dates:**

**May 28th** – Pre-Clinical Worksheet due to Janice Yao Valadez

**September 10th**– QFT results and any other health/CPR updates due in Nursing Immunitrax/Medicat One system.

**Week of September 12th**  – Background check/drug screen must be completed.

*(Do not submit results or proof of completion to instructor or Nursing Office)*

**September 20th** – Day 1 of Gero clinical Orientation (via Zoom; link on Canvas) - wear whatever you want!

**September 21st** - DAY 2 of Gero clinical Orientation – all ECH pre-orientation Paperwork (documents available on Instructor’s campus web site), STUDENT HANDBOOK (Page 7, READ & SIGN), bloodborne pathogen packet, and come in uniform without “tools.” Wear a surgical (paper) mask. Enter through the main hospital lobby; expect to have your temp taken and be COVID interrogated. They will give you a new, hospital-issued mask. Remove your own and wear the one they give you. Sanitize your hands as you enter the hospital.

*5/21/2021*