

De Anza College  
IPBT Notes  February 19, 2008  
John Swensson/ Alex Kramer—Co-Chair

Present: Alves de Lima, Bradshaw, Bryant, He, Irvin, Kramer, Mowrey, Swensson, Woodward

Absent: Chow, Doan, Espinosa-Pieb, Griffin, Kaufman, Kubo, LaManque



I. Future Planning: This meeting comprised mainly of a discussion centered on the decision-making process and preparations for planning for future goals in instruction at De Anza College. The following handouts were used as reference materials:

- *IPBT Recommendations to College Council*
- *IPBT Notes – May 23, 2007 & October 30, 2007*
- *Directions for Completion of 2005-06 Program Reviews – October 21, 2005*
- *Measure C Replacement; New Smart Classrooms/Instruction; New Measure C Instructional Equipment Requests*
- *2006-2016 Map of Future Forces Affecting Education*

The group was asked to prepare for the joint PBT meeting—March 19--by searching for new innovative ideas for our future planning. It was recommended to look at “melding” new ideas with current systems that are already in place—to see how they would work. Another planning suggestion was to put into process a three-part plan: (1) acknowledge the structures which are already in place; (2) find the easiest “to do” —“quick fix;” and look at and establish long-range plans and “out-of-the-box” ideas. There was much discussion and sharing of ideas.

Pertaining to establishing criteria for Program Reviews, the recommendation was to use CTA guidelines—with the emphasis on retention, diversity and under-represented students.

II. IPBT Wiki: Judy Mowrey demonstrated how “writers” are able to add IPBT-related comments to this web-site, and that the “users” are only able to “read.” She also asked the committee members to identify a “strain” that they could develop before March 15.

III. Other Topics Presented:

Budget: John gave an update on the budget--which reflected on possible augmentation, correcting the budget imbalances (proposal to correct), and the issue of being able to hire for the next year. He stated that nothing was “concrete” on the budget.

Measure C Funding: It was stated that Measure C funds probably will be released in March.

Calendar: Next scheduled IPBT meeting has been changed to Tuesday, March 11 at 4:00 PM, and on Wednesday, March 19 at 2:00 PM. All three Planning and Budget Teams will be meeting together—both to be held in ADM 109.