## De Anza College IPBT Notes 🏝 March 7, 2006

Present: Alves de Lima, Bradshaw, Harral, Jenkins, Kubo, Leskinen, McCarthy Miner, Sherman, Woodward

Absent: Espinosa-Pieb, Griffin, LaManque, Mowrey, Setziol, Swensson

- I. <u>Guidelines for Allocating Tenure Track Positions</u>: Judy distributed the document titled, *DAC Office of Instruction*, *Guidelines for Allocating Tenure Track Positions*—Draft 3/3/06 for the planning teams' inspection. Under the paragraph title, *Reallocation of Positions*, it was recommended to add, "or other appropriate statistics," after "enrollment trends" in the sentence, "The Vice President of Instruction reviews divisional enrollment trends or other appropriate statistics whenever a faculty vacancy occurs." The IPBT group approved the use of this instrument.
- II. <u>Dean of Physical Education Hire</u>: Judy announced that the Senior Staff had determined that there would be a sufficient combination of one-time and ongoing dollars in 2006-2007 to fund the Dean of Physical Education. This recommendation was presented to IPBT group and all agreed with the proposal. Judy stated that there would be sufficient dollars to fund other campus allocations—her high priority items being the restoration of "B" budget and some classified staff. (A reminder was voiced that Fund 15 and 21 operational units need to be supported.)

A question was presented regarding this job description—if any changes would be implemented. Judy clarified that the "job description" remains the same; however, the "job announcement" could reflect the changes that the hiring committee would decide upon. Some changes could be: (1) a vision of the campus—regional resources; (2) Lifelong Learners' Program; (3) Student Equity issues; and (4) Civic Engagement.

III. Other Topics:

<u>Prioritization of Resources</u>: The Instructional Deans will be prioritizing "B" budget and classified requests in anticipation of new dollars becoming available, and they will be working on a process to best determine the recipients of these funds.

<u>Technology Positions</u>: Two technology positions that have been authorized for Distance Learning—which will fall under the direction of Christina Espinosa-Pieb. They are two-year, non-tenure track faculty each with a 30% teaching load. (There will be no Director of Technology at present.)

<u>Civic Engagement</u>: Judy shared that going out for an administrator (director) and full-time re-assigned faculty for Civic Engagement has been put "on hold." Christina Espinosa-Pieb will have an operating budget to incorporate certain aspects of the plan that will ultimately lead to the "next need." The instructional deans will be working with a vast assortment of civic engagement ideas, acknowledging what is presently being done, and imbedding some of these ideas into the curriculum.

<u>Director of Marketing and Dean of Counseling</u>: These positions are currently in process to go out for searches.

Calendar: Next IPBT meeting is scheduled for April 25, 2006.