

Note: revisions have been highlighted. The first column below matches the list of requested information as indicated on TracDat. The second column is where you can input your data at this time. The third column represents the information you would see if you pressed the help button (a question mark). You will be able to copy and paste or type in your information from the center column directly into the APRU on TracDat. Save this word doc in the following format: s12apru\_deptname. Last steps, remember, you will be uploading this copy in to the Trac Dat, Documents file. ALWAYS keep a soft copy of your work in your files to ensure that your work is not lost. Please refer to your workshop handout or contact: [leewheatcoleen@deanza.edu](mailto:leewheatcoleen@deanza.edu) if you have questions.

Information Requested	Input your answers in columns provided. Use word wrap. Note: reference documents can also be attached. Make sure to note the name of any reference documents in your explanations.	? Trac Dat Help button will reveal (sorry no hyperlinks)
I.A Department Name:	<b>Massage Therapy</b>	
Program Mission Statement:	The Mission of the Massage Therapy program is to offer students:  * An affordable vocational multicultural ethically diverse environment. * A fundamental and advanced massage program preparing them with the knowledge skills and attitudes to achieve gainful employment. * A community massage clinic. * An updated and academically challenging curriculum. * Continuing education opportunities. * Professional ethics and business development training. * Academic challenges that enhance the development of their communication, expression, and critical thinking skills. * Research Literacy.	You may create a new one or copy from your 2008-09 comprehensive program review.
What is the primary mission of your program?	CTE	Basic Skills, Transfer. Career/Technical, Learning Resources/Academic Services, personal enrichment, N/A
Choose a secondary mission of your program.	Transfer	Basic Skills, Transfer. Career/Technical, Learning Resources/Academic Services, personal enrichment, N/A
Number of Certificates of Achievement Awarded	10	If applicable, enter the number of certificates of achievement awarded during the current academic year. Please refer to: <a href="http://research.fhda.edu/factbook/deanzadegrees/dadivisions.htm">http://research.fhda.edu/factbook/deanzadegrees/dadivisions.htm</a>

		leave blank if not applicable to your program
Number Certif of Achievement-Advanced awarded:	6	If applicable, enter the number of certificates of achievement awarded during the current academic year. Please refer to <a href="http://research.fhda.edu/factbook/deanzadegrees/dadivisions.htm">http://research.fhda.edu/factbook/deanzadegrees/dadivisions.htm</a> leave blank if not applicable to your program
Number AA and/or AS Degrees awarded:	7	If applicable, enter the number of certificates of achievement awarded during the current academic year. Please refer to <a href="http://research.fhda.edu/factbook/deanzadegrees/dadivisions.htm">http://research.fhda.edu/factbook/deanzadegrees/dadivisions.htm</a> leave blank if not applicable to your program
Academic Services and LR: # Faculty Served		Only for programs that serves staff or students in a capacity other than traditional instruction, e.g. tutorial support, service learning, etc. 0 = no change; (X)= decreased; X = increased; blank= not applicable to your program
Academic Services and LR: # Student Served		Only for programs that serves staff or students in a capacity other than traditional instruction, e.g. tutorial support, service learning, etc. 0 = no change; (X)= decreased; X = increased; blank= not applicable to your program
Academic Services and LR: # Staff Served		Only for programs that serves staff or students in a capacity other than traditional instruction, e.g. tutorial support, service learning, etc. 0 = no change; (X)= decreased; X = increased; blank= not applicable to your program
# Faculty Employees	0	For ALL programs (Total FTEF that has changed this year, if the computer does not accept a decimal then please round up or down to the nearest whole number). At this time only a numerical response will be accepted. (Program reviews 2008 - 2010 available at: <a href="http://research.fhda.edu/programreview/DAProgramReview/DeAnza_PR_Div_pdf/DeAnzaProgramReviewDiv.htm">http://research.fhda.edu/programreview/DAProgramReview/DeAnza_PR_Div_pdf/DeAnzaProgramReviewDiv.htm</a> AND program review 2010-11 <a href="http://www.deanza.edu/ir/program-review.html">http://www.deanza.edu/ir/program-review.html</a> )  0 = no change; (X)= decreased; X = increased; blank= not applicable to your program
# Student Employees	0	For ALL programs. Total number that has changed this year. At this time only a numerical response will be accepted. 0 = no change; (X)= decreased; X = increased; blank= not applicable to your program
# Part-time Faculty Employees	0	For ALL programs (Total PTFTEF that has changed this year, if the computer will not accept a decimal then please round up or down to the nearest whole number). At this time only a numerical

		<p>response will be accepted. (Program reviews 2008 - 2010 available at: <a href="http://research.fhda.edu/programreview/DAProgramReview/DeAnza_PR_Div_pdf/DeAnzaProgramReviewDiv.htm">http://research.fhda.edu/programreview/DAProgramReview/DeAnza_PR_Div_pdf/DeAnzaProgramReviewDiv.htm</a> AND program review 2010-11 <a href="http://www.deanza.edu/ir/program-review.html">http://www.deanza.edu/ir/program-review.html</a> ) 0 = no change; (X)= decreased; X = increased; blank= not applicable to your program</p>
# Staff Employees		<p>For ALL programs. At this time only a numerical response will be accepted. ONLY report the number of staff that directly serve your program only, Deans will make a report regarding staff who serve multiple programs. 0 = no change; (X)= decreased; X = increased; blank= not applicable to your program</p>
II.A-Growth and Decline of targeted student populations	<p>In the past year we experienced an increase in the # of black students' from 11-24. 18 were successful as compared to 8 the previous year. In the same time from we experienced a decrease in the # of Hispanic students from 52-46 and a decrease in the Filipino student population from 38-32. The success rates for Hispanic students decreased by 12% while the Filipino success rate increased by 2%. The unfortunate decline in success rate for Hispanic students is difficult to pinpoint, however part is due to the economy which has forced many Hispanic students to cut class to work so they could pay their bills. Also many do not have good note taking and study skills which inhibits their performance.</p>	<p>Briefly, address student success data relative to your program Growth or decline in targeted populations (Latina/o, African Ancestry, Pacific Islander, Filipino) refer to the sites: (Program reviews 2008 - 2010 available at: <a href="http://research.fhda.edu/programreview/DAProgramReview/DeAnza_PR_Div_pdf/DeAnzaProgramReviewDiv.htm">http://research.fhda.edu/programreview/DAProgramReview/DeAnza_PR_Div_pdf/DeAnzaProgramReviewDiv.htm</a> AND program review 2010-11 <a href="http://www.deanza.edu/ir/program-review.html">http://www.deanza.edu/ir/program-review.html</a> )</p>
Trends in equity gap:	<p>Upon review the equity gap data indicates that our students success rates for all ethnic groups increase with the exception of Hispanic students and those classified as other.</p>	<p>Refer to <a href="http://www.deanza.edu/president/EducationalMasterPlan2010-2015Final.pdf">http://www.deanza.edu/president/EducationalMasterPlan2010-2015Final.pdf</a>, p.16. Briefly address why this has occurred.</p>
Closing the student equity gap:	<p>We have continued to improve the success rates for Black and Filipino students but we have unfortunately slid backwards with our Hispanic student population.</p> <p>All we can do is to encourage Hispanic students to attend class each day on time, to take notes, do their homework and study for tests. We strongly encourage them to take advantage of our free tutor and mentoring and check out our two main textbooks what we have in Spanish in the library.</p>	<p>What progress or achievement has the program made relative to the plans stated in your program's 2008 -09 Comprehensive Program Review, Section III.B, towards decreasing the student equity gap? See IPBT website for past program review documentation. If a rationale for your strategies was not stated in the 2008-2009 CPRU, then briefly explain now.</p>
Overall growth/decline in # students:	<p>Our overall # of students declined slightly over the past year. Gas prices and the overall economy have contributed to this statistic in our classes.</p>	<p>Briefly address the overall enrollment growth or decline of a comparison between all student populations and their success.</p>

	Even though we had 13 fewer students in our classes this past year, over all our classes are much larger than in the private sector.	
Changes imposed by internal/external regulations	none at this time	Address program changes implemented as a response to changes in College/District policy, state laws, division/department/program level requirements or external agencies regulations? How did the change(s) affect your program? (e.g. any curriculum, program reorganization, staffing etc.)
Progress in "Main Areas of Improvement"	In the past year we have increased our success rate with two out of three of our target populations. We will work with our advisory board to try to develop more strategies to help increase the success rate of our Hispanic students.	Based on the 2008-09 Comprehensive Program Review, Section I.C. "Main Areas for Improvement", briefly address your program's progress in moving towards assessment or planning or current implementation of effective solutions.
CTE Programs: Impact of External Trends:	More jobs are projected in the field of massage. Elements Massage is a new national chain that is moving into our community and is anticipating hiring our graduates.	Career Technical Education (CTE) programs, provide regional, state, and labor market data, employment statistics, please see "CTE Program Review Addenda" at: <a href="http://www.deanza.edu/gov/IPBT/resources.html">www.deanza.edu/gov/IPBT/resources.html</a> Identify any significant trends that may affect your program relative to: 1) Curriculum Content; 2) Future plans for your program e.g. enrollment management plans.
CTE Programs: Advisory Board Input:	Our advisory board has recommended against externships in the past. However, we will revisit this issue at our next meeting to try to institute externships at Chiropractic, Physical Therapist offices & Spas to try to get students more exposure to all aspects of the industry.	Career Technical Education (CTE), provide recommendations from this year's Advisory Board (or other groups outside of your program, etc.) Briefly, address any significant recommendations from the group. Describe your program's progress in moving towards assessment or planning or current implementation of effective solutions.
IV. A Budget Trends		Assess the impact of external or internal funding trends upon the program and/or its ability to serve its students. <b>If you don't work with Budget, please ask your Division Dean to give you the information.</b>
Enrollment Trends	The increase in tuition may be a factor in the decrease number of students who enrolled.	Assess the impact of external or internal funding changes upon the program's enrollment and/or its ability to serve its students. <b>If you don't work with Enrollment Trends, please ask your Division Dean to give you the information.</b>
V. A -Faculty Position Needed	No additional faculty needed	A drop down menu will allow you to choose: Replace due to Vacancy, Growth, No Faculty Needed
Staff Position Needed	No staff needed	A drop down menu will allow you to choose: Replace due to

		Vacancy, Growth, No Faculty Needed Only make request for staff if relevant to your department only. Division staff request should be in the Dean's summary.
Justification for Faculty/Staff Positions:		Provide information such as: institutional, SLO, PLO data that supports the need for this replacement, what would be impact of not replacing this position, services lost if not replaced, include all assessment data that supports a need for growth, etc.
Equipment Request		A drop down menu will allow you to choose: Under \$1,000 or Over \$1,000 or no equipment requested. At this time, the majority of your equipment requests have been submitted through Measure C processes. But, if you have items that cannot be covered through Measure C, please input your requests here.
Equipment Title and Description, Quantity	Equipment requested included Measure C proposal (not specifically listed in Measure C)	Description should identify if the item(s) are new or replacement(s), furniture/fixtures, instructional equipment, technology related, expected life of item, recommended warranties etc. Did this request emanate from a SLOAC or PLOAC process? Does this item require new or renovated infrastructure (eg wireless access, hardwire access, electric, water or heat sources . . . )
Equipment Justification	As per Measure C	Who will use this equipment? What would the impact be on the program with or without the equipment? What is the life expectancy of the current equipment? How does the request promote the college mission or strategic goals? Etc.
Facility Request		Name type of facility or infrastructure items needed. Renovation vs new. Identify associated structures needed to support the facility e.g. furniture, heat lamps, lighting, unique items above and beyond what is normally included in a similar facility
Facility Justification		Who will use this facility? What would the impact be on the program with or without the facility? What is the life expectancy of the current facility? How does the request promote the college mission or strategic goals? Etc.
B Budget Augmentation		How much? Who/what could be supported if this additional funding was awarded? What would the impact be on the program

		with or without the funds? How does the request promote the college mission or strategic goals?  If you do not deal with the B budget directly, you can use the comment: "please refer to the Dean's summary".
Staff Development Needs		What assessment led to this request? What would the impact be on the program with or without the funds? How does the request promote the college mission or strategic goals?
SLOAC and PLOAC summary	After assessments were completed some of our classes we instituted few changes that have approved the quality our program. Specifically, we clarified the midterm assignment in the stress management class and changed the introduction to massage class to one day a week lecture and one day a week lab. Giving us less setup a break down time and more time to refine hands on skills.	What did you learn from your SLOAC and PLOAC activities this year?
Future plans	All Massage Therapy instructors will participate in the next round of assessments. We will complete all SLO assessments and reflect on potential changes and then institute appropriate changes in our program to improve the quality of the education that our students receive.	How do you plan to reassess the outcomes of receiving each of the additional resources requested above?
Submitted by:	Dr. Jeffrey Forman formanjeffrey@deanza.edu x8910	APRU writer's name, email address, phone ext.