

# **The De Anza Academic Senate**

## **Approved Notes from the Meeting of December 5th, 2016**

**Senators and Officers present:** Alexander, Breen, \_Clem, Cruz, Delas, DiLeonardo, Dolen, Donahue, Hertler, Kalpin, Karmi, Klingman, Leonard, Levy, Liu, Malek, Miskin, Rodriguez, Setziol, Stockwell, Subramaniam, Sullivan, and Vargas

**Senators and Officers Absent :** Deck, Kragalott, Nguyen, Pape,

**DASB:**

**FA Liaison:** Bob Stockwell

**Classified Senate:** Karen Hunter

**Curriculum Co Chair:** Ram Subramaniam

**Administrative Liaison:** Randy Bryant

**Director of Diversity, Social Justice, and Multicultural Ed.:**

**Guests:** Marisa Spatafore. Mikaela Bollinger, Brandon Bailey, Alex Harrell, Stacey Shears, and Michelle LeBleu-Burns

**[NOTE: Item numbers are reflective of agenda numbers in the order they are actually taken up at the meeting.]**

**The meeting was called together at 2:31, a quorum being present.**

**I. Welcome:** Cruz welcomed all of those in attendance and pointed to cookies for all and small edible gifts for Senators being distributed.

**II. Adoption of Agenda and Approval of Notes:** The agenda was adopted as distributed. The notes of the meeting of November 28th were approved as distributed with the insertion of clarifying language “the cross listing is” from the sentence beginning “When a course...” in Item VI B.

**III. Needs and Confirmations:** Mike Appio and Andrew Stoddard were confirmed for service on the Machine Tool Technician Search and Selection Committee. Cruz distributed a proposal to create an Open Educational Resources (OER) Ad hoc committee. She gave a concise background as to purpose and need for such a committee. After a brief discussion, the committee was approved **MSCU(Leonard/Donahue)** with a membership consisting of two Senators, one to two student leaders, the Dean of Online Education, and one to two classified professional staff members. Leonard volunteered. Another possible committee member would be Tom Dolen since he has been active on this topic.

**IV. Public Comment:** None

**V. Action Item: Board Policy and Administrative Procedure 5300:** Cruz distributed and projected proposed changes to Board Policy (BP) and Administrative Procedure (AP) 5300. After giving the Senators time to read or reread the material, she read and showed suggested additional changes proposed by the officers and by Veronica Neal. When the group was asked by Cruz whether it was ready to act, the consensus appeared to be that it should return for another reading given the complexity of the additional language so that the Senators could see how it would all look put together.

**VI. Discussion/Information:**

**A) FHDA District Strategic Plan:** A draft of the plan distributed prior to the meeting and further distributed at the meeting was presented by Cruz. She focused almost entirely on the District Strategies sections (7.1, 7.2, and 7.3 having to do with the workings of governance. She also mentioned that some language regarding communication into and out of various groups was needed. The item will return in January.

**B) De Anza College Website Redesign:** Marisa Spatafore, Mikaela Bollinger, Brandon Bailey, and Alex Harrell made a presentation. Spatafore led the way and began with a careful and thorough presentation of the consultation process leading to the progress made to this point and about who had been involved. She emphasized that there is an ongoing feedback form available and that all suggestions and concerns were welcomed. Several times it was emphasized that the goal is to make the website most friendly for and attractive to prospective students, making initial searches for information and first time registration much easier than the current website and website design. Typifying the basic change was said to be a “mobile first” orientation given surveys showing that younger students get at least their first bits of information through mobile devices. Another progress report will be made. Meanwhile, Spatafore reiterated that more feedback was desired.

**C) Title IX and Sexual Harassment Presentation:** Stacey Shears and Michelle LeBleu-Burns made a comprehensive presentation including quizzing the Senators at the end to determine how much they retained or already knew about what to do given a hypothetical case. The timeframe for dealing with reported cases has now been reduced to 60 calendar days from a reported incident. Shears reported that, sad to say, reports of incidents are on the rise with the number being greater than most would expect. Almost all employees are now legally obligated to act on information coming directly to them. Referrals for action and for victim support were explained and discussed. Shears and LeBleu-Burns took great pains to explain why things needed to be done the way they were done. Only one aspect of what is the current practice appeared to trouble the

Senators, getting information back to a faculty member reporting an incident.

**VII. Reports:** Cruz mentioned her President's Report which had been distributed electronically. She asked the Senators to read especially the sections on finance, the department chairs meeting, AB540, and the Foothill-De Anza retesting policy. The announcement of final rankings of full time faculty replacement requests was announced to be delayed to some time after the December 6<sup>th</sup> IPBT meeting. Language supporting DACA students will be sent to President Obama by Cruz.

**VIII. Meeting Evaluation:** Cookies and candy distributed at the meeting was said to be effective.

**IX. Good of the Order and Appreciations:** - The latest Chill City (cuddly dogs) event complete with healthy snacks was announced for December 8<sup>th</sup> in the Fireside Room.

- The City of Cupertino is launching a new campaign to provide information about help available in case of an earthquake. The event was announced for Saturday, December 10<sup>th</sup> at 8:00 AM – See Donahue for more details.

**The meeting was adjourned at 4:29 PM.**