

The De Anza Academic Senate

Approved Notes from the Meeting of May 9th, 2016

Senators and Officers present: Bryant, Clem, Cruz, Deck, Delas, Dolen, Donahue, Glasman, Klingman, Kragalott, Lewis, Lewycky, Liu, Malek, Mello, Miskin, Pape, Setziol, Sullivan, Wethington

Senators and Officers Absent Anderson, Hertler, Langfelder, Maynard, and Schaffer,

DASB: FA Liaison: Bob Stockwell

Classified Senate: Lorna Maynard

Curriculum Co Chair: Ram Subramaniam

Administrative Liaison:

Director of Diversity, Social Justice, and Multicultural Ed.:

Guests: Bob Kalpin, Alan Ahlstrand, Sobia Chahal, Ana Casareto, Claudia Andrade, Mark Healy, Ravjeet Singh, Wendy White, Bob Stockwell, and Monika Thomas

[NOTE: Item numbers are reflective of agenda numbers in the order they are actually taken up at the meeting.]

The meeting was called together at 2:31, a quorum being present.

I. Welcome and Mindfulness Activity or Call in Practice: The group observed several minutes of focused silence.

II. Adoption of Agenda and Approval of Notes: The agenda was approved as distributed with a slight reordering to take up item VF immediately following VA. The notes of the meeting of May 2nd were approved as distributed.

III. Needs and Confirmations: Maria Delas, Patty Burgos, and Linda Yee were confirmed for service on the Counselor: International Students. During discussion, concern about gender balance was expressed. Those expressing concern were apparently satisfied when told that the chair of the committee would be male. The confirmation was without any official objection.

IV. Public Comment on items not on the agenda: Seeing no one from the public desiring to speak, Cruz took advantage of the opportunity to announce that the annual celebration of newly tenured faculty would be held May 23rd, immediately following a shortened Executive Committee meeting. She distributed invitations addressed to newly tenured faculty to appropriate Senators and asked that they be hand delivered. With great pleasure and met with applause, Cruz handed invitations directly to newly tenured Deck and Lewycky.

V. Discussion/Information:

F. Newly Mandated Degree Descriptions:

Subramaniam began with a brief background into this task required of all departments offering degrees and certificates and then launched into a kind of mini workshop which was aimed at enabling the Senators to help with the task. Subramaniam went over what was required line by line, page by page. He projected local and state forms as well as a “Quick Guide”.

There were many questions as the Senators faced the prospect of suspended degrees and certificates for those not completing the task. The quick guide will be posted on the Curriculum Committee website.

A. Enrollment Concerns: There were a number of guests present for the item. Two of them, Wendy White and Bob Stockwell presented. The primary focus of the presentation was on the early cancellation of classes – early compared with previous practice at the college and current practice elsewhere. The current practice at the college, a protocol devised by Christina Espinosa-Pieb was said to be detrimental to departments, faculty, administrators, students, as well as the college as a whole since it predictably reduces the enrollment of the college. Evidence presented showed that the cancellation dates produced by the protocol were out of sync with the reality of when students actually register as opposed to when they are allowed to begin registration as a function of priority enrollment. One specific request coming from the discussion was for there to be a minimum of one week between the start of the last block of days for registration and the first cancellation date. Another was for the creation of an enrollment management committee which would study enrollment and registration and make observations and recommendations towards the ends of serving students better. **It was MSCU (Sullivan/Malek)** to create and enrollment management committee. During the discussion it was also suggested that there be some look at both College and District issues. The slide show used to emphasize various aspects of the presentation will be sent out.

B. Accreditation Working Session: The item was held over.

C. Board Policy 3510 – Workplace Violence Draft: Cruz began the item by acknowledging that she mistakenly represented the Faculty Association (FA) position on the current draft as being in support. She then projected a message from FA President Rich Hansen which reiterated many of the same objections FA had to the draft under discussion previously. One of the objections shared by some on the De Anza Senate Executive Committee is a complete lack of definition of what would constitute “threatening” behavior combined with the requirement to report. Setziol gave an example

of someone reporting behavior they characterized as threatening because a young male was seen walking down a hallway wearing a hoodie.

D. Registration Issues. Setziol introduced the item as being more open ended than any particular examples brought up in the short term and then iterated three issues problematic for students and departments: the requirement for students to reapply to the college if they take any quarter off; problems with wait lists, and having a big and attracting box promoting searching for “Open” classes only. With regard to the first issue, Wethington responded that it appears the requirement is a result of recent state action. Cruz was asked to check to see if De Anza’s application of a state requirement is more narrow than necessary. The second and third items overlap and the discussion became focused on the consequences of having a separate and more attractive class search prompt for “open classes only”. One issue is that single section course offerings disappear from this avenue once the official seat count has been reached. This results in short or non-existent wait lists for all but the most heavily subscribed types of courses. There are even a few courses which won’t even show up at any time. At the same time, students may see that a course section is open when, because of an already existing wait list, it is not given that the system moves names until the first day of classes. **It was MS(Donahue/Pape)** to ask that the “Open classes only” access point be removed. Discussion began but Cruz asked to table the motion to May 16th due to time constraints.

VI. Action Items:

A. Volunteer of Record Form Position: Flowing from a quotation taken from Board Policy 4190 “Faculty members has the principal right and responsibility to determine the content, pedagogy, methods of instruction...”, the position makes it clear that faculty should have the right to determine if, who, and how many when it comes to determining whether or not to utilize volunteers of record in their classes. **It was MSCU (Donahue/Sullivan)** to adopt the position statement. During discussion, difficulties finding volunteers willing to go through the required fingerprinting process was brought up. The issue was not added to the statement for the time being.

B. Funding Request – Newly Tenured Faculty Reception: Cruz requested \$100 in support of the newly tenured faculty reception to be held May 23rd at 3:30. It was MSCU (Miskin/Sullivan) to approve the request for up to \$100.

VII. Reports: The Academic Senate election will be held the week of June 6th.

VIII. Meeting Evaluation: - None

VI. Good of the Order and Appreciations: - Sullivan distributed a flyer promoting a “Health Zone” event May 12th.

- It was announced that the proposition to extend Proposition 30 had gotten enough signatures to qualify for the November 2016 ballot.
- Pape expressed her appreciation for Sukhjit Singh having agreed to help with the 31 newly mandated degree and certificate descriptions the CIS department is required to accomplish in the next month.

The meeting was adjourned at 4:32 PM.