

De Anza's "Technology Task Force": An Update



**A Report to the Executive Committee of the De Anza
College Academic Senate by Byron Lilly on February 14,
2011**

What I Hope to Cover in 10 minutes



- Tech Task Force's Original Mission and Purpose
- Tech Task Force's New Mission and Purpose
- Smart classroom status
- Web links for further information
- Time for your questions

Tech Task Force's Mission and Purpose



- Tech Task Force appears to have fulfilled its *original* mission and purpose on 10/28/10, with the approval by College Council of the “De Anza College Information Technology Strategic Plan 2010-2013.”
- However, with the completion and approval of this document, Tech Task Force now has a *new* mission and purpose: “To create or develop a transparent process and/or structure for determining campus priorities for ETS project implementation and coordination,” and to be “the primary technology policy-making and advisory group at the campus.”

Status of Tech Task Force's New Mission



- ETS presented a process flowchart and an Excel-based project evaluation template at the last TTF meeting (Jan. 19th)
- I plan to seek further clarification of who or what we propose is going to occupy the “De Anza College Review Authority” box in ETS’s flowchart at the next TTF meeting.
- There are a number of outstanding issues

Some of the Outstanding Issues



- Will TTF graduate from merely bucketing projects into one of three *priority levels* to producing a *numbered ranking* from of all the projects ETS has been asked to work on?
- Will TTF be authorized to unilaterally provide such a numbered ranking to ETS? If not, who else will be involved? What will each group's roles and powers be?
- How will we reconcile and align the prioritization of ETS's *labor time* with the assignment of *budget* for each project?

Some of the Outstanding Issues



- Will TTF be authorized to unilaterally negotiate with ETS on such issues as
 - How many phases to break a given project into?
 - What the committed completion date of each project phase is?
 - Changes in the prioritization levels and committed completion dates of the various projects over time?
- If not, who else will be involved? What will each group's roles and powers be?
- How will De Anza's, Foothill's, and the District's priorities be reconciled and integrated at the district level?

How I Plan to Proceed



- Ask TTF to forward a recommendation to College Council to accept and approve ETS's proposal that "projects and project phases that have been started cannot be stopped midstream."
 - In the interests of ETS efficiency, no new projects could be started until all projects or project phases that have been started are completed."
- Ask TTF to forward to College Council a recommendation to adopt, on a provisional or pilot test basis, ETS's proposed flowchart and prioritization methodology (the Excel spreadsheet.)

How I Plan to Proceed



- Work with TTF to develop and forward to College Council a recommended process to occupy the “De Anza College Review Authority” box in ETS’s prioritization flowchart.

Smart Classroom Status



- De Anza currently has 69 “smart” classrooms and 20 “dumb” classrooms.
- A separate “Lab and Multimedia Classroom Equipment Upgrade Prioritization Committee” has been meeting monthly or bi-monthly since September to prioritize the work of upgrading the lab and classroom equipment.
- Ron McFarland is going to get the Deans’ input on their priorities for this work at the next Dean’s meeting.

Web links for further information



- <http://www.deanza.edu/gov/techtaskforce/>
- http://www.deanza.edu/gov/techtaskforce/pdf/DATechStrategicPlanFinal2010_15.pdf
- http://www.deanza.edu/gov/techtaskforce/pdf/Measure%20C_Prioritization_Processes_ClgeCnclApproved6_10_10.pdf
- http://www.deanza.edu/gov/techtaskforce/ETSPrioritizationProcess_11.pdf
- <http://fhdafiles.fhda.edu/downloads/etsfhda/WirelessStatus.pdf>