

**Academic Senate****President's Report****January 23, 2017 Meeting****Post-Election Actions**

*De Anza Resources for Undocumented Students* [www.deanza.edu/students/undoc-students.html](http://www.deanza.edu/students/undoc-students.html)

*Civic Literacy conversation with Academic Divisions-* President Murphy, VIDA Director Cynthia Kaufman and myself (as the Academic Senate President) will be holding a dialogue with divisions to urge faculty to think reflectively in which ways their own curriculum could include civic literacy.

The Foothill De Anza Board of Trustees approved two resolutions on Deferred Action for Childhood Arrivals (DACA) and affirmation of student privacy rights. To view the resolutions visit [www.deanza.edu/students/undoc-students.html](http://www.deanza.edu/students/undoc-students.html)

**College Council (12/8/16)**

- IPBT 2016-17 Faculty Ranking was approved.
- The Technology draft plan was reviewed and approved.
- The 16-17 adopted budget was reviewed as well as the Capital Fund 400 projects. The loss of 500 FTES signifies 2.5 million. Concerns about enrollments trends were discussed.

**Campus Budget Team (11/27/16)**

- Team members reviewed and finalized the Accreditation Standard IIID

**Finance College Operations Planning & Budget Committee (FCOPBT)**

faculty rep Michele Fritz- No report

**Common Assessment Multiple Measures Steering Committee**

- Next meeting will be held on January 19, 2017 4-5pm

***Cross-listing Implementation Method*** (developed by the Curriculum Advisory Committee to be shared with Division faculty)

Faculty curriculum initiators/department chairs will ensure the following actions are taken with the specified offices:

**Implementation Method**

Faculty curriculum initiators/department chairs will ensure the following actions are taken with the specified offices:

**Articulation:**

The accuracy of cross-listings within published articulation agreements will only be checked during the normal review process. The Articulation Officer recommends course syllabi include references to cross-listings for clarity. Course outlines must be finalized in ECMS to be used to propose/update articulation agreements. There may be a delay in getting a course approved for articulation or a delay in getting all of

the cross-listings approved for articulation if the entire set of course outlines for a cross-listed course is not finalized in ECMS by an articulation deadline.

### **Admissions & Records:**

Student(s) are enrolled in the correct parent or child course in the cross-listing by the appropriate quarterly add deadline date. The Admissions and Records Office WILL NOT grant class transfers for students who enroll in the wrong course after the quarterly add deadline.

### **Curriculum:**

Cross-listed courses must be submitted as separate and individual courses following all curriculum processes and revised during the same annual review cycle.

Cross-listed courses must be updated and maintained in certificates and degrees.

### **Scheduling:**

Cross-listed courses are scheduled at the same day(s), time(s), classroom, instructor, footnotes (if applicable) and total seat counts managed.

When the above faculty responsibilities are not adhered to, the child course of the cross-listing will not be scheduled in the quarterly class schedule and will also be deleted from the upcoming year's catalog. Additionally, the child course will remain inactive for a period of three (3) years and will need to come in as a revision with the parent course following all curriculum processes in order to be reactivated/offered.

## **District Committees:**

### **Academic & Professional Matters**

- Discussed the strategy to receive feedback on BP/AP5000 Admission & Concurrent Enrollment of High School and Other Young Students
- AP 2410 Policy and Administrative Procedure flowchart was finalized and ready for the Chancellor's Advisory Committee
- BP/AP 4240 Academic Renewal was finalized and ready for the Chancellor's Advisory Committee

### **Chancellor's Advisory Committee**

- Reviewed the draft District Strategic Plan and the accreditation functional map
- Online Education Initiative highlights provided

### **District Assessment and Placement Taskforce – No report**

### **Combined Human Resources Advisory Committee/District Equity Advisory Committees (HRAC/DDEAC) (12/12/16)**

- Consultant provided a report on the FHDA Equity Agenda, interview findings

**District Strategic Plan-** Presentation scheduled at College Council on 1/19