

The De Anza Academic Senate

Approved Notes of the meeting of March 14th, 2011

Senators and Officers present: Anderson, Betlach, Botsford, Buchanan, Castaño, Chow, Glapion, Guevara, Hanna, Lee-Wheat, Kryliouk, Larson, Lathers, Lizardi-Folley, Maynard, McNamara, Mello, Nguyen, Nickel, Schaffer, Setziol, Swanner, and Tao

Senators and Officers Absent: Annen, Beckum, Stockwell, Sullivan, and Yang

DASB: Ali Masood

Classified Senate: Lois Jenkins

Administrative Liaison: Rowena Tomaneng

Guests: Anne Argyriou, Laurel Torres (FA), Meera Suresh, Rich Schroeder, and Ismail Desouki

SLO coordinators/Staff Development: Mary Pape

Curriculum Co Chair: Anu Khanna

[NOTE: Item numbers are reflective of agenda numbers in the order they are actually taken up at the meeting.]

The meeting was called to order at 2:33, a quorum being present.

I. Approval of Agenda and Notes: The agenda was approved as distributed. The notes of the meeting of March 7th were approved as distributed with the addition of specific language proposed by Anu Khanna about Item VII (Course Justification).

II. Needs and Confirmations: Kristin Skager, Anne Argyriou, Veronica Avila, and Sue Yoes were confirmed for service on the Reading Faculty Search and Selection Committee. A list of the names of volunteers for service on the Dean Of Biological Sciences, Health, Environmental Studies, and Applied Technology was presented but not voted on due to there being too many names. Anderson asked that the two volunteers from Automotive Technology get together and have one withdraw his name. This was accepted without objection. He then said he would ask for statements prior to a vote to prioritize the list. [Note: later in the meeting the committee chair Christina Espinosa-Pieb came in and announced that she would accept all six people identified minus one of the Automotive Technology people. The following faculty members were thus confirmed for service: Mike Appio, Judith Clavijo, Anita Kandula, Julie Philips, and Dave Capitolo, (after the meeting as per the agreement during the meeting)]

III. Vice President and President's Reports: Lee-Wheat announced that the new Program Review Update form is out and that department chairs should have already received a copy. Department chairs not having received a copy are urged to contact Lee-Wheat. She emphasized that there was only six weeks until the due date, a time period including finals week, spring break and the first week of classes, weeks normally not best for working on such things. She then emphasized that, given this, the all college convocation April 15th would be an ideal day to accomplish most of what needs to be done.

Anderson began by pointing to returns of the all faculty survey and the fact that very few members of the executive committee seemed to have responded. He assured the group that their input via the survey was desired. It was reported that the survey took less than five minutes to complete. He then turned to an imminent Board meeting and the topic of the national completion agenda embraced by Chancellor Thor. Much concern was expressed in the group about the narrowness of focus of the definition of completion which seemed to be in play at the time of the meeting. Many examples were given of completions desired by De Anza students which are unlikely to be considered completions by those more removed from the classroom. Concern was also expressed about the impact of the completion agenda on basic skills. If such an agenda were to emphasize "accelerating" students to completion of a degree or certificate, then it might pressure departments to relax standards and/or develop compressed curricula that may compromise students' mastery of basic skills.

Anderson went on to mention potential content for the next all faculty electronic mail message and said that, because of the crush of other duties, there may be no Winter Newsletter. It was quickly pointed out that this would be no means be the first time the Winter Newsletter failed to appear. He concluded by congratulating the faculty and students who had gone to Sacramento to engage in the democratic process, joining thousands of other students and faculty from throughout the state, the morning of the meeting.

IV. Course Outline and Syllabus: Anu Khanna presented the idea for forming an ad hoc working group to come up with a best practices document to share with all faculty full and part time on the topic of creating a good course syllabus. Part of the intent is to better tie existing course outlines of record with current course syllabi. Given support for the idea and given that Khanna is scheduled to be on sabbatical leave spring 2011, Anderson said he would see to it that a working group is formed at the first scheduled meeting in April (April 11th).

V. New Name for Physical Education Division: It was announced that the Physical Education and Athletics division is changing its name to Kinesiology and Athletics to align with UC, CSU, and the new Transfer Model Curriculum titles.

VI. ASCCC Democracy Resolution: A resolution crafted by the officers will be sent to Senators for a very short comment period so that it can be distributed to all five of the Academic Senate for California Community College's area meetings for consideration the weekend of March 24th- 26th

VII. AS Elections Preliminary Planning: Rick Maynard encouraged people to join the elections committee for the 2011 Senate officer elections, this year including President and Executive Secretary/Treasurer positions. Both Anderson and Setziol announced their intentions to run again. Maynard also appealed for a date earlier in Spring than in 2010.

VIII. ASCCC Area B meeting Items of Interest: The item began with Anne Argyriou stating her intention to run for an ASCCC Executive Committee position. It was MSCAcclamation(Chow/Nickel) to endorse Argyriou's candidacy.

Anderson pointed out a few resolutions he thought might be controversial and or of particular interest to De Anza faculty. Some are narrowly focused and therefore would be primarily of interest to a particular department. Of the several Disciplines List resolutions, Setziol urged McNamara and Castaño to contact studio art faculty about the proposal to have Art History be a discipline separate from the rest of Art.

X. Good of the Order: - A faculty and staff art exhibit scheduled for the Euphrat Museum until April 19th has just opened.

- A problem with the current curriculum submittal process was said to require an appearance on an upcoming agenda. After hearing in the affirmative from three people giving three different reasons, Anderson agreed to put it on the agenda in April to include both curriculum submittal process and the curriculum handbook.

- Pi Day (3-14) was announced, celebrated in S43, the Math Success area of the Student Success Center.

- Pie Day for basic skills was announced as March 15th, celebrated in ATC309, the writing and reading are for the student success center. Actual pie will be served.

IX. Convocation Day: Just as Anderson was about to announce adjournment, Mary Pape arrived to speak to and distribute two handouts describing and encouraging faculty participation in the all faculty convocation scheduled for April 15th. She said the occasion represented the best chance for departments to finish course SLO work to start discussions regarding program level outcomes and planning an assessment calendar needed to be done this academic year and reminded the group of the successful parallel on opening day of the current academic year. To participate, faculty may fill out the flex day participation form

located on the SLO website. It should be noted that groups of people can use one form. Alternately, they can just show up as a department.

The meeting was adjourned at 4:12