

Rules Expectations for Public Engagement at Senate Meetings ~~1st~~-2nd Reading on 3/6/17 3/13/17

Academic Senate Core Values:

- 1) The Academic Senate welcomes public input, comment, and ideas; and
- 2) As colleagues, faculty member guests and senators have obligations that derive from common membership in the community of scholars. Faculty members do not discriminate against or harass colleagues. They respect and defend the free inquiry of associates. In the exchange of criticism and ideas faculty members show due respect for the opinions of others. Faculty members acknowledge their academic debts and strive to be objective in their professional judgment of colleagues. Faculty members accept their share of faculty responsibilities for the governance of De Anza* (from De Anza Academic Senate Statement of Professional Ethics)

The Academic Senate meetings are open to the public and the campus community. The Senate recognizes the need to encourage public participation but also recognizes the need to preserve order and the proper functioning of the meeting. College community and members of the public addressing the Senate at meetings shall therefore conduct themselves at all times in a manner appropriate to the setting.

1. Members of the public speak when recognized by the presiding officer.
2. **Speaker is to state name and affiliation.** Each speaker will be allowed a maximum of three minutes per topic. Senate meeting items are time certain. At the discretion of the presiding officer these time limits may be extended.
3. Any person wishing to speak at a Senate Meeting during the public participation segment or during a public hearing signs-in on the public participation sheet (the sign-in includes name and subject to address including the number on the agenda). The presiding officer will recognize each speaker during the public comment session and/or a discussion/action item.
4. **In keeping with equity and professional decorum, members of the public** ~~Speakers~~ should be mindful when choosing their words and avoid language that is disrespectful, makes assumptions or discriminates.
5. The presiding officer's role is to enforce the rules set forth above. Any member of the Senate may move to require him or her to do so, and an affirmative vote of a majority of the Senate will require him or her to do so. Any decision relating to enforcement of the rules set forth above may be appealed and overturned by a vote of a majority of the Senate members.
6. Any person who disregards the directives of the presiding officer in enforcing the rules will be barred from further participation and forfeit any balance of time remaining for his or her comments. At the discretion of the presiding officer, the person conducting themselves in a disorderly manner may be asked to leave the meeting.