# Classified Senate

Meeting Notes

November 21, 2023

## Welcome

Classified senate met on Tuesday, November 21 with president, Adriana Garcia calling the meeting to order at 2:10 PM. Both the agenda and previous meeting notes were approved.

## Senate Business

### Microsoft Teams

Juan Diaz did a demonstration of Microsoft Teams; he created a teams group for classified senate to share information. All classified staff are encourage to join the team group and senators especially should join. Suggestion made to add Classified Senate logo.

### Caring Campus

Satinder Kaur spoke about the Caring Campus initiative, giving an overview of its initiatives and goals via a PowerPoint presentation [see website for pdf attachment]. The purpose and commitment of Caring Campus is to tackle the obstacles that hinder the staff from meeting these commitments Classified staff often are the first people new students meet on campus and the more welcoming staff can make this environment, the more it will help student retention and success.

Satinder is part of a team working on the project; they meet in person the first Thursday of the month and met in October 2023. Anyone who wants to join the team was invited, and their email addresses were posted in the chat.

There are Behavioral commitments for this committee 1) 10 foot rule 2) Name tags 3) cross department awareness and 4) Warm referrals

### Measure G Task Force

The measure G task force, Dennis reported met with college council to voice its concerns. He also reported that the district is deciding on next steps.

Satinder, Bidya and Alex have all been nominated for the elections committee and a consensus vote approved their appointment.

Medical Facility

We will be collecting questions regarding medical facility through our classified lens.

## Leadership Requests

### District-wide Diversity and Equity Committee

Maritza, Debee and Andre were approved to represent classified senate on the district wide diversity and equity committee. After some discussion, it was decided if the committee didn't need three official classified senate representatives, some could attend as guests. Also with all three attending they can act as proxies for each other when someone has to miss a meeting.

### Professional Development Conference

Adriana is working on getting people from Foothill and Central services to be part of the professional development conference planning committee. Like last year, she wants it to be a district wide classified staff retreat but so far she has not gotten any responses. She asks senators if they have contact with anyone in Central Services or Foothill to please invite them to be part of planning this event. The goal is to host it at Foothill since it was at De Anza last year, but Adriana is still concerned about how to provide food services for the event because Foothill's dining services is outsourced.

## Leadership Reports

Adriana reminded senators to fill in the leadership report which lists the time and commitment spent on shared governance.

Adriana reported from college council that efforts to recruit a vice president of education is still underway and classified senate will likely again be asked to put forward a representative. She also reported that president Holmes is a finalist for a college president position at Herkimer college in New York. She also asked Juan and Debee to attend the Chancelor's advisory council meeting on December 1.

With no further announcements Adriana asked senators to be mindful of student mental health during the holidays.

## Affirmations

Juan requested affirmations

## Meeting adjourned

3:03 PM.

Links Mentioned In The Chat

Agenda:

<https://www.deanza.edu/gov/classifiedsenate/meetings/2023-11-21.html>

Leadership reports (collaborative document)

<https://foothilldeanza-my.sharepoint.com/:w:/g/personal/11250797_fhda_edu/EQVgQsbriw5CpGGSbKI_yUABc7jbhNLR1DP-FBBOSIkOBA?e=CukOZ3>

Herkimer College Finalist Candidate Forum

<https://www.herkimer.edu/about/leadership/office-of-the-president/presidential-search/final-candidates/>

Notes for November 14th senate meeting:

<https://foothilldeanza-my.sharepoint.com/:w:/g/personal/11250797_fhda_edu/EcAaLYd2s-lNmq8EajK73RUBHgrEuMUpNcaZmPjAVOvDSg?e=0KLKFH>

Classified Senate Conversation Group On Teams:

<https://teams.microsoft.com/l/team/19%3akxDouhfMsfIdbj8nM2mbdzB_glxhl9QF3j6fKF5L4EM1%40thread.tacv2/conversations?groupId=acd4f4c9-33c8-41eb-b3b9-7a730a750f47&tenantId=45f7b29f-b100-4c41-804f-b3418a08594a>

Caring Campus Steering Committee:

Satinder Kaur – [kaursatinder@fhda.edu](mailto:kaursatinder@fhda.edu)

Veronica Aparicio – [aparicioveronica@fhda.edu](mailto:aparicioveronica@fhda.edu)

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