



COLLEGE COUNCIL MEETING
Thursday, December 9, 2010
Admin #109, 3:00 – 5:00 pm
DRAFT

College Mission Statement

De Anza College provides an academically rich, multicultural learning environment that challenges students of every background to develop their intellect, character and abilities; to realize their goals; and to be socially responsible leaders in their communities, the nation and the world.

De Anza College fulfills its mission by engaging students in creative work that demonstrates the knowledge, skills and attitudes contained within the college's Institutional Core Competencies:

- Communication and expression
- Information literacy
- Physical/mental wellness and personal responsibility
- Global, cultural, social and environmental awareness •Critical thinking

Members: G. Anderson, C. Castillo, S. Cook, G. Durham, C. Espinosa-Pieb, R. Hansen, L. Jeanpierre, L. Jenkins, C. Kaufman, R. Kazempour, A. Khanna, C. Lee-Wheat, Z. Li, V. Marquez, F. Milonas, B. Murphy, M. Newell, E. Norte, R. Schroeder, M. Spatafore, N. Tambe
Guests: J. Haynes, M. Lomax, B. Stockwell

I. The College Council minutes of November 11, 2010 were approved as amended – Handout #1. (Marquez comments)

II. Accreditation Updates

M. Spatafore reported on the positive steering committee held on December 3 where groups were able to work across the standards. From all indications, the groups are on track and will meet the January 3 deadline to the editor, L. Jenkins. We will hear next month of our second follow-up report and the ACCJC meeting is scheduled for January 11.

A. Khanna provided updates on the SLO process. Two sets of workshops on program level outcomes and developing program assessment calendars have been scheduled with another set to be offered in January. These calendars are to be completed by each program by Spring Quarter. Additionally, the curriculum committee will review certificate and degree outcomes during Winter quarter. Still on track to have certificate and degree outcomes published in the college catalog for the Fall 2011-2012.

M. Newell reviewed the Accreditation Survey powerpoint presentation with college council. Survey results can be reviewed at <http://research.fhda.edu/researcharticles1.htm>.

III. Working Group Update on Shared Governance Processes

R. Stockwell reported on membership of the governance working group which includes faculty, classified staff and students: W. Chenoweth, S. Cook, J. Haynes, L. Jenkins, R. Kazempour, A. Kramer, V. Marquez, O. Patlan, M. Spatafore, N. Tambe and A. Masood. The group met on December 3 and reviewed their purpose and timetables.

The working group charge is to assist College Council in describing the governance process and the task is to produce a governance handbook. The timeline is to have an outline with Table of Contents by end of Winter Quarter with a viable draft by end of Spring Quarter.

V. Marquez reported that the group discussed the need to include the process and possibly an assessment cycle. The handbook will include: summary, governance group descriptions, their charge, membership, decision-making process and accountability. The group created a new acronym: GOAC = Governance, Outcome, Assessment Cycle.

IV. Comprehensive Institutional Assessment Calendar

J. Haynes reviewed the changes to the 6-year planning cycle graphic used in the Education Master Plan. The graph illustrates the relationships between the different groups, noting the EMP is scheduled for 2013-2014. College Council approved amendments to the 6 yr planning cycle originally approved as part of the Educational Master Plan in the Spring.

V. Facilities Update

MJ Lomax reported there is no safe exposure to tobacco smoke. She provided historical background from 5 years ago to the board policy adopting smoking in parking lot areas. CDC smoking concerns due to parking lot E smokers were brought to the Chancellor's Advisory Committee and approved in July. Parking Lots will now have clearly marked "designated areas" with tables painted red, in addition to 10-15' flags. A February kick-off is scheduled with publicity by ICC, DASB and LaVoz. C. Castillo reminded College Council of a \$500 smoking cessation scholarship endowment in her mother's name, the Wilma Wolgast Scholarship Endowment.

The Memorial Policy will be reviewed at the College Council meeting scheduled for January 13. Per Jones-Dulin, these policies have been previously approved by the Facilities Committee.

V. Burning Issues, Quick News and Wrap Up

- N. Tambe reported on the Pepsi Refresh application postponement until January. Li requested publicity assistance from Marketing. The voting period will take place the entire month of January through Facebook, email, text, or other media.
- B. Murphy reported on the Board transfer of \$2.3 M into the General Fund to defer the positions identified in Escrow II.
- B. Murphy announced the "Giving Tree" and encouraged faculty and staff to support our CalWorks students.