
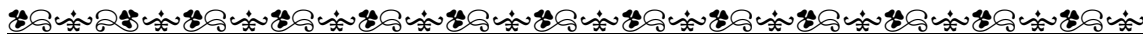


De Anza College  
IPBT Notes  June 17, 2008  
John Swensson/ Alex Kramer—Co-Chair

Present: Alves de Lima, Bryant, Doan, Irvin, Kramer, Mowrey, Swensson, Woodward

Absent: Bradshaw, Espinosa-Pieb, Griffin, He, Kaufman, Kubo, LaManque,



- I. Adopted District Budget for 2008-09: J. Swensson shared the Power Point presentation titled, *2008 – 2009 Tentative Budget*--which was given to the Board of Trustees on June 16, 2008. Each slide was observed and a discussion ensued pertaining to the disclosed information. (Handout #1—a copy of the 15 slides used for the *District Budget for 2008-09* Power Point presentation.)
- II. Budget Augmentation: It was announced that a 20% augmentation to the base “B” budget would be distributed to the divisions for the 2008-09 academic year. The IPBT members agreed that this augmentation should be given to the division’s account—funding to be used at the dean’s discretion. Handout #2 titled, *F14/22 “B” Budget Balances by Account as of 5/31/08*, was distributed and examined. Questions were fielded regarding some of the division’s ending balances shown on this document.
- III. Program Review Questions: Referring to the draft of the paper titled, *Common Questions for Program Review*, (Handout #3) the team members made a couple of additions to the questions and then changed the order of some of the questions. This draft model will be presented to the other PBT’s and then on to Academic Senate for their approval. It was suggested to look at other Program Review models—such as from ACCJC—to review criteria and “best practices.” Members were asked to forward new Program Review criteria to Judy Mowrey and/or Alex Kramer.
- IV. First Page for IPBT Website: A. Kramer introduced the cover page model for the IPBT website—which gives an overview of the stewardship of the IPBT members, the demographics of the membership and the meeting date and time. (Handout #4) A “charge” was given to IPBT members to get OMNI training so that the website can be maintained.
- V. Next Year’s Direction for IPBT: It was announced that Christina Espinosa-Pieb will co-chair IPBT with Cynthia Lee-Klawender for the 2008 -09 academic year, and Alex Kramer will continue to serve on the committee as the faculty rep.

The next IPBT meeting will tentatively be scheduled for Tuesday, Sept. 30, 2008.