

Academic Services Deans Summary  
Spring 2017 Program Review

The Academic Services Division, supervised by the Associate Vice President of Instruction, houses a wide array of campus-wide instructional support programs as listed below.

- Curriculum
- Scheduling
- Office of Equity, Social Justice, Multicultural Education (Equity)\*
- Honors\*
- Learning in Communities (LinC)\*
- Professional Development Office\*
- Student Success and Retention Services (SSRS) which houses Umoja, Puente, and First Year Experience (FYE)\*
- Tenure Review
- Vasconcellos Institute for Democracy in Action (VIDA formerly ICCE) \*

*\*submitted Program Review for 2015-16*

For SSRS, Puente, Umoja, and FYE, the program reviews for all of the areas reflect the changes during the 2015-2016 academic year and the start of the implementation of the reorganization of our programs to Academic Services. SSRS and associated learning communities underwent a move to a new physical location; transitioning and hiring of several new faculty; recruitment and training of new faculty for all three programs; and defining roles for SSRS Director and program coordinators along with budget development.

All SSRS and LinC programs report high to very high success rates for the disproportionately impacted students. While these are highly resourced programs, they demonstrate the importance of strong and sustained engagement with students from their first entry to the college and beyond. Faculty are invested in expanding to serve more students with additional ongoing funding and resources such as those indicated in program review.

Programs such as the First Year Experience Program for new Tenure-Track Faculty, Tenure Review Training, Equity Core Teams, the LinC Faculty Summer Institute, and Faculty Development of Honors Curriculum, High Impact Practices, Public Policy School, and many more workshops and training opportunities all demonstrate the excellent and ongoing work of staff and faculty in the division.

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The deep impact of all Academic Services areas and programs has been noted time and again in program review and accreditation. All programs work across student services and instruction to serve our disproportionately impacted students and close the racial achievement gap by actively engaging students in learning and through professional development opportunities for faculty and staff. This holistic effort will continue to be honed as we integrate the BSI, SSSP, and Equity Initiatives and complete the realignment of areas within both the Learning Resources and Academic Services divisions in the next six months.

As previously stated in the last program review process, state funding of the Student Equity Initiative as well as individual donations and community partnership grants have allowed the Office of Equity, VIDA, and SSRS to increase staff capacity and program development. Essential for the college's continued efforts to meet its mission, institutional core competencies, and strategic planning initiatives and to pursue a continuation of closing the achievement gap, Academic Services programs and areas can and do provide the means to do so and the space for intentional and thoughtful expansion.

### **Upcoming and In-Process Changes**

- Areas did receive B Budget allocations in Winter 2017 as follows:
  - Honors received \$20,000
  - Equity received \$15,000
  - SSRS received \$20,000
  - VIDA received \$15,000
- SSRS received instructional equipment funds in Winter 2017
- For Professional Development, there are changes in the Flex calendar process which will be addressed in Spring 2017
- The Director of Professional Development hiring committee is underway
- The VIDA Program Coordinator II is underway (funded by a combination of grant funds)
- The college will repurpose the Division Dean of Learning Resources position and align areas and programs under a Division Dean of Equity and Engagement

## **Significant Needs Noted in Program Review**

Highlighted below are the most critical needs. Program Review documents from each area, of course, provide more specific information and requests.

**Additional FT counselor/coordinators or counselors for Umoja, FYE, Puente and LinC.** These positions would meet the demand for student interest and expand the programs. This would also address a need to sustainably support our AAPI students through a dedicated cohort and counselor/coordinator in collaboration with LinC.

**SSRS Staff** position to lead students and mentors.

The **Office of Equity, Social Justice and Multicultural Education** requests a **Faculty Director** as Veronica Neal, the current Faculty Director, will transition to FT teaching in the IIS division starting Fall 2017.

Institutionalize the **VIDA Program Coordinator** given the transition to a Program Coordinator II which concretized the responsibilities of the position to include HEFAS.

**Administrative Assistant (PT) for the Professional Development Office** is requested. The FT position has been vacant since 2003-2004.

Reassigned time for Honors Coordinator

LinC requests funding for professional development and partnerships including summer programming, additional pathways, and program coordination throughout the year.

LinC Program space is requested since there is not currently space allocated for this program.

VIDA programming space is requested. The need is a large training room: the ECOT classroom (ECOT-1) would be ideal because it is a contiguous space for programming work.