

Student Services Planning and Budget Meeting Notes  
 Wednesday, October 25, 2006  
 Gilbane Conf. Rm 2:00 – 3:00 p.m.

Attending: Chamkasem, Cole, Griffin, Irvin, Kawazoe, Moberg, Patlan, Rashall, Sellitti, Winters

Item	Discussion/Comments	Outcome
Faculty & Classified Positions	SSPBT prioritized requests for positions, which will be submitted to the College Council on 10/26:  Faculty <ol style="list-style-type: none"> <li>1. Outreach/First Year College Experience Counselor</li> <li>2. Retention/Early Alert Counselor</li> <li>3. Women's softball coach/PE</li> </ol> Classified <ol style="list-style-type: none"> <li>1. Director Assessment Center</li> <li>2. Outreach Assistant</li> <li>3. DSPS Testing Assistant</li> <li>4. Veterans Assistant</li> <li>5. CAL lab assistant</li> </ol>	
Program Reviews and Cascade SSP	SSPBT agreed that information developed through the cascade process would serve as program reviews for now. No one in Student Services will be asked to complete formal PRs at this time. If the results of the cascade determine we need more information PRs may be requested.	
Agenda item next meeting	Instructional Equipment Requests – prioritize. Provide SSPBT with definition of Instructional Equipment from CEP.  C: Hawk, Miner, Murphy	