NEW ISP STUDENTS CHECKLIST

Use this checklist to help you complete tasks for your first quarter.

**ACADEMIC**
☐ Complete [Assessments](#).
☐ Review [ISP New Student Registration Module](#).
☐ Attend the [Pre & Post Registration](#) workshops.
☐ Register for classes: use [MyPortal](#).
☐ Enroll in 12 units (minimum) if studying from INSIDE the U.S.
☐ Include 1 hybrid or on campus class if studying from the U.S.
☐ Attend the [ISP Orientation Program](#).
☐ Submit your U.S. Transcripts for [Evaluation](#) (if it applies).
☐ Complete the [Prerequisite Clearance Form](#) (if it applies).
☐ Meet with a [counselor](#) during Drop In for quick academic questions or make an appointment for an Educational Plan.

**HEALTH**
☐ Complete and submit [Health Requirements](#) to the [PyraMed portal](#).
☐ Submit [COVID Vaccination & Boosters](#).
☐ [Health Insurance](#) is MANDATORY for all F-1 students INSIDE the U.S.
  - If you are studying OUTSIDE the U.S. you can [waive it](#).

**TRANSFER-IN STUDENTS**
☐ Contact your current school to ensure your SEVIS (I-20) record is [transferred](#) to De Anza.

**OTHER**
☐ Pay [tuition](#) or sign up for [installment payment plan](#) before 2nd Friday of each quarter (except summer quarter when payment is due immediately after registration).
☐ Attend in-person [Mandatory Check In](#) (if studying from INSIDE the U.S.).
☐ Get your Photo ID and VTA Smart Pass: [https://www.deanza.edu/collegelife/idcard/](https://www.deanza.edu/collegelife/idcard/)