SEA Annual Report Training
September/October 2019

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California Community Colleges Chancellor’s Office
Ch…ch…ch…changes!

• 2016-17: Basic Skills, Student Equity and SSSP Programs
  • Prior to 2017 these three categorical program existed separately
• 2017-18: Integrated Plan merged three programs
  • Intent to connect and weave equity and success efforts on campus
• 2018-19: Student Equity and Achievement Program created
  • Legislation finally pulled the programs into one bucket of funding
• Result?
  • Program guidelines and reporting deadlines/requirements have changed – several times!
Why a SEA Annual Report?

1. Satisfy legislative requirements (EDC § 78222)
2. Inform about efforts/progress related to equity and student success
   - CO to understand successes and challenges, provide support as needed
3. SEA Program expenditure management/reporting
What are the legislative requirements?

- Student Equity and Achievement Program - EDC § 78222
  - Colleges/districts required to report to CO annually (by January):
    1. “how funding was expended in the prior fiscal year and for what specific purposes…”
    2. “include an assessment of the progress in advancing the goals (Guided Pathways, completion goals, AB705)”
- CO required to submit legislative report summarizing the above annually (by April)
Stakeholder Input

• The SEA Workgroup includes:
  • Equity region representatives
  • Deans, Directors, Coordinators, Supervisors, Vice Presidents, Vice Chancellors, Assistant Superintendents, from the following areas/departments:
  • Student Equity, Student Success, Support Services, Counseling/Assessment, Institutional Effectiveness, Continuing Education, Matriculation, Enrollment Management, Administrative Services, Academic Senate

• An annual report subgroup drafted a template and recommendations to inform the design of the NOVA module

• The SEA workgroup also beta tested this new module – THANK YOU!!
Subgroup Report Recommendations

• Previously populated data/metrics/goals should be pulled into the new NOVA module – reduce data entry
• Data should be standardized for data consolidation/reporting
• Align with Vision Goals, Guided Pathways, AB 705 and SEA goals
• Include reporting on DI groups
• Reporting expenditures of actual funds by state budget categories, and percentage of funds distributed by activity/initiative
# Transitions and Overlap

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Program/Plan</th>
<th>Spending Period</th>
<th>Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017-2018</td>
<td>Integrated Plan</td>
<td>7/1/17-6/30/19</td>
<td>September 2019</td>
</tr>
<tr>
<td>2018-2019</td>
<td>SEA Program</td>
<td>7/1/18-6/30/20</td>
<td>January 2020</td>
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<tr>
<td>2019-2022</td>
<td>Student Equity Plan</td>
<td>n/a</td>
<td>n/a</td>
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<tr>
<td>2019-2020</td>
<td>SEA Program</td>
<td>7/1/19-6/30/21</td>
<td>January 2021</td>
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- Transition year – Integrated Plan done; new Equity Plan just entered
- Cannot wait and report on 2019-20 equity efforts – report due in January
- Student Equity Plan key component of SEA Program
- There is no Student Equity Plan “report” on progress/outcomes
Timing of the report

• Two years to spend funds - 24 months
• Colleges spend funds out of two fiscal years at any given time
• Programs have two fiscal report deadlines
  • Mid-term expenditure reporting at 12 months
  • Final expenditures due sometime after 24 months
• SEA Annual Report due each year - at 18 months
• We did NOT want you to complete three SEA reports per year
## What It Was and What It Is

<table>
<thead>
<tr>
<th>Program</th>
<th>Required Reports</th>
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<tr>
<td>Integrated Plan</td>
<td>Mid-term expenditure report <strong>Report any funds that will not be used; CO will re-allocate funds</strong></td>
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18-19 SEA Report Timeline

- Annual report will be a Year 1 (July 1, 2018-June 30, 2019) report of spending by budget item
- Will also serve as a SEA mid-term expenditure report
  - Chancellor’s Office will reallocate any funds you do not plan on spending
- SEA term-end expenditure report will simple and based on the mid-term reported amounts
SEA Program Timeline

2019-2022 Student Equity Plan

- **SEA 18-19**: Spending Period
  - Annual report due
  - Term-end report due

- **SEA 19-20**: Spending Period
  - Annual report due
  - Term-end report due

- **SEA 20-21**: Spending Period
  - Annual report due
  - Term-end report due

- **SEA 21-22**: Spending Period
  - Annual report due

July 2018 - July 2022
That was a lot of information!
Here’s what you need to know/remember for now

• The SEA Annual Report has two MAIN components:
  1. Expenditures – 18-19 SEA YEAR 1 (July 1, 2018 – June 30, 2019)
     • Let us know what you’ve spent so far, and still plan to spend
  2. Progress on activities – from 19-22 Student Equity Plan
• The Annual Report is due January 1, 2020
• The 18-19 SEA term-end expenditure report is due Sept 2020
• There is no separate Student Equity Plan report
What Next?

• SEA information coming to the Vision Resource Center soon
• SEA Term-end Expenditure Report will be available in the summer
  • Webinar training will be provided late spring

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<td><strong>Title</strong></td>
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<td>SEA Annual Report</td>
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<td>SEA Term-End Report</td>
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<td>2019-2022 Student Equity Plan</td>
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