

De Anza College, EWRT1B Reading, Writing, and Research

Instructor: Randie Wann

Email address: wannrandie@deanza.edu

How this Class Works

- This is a fast-paced, 6-week **fully online** course that begins Monday, June 27th.
- You will learn in a community with your peers. *This is not a self-paced course.* There are regular due dates, and to pass the course, you must sign on at least 3-4 times a week. The course requires 5 hours of online work a week plus the homework that would normally be required in a face-to-face class. Thus, you can expect around 10-15 hours of work or more per week. Always look ahead since some of the tasks/ assignments require you to plan ahead with your time.
- By Sunday of Week 1, you will be expected to log in to our course in Canvas and complete the Week 1 Module.
- You will receive **announcements** with updates, so please check your email or click "Announcements" in Canvas.
- New modules become available on Monday mornings.
 - **Be sure to check all due dates!**
- Each module contains readings and/or videos, collaborative activities including discussions, and writing assignments.

How to Contact Me

My Preferred Contact Method is the Canvas Inbox - See the Icons on the left hand side of your screen.

Alternatively, you may email me: wannrandie@fhda.edu

If you contact me Monday-Friday, I will respond within 24 hours.

Course Essentials

1. You must purchase or borrow our required novel: *We Are All Completely Beside Ourselves* by Karen Joy Fowler. ISBN-13: 9780142180822

ISBN-10: 0142180823

Spoiler Warning!! I highly recommend that you do not read reviews about this novel before you read it! It will spoil your experience of the story.

You may choose a digital or a print copy. You can find it on Amazon, the De Anza Bookstore, or any library. Check [The Internet Archive](#)

(Links to an external site.)

for a free digital version that you can borrow for 14 days. Please note: I am committed to your success in this course. You can supplement a written copy of the book with the audiobook version to help yourself focus, but I highly recommend that you read along with either a digital or paperback format of the novel. You MUST have a copy that has page numbers in order to fulfill the requirements of MLA format for in-text citation for all essays written for this course.

2. [St. Martin's Guide to Writing](#) [Download St. Martin's Guide to Writing](#)

This is the full online textbook. Some of the chapters will be assigned reading this quarter.

COURSE DESCRIPTION

In this class, students will develop analytical, comparative skills in reading and writing.

Students will engage in academic

(interpretive, analytical, and argumentative) writing based on the reading of literary texts including poetry, short fiction, and a novel.

Students will also perform outside research leading to analysis, comparison, and synthesis in a documented research paper.

Course SLOs (Student Learning Outcome)

1. Demonstrate analytical skills in the reading of literary (and non-literary) texts linked by a common theme or issue.
2. Demonstrate analytical, organizational, verbal, and research skills in writing focused on a common theme or issue.

Formal Essays: In addition to the research paper, there are 2 analytical papers. All papers must be submitted to turnitin.com by the assigned due dates and times. Turnitin.com gives students the opportunity to see the level of originality in their ideas and writing. Late papers will not be accepted after two weeks.

Research Paper: In addition to the 2 analytical papers, there is a research paper due (6-7 pages). The research project will include assignments including an annotated bibliography, which must be submitted prior to the due date of the research paper. The research project must also be submitted to turnitin.com. Late research papers will not be accepted, as the due date is close to the end of the quarter.

Instructor Feedback:

Students can expect instructor feedback on formal papers and assignments within a week of submission. All formal papers will be graded by a rubric, which is included and available as the assignment becomes available. Papers are graded in terms of sophistication of content and argument; clarity of organization; the fluidity of expression through sentence structure; fluency of grammar, punctuation, and spelling; and adherence to MLA format. Please understand that the grade you receive and the feedback I give on each paper is to help you write future papers. It is your job to revise each essay before you submit the final draft as you see fit, with the help of a tutor if needed. **Free online and in-person tutoring is available! The Student Success Center**

(Links to an external site.)
is located on the third floor of ATC.

- How do I view feedback?
Not sure how to view feedback on your assignments? Here are some helpful tutorials!
- [How to View Feedback \(Links to an external site.\)](#)
- [How to View Assignment Comments \(Links to an external site.\)](#)

How Grades Will Be Weighted

97-100% = A+

94-96% = A

90-93% = A-

87-89% = B+

84%-86% = B

80-83% = B-

75-79% = C

70-74% = C-

60-69%= D

Below 60 = F

Final Grades:

Homework: 15%

Class Attendance/Discussions/ Peer Reviews: 20%

Annotated Bibliography: 10%

3 Formal Papers: 55%

Total 100%

Technology

- 1. Internet Connection** I recommend a Broadband/DSL connection to most effectively view the online videos and participate in video conferences. The college can help you with access if you don't have this!
- 2. Computer** You will need a computer with the current operating system to logon to Canvas and complete the activities. The college can help you with access if you don't have this!
- 3. Canvas Student App** I recommend this if you are accessing Canvas from a smartphone.
- 4. Word Processor** You will have assignments in this class that prompt you to use a word processing application. There are numerous options available when it comes to word processing software; Here are links to three free options you may use: Microsoft Office 365, Google Docs, and Apache Open Office.

5. Kanopy

Kanopy is available for free at <https://deanza.kanopy.com/>. Kanopy is an on-demand streaming video

platform for public libraries and universities. Go to De Anza College's Main Library Home page, select

"Article & Video Databases," scroll to "Film and Video" and select "Kanopy" or follow this link

<https://deanza.kanopy.com/welcome/frontpage> and use your student identification and password to log in!

Formatting

Please use MLA formatting for essays, including:

- an MLA header
- 12 point font such as arial, palentino, times new roman
 - Double-spaced

Late Work, Extensions, and Revisions

Discussions are due Wednesdays and Thursdays.

Every assignment has a due date, rubric, and deadline for submissions. Participants are expected to submit assignments on or before the assigned due date, which, in turn, allows me time to review your work and provide meaningful feedback. Due dates have been designed in the course to ensure time is provided to allow you to produce your best work.

Time management is tough and life happens, so sometimes we miss deadlines! You're in luck: late submissions are excepted with a penalty. Assignments submitted after the deadline may receive a 10% grade point deduction for each day following the due date and time. If you need an extension for any formal assignment, please email me before the due date and I can work with you. Discussion due dates cannot be extended, due to their interactive nature.

Communication Policy

I enjoy hearing from you. There's no such thing as a stupid question! While the best way to reach me is through the "**Canvas Inbox**", you can reach me through email. For questions about the class, please use the course "**Q&A Discussion**".

- If you email me Monday-Friday, I will respond with 24 hours. On weekends, I usually take a bit longer, so please be patient.
- For questions about grades, please see me in Zoom office hours.

Attendance & Participation Policy

Tip: Attendance=Participation

I want you to be successful, and participants who log on and participate in our class regularly (multiple times throughout the week) are more successful! Attending an online course is achieved by:

- participating in the course
- contributing to discussions
- asking questions
- proposing answers
- submitting assignments and collaborating with your peers.

Orientation Module (Please log on the first week!)

I'd love to get to know you better, so please **jump into the Orientation Module!** If you don't log on during the first week, I will send you a gentle "nudge" to remind you about participating in the class. Please send me an email if you plan on dropping the course so that I can make sure to offer your spot to another student on the waitlist. If I don't hear from you, I may also drop you from the course. Thank you for understanding!

Non-Attendance

If you stop logging on during the quarter, I will send you an email to check in with you about the class. I am here to help you, so even if you miss some materials, I am happy to figure out an action plan for helping you to complete the course if you wish to. If you have not been logging and participating **for more than two weeks** and if you have **not responded** to my check-ins, I may drop you from the course.

Codes of Conduct

Student Code of Conduct

Please be sure to follow the district's "[Student Code](#)."

(Links to an external site.)

" Thank you!

One of the things I love about teaching is that it gives us the opportunity to talk about different ideas. We look different from one another, come from different cultural and personal experiences, and have different talents, goals, and opinions.

For those reasons, the classroom environment, whether on campus or online, should be of mutual respect and learning. It's best to adhere to a professional code of conduct when posting and participating in discussions and the chatroom. Please follow the college's student code of conduct, linked above, as well as the netiquette guidelines, outlined below.

Anti-Discrimination Policy

Learning occurs best in a safe environment, and I want this class to be a safe space for you. Discrimination and harassment will not be tolerated. Please review the college's [Anti Discrimination Policy](#)

[\(Links to an external site.\)](#)

If you need to report discrimination or sexual harassment or to obtain assistance in determining whether or not you have been or are the victim of discrimination or sexual harassment, please contact Michele LeBleu-Burns, Dean of Student Development and EOPS/CARE. Call (408) 864-8218 or email lebleuburnsmichele@deanza.edu

Plagiarism & Academic Honesty

In this course, I want to help you make choices reflecting integrity and responsible actions. Academic integrity means honesty in academic work. All work and all grades are results of the participants' own efforts. However, one may feel pressured by the amount of work needed to accomplish a task. Yet violating academic integrity policies can compromise one's academic career. Please review the link to the [College's policies](#)

[\(Links to an external site.\)](#)

on how academic dishonesty is defined as well as the consequences.

I understand that sometimes life gets busy, but I ask that you please do not reuse essays from other classes. If for some reason you would like to reuse an essay, let's talk!

Online Etiquette/Community Ground Rules

Often referred to as "netiquette," here is a gentle reminder of the interaction practices and rules we'll follow in all our interactions in this course.

If you ever feel that someone is not following these rules, please send an email to me using the Canvas Inbox and describe your concerns.