

COMM 1: Public Speaking

Instructor: Joel Sakakihara

Office Hours: Tues/Thurs 7:00am-7:30am
F 31-H and by appointment

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Prerequisites: Eligibility for English 1A or ESL 5

This course meets the Communication Requirement: 5 units of credit.

COMM 1: 7:30 AM – 9:20 AM (Tues/Thurs)

Hybrid course. This class will physically meet in classroom L49 on Tuesdays and Thursdays from 7:30am to 9:20am. The online portion of the class is conducted via Canvas and Outlook Web App.

REQUIRED MATERIALS:

Access to the Internet is required. The online portion of the class is conducted via Canvas and Outlook Web App.

De Anza's Canvas web portal:

<https://ssoshib.fhda.edu/idp/profile/SAML2/Redirect/SSO?execution=e2s1>

This online education platform will be used for the online portion of this class. Instructions on how to access and use will be addressed in our orientation meeting.

Public Speaking Project - OER textbook on Public Speaking (this book is available free online in the course Canvas section).

NON-REQUIRED SUPPLEMENTAL TEXT:

Abrahams, Mathew. *Speaking up Without Freaking Out*. Kendal Hunt, 2010.

Kearney, Patricia, and Timothy, Plax. *Public Speaking in a Diverse Society*. 4th ed., Cengage Learning, 2012. (any previous editions are acceptable)

COURSE DESCRIPTION:

Welcome to Speech 001, Public Speaking! Public Speaking is listed in many polls as one of the top fears people have in life, so congratulations on selecting a class that can potentially challenge some of your fears and improve your personal growth. Aside from our personal growth, at one time or another, each of us will be called upon to stand before a group and deliver an informative presentation for work or school, argue a position, present an award, introduce a guest speaker, or honor a special event or occasion. At these times, it is important that you possess the skills necessary to command the audience's attention, present yourself as credible, represent your position clearly and accurately, and speak with conviction.

This course is designed to develop a student's confidence, competence and delivery skills in public speaking. By taking this course, students will learn how to manage stage fright and construct (research, outline, and organize) various public speeches for delivery to diverse audiences through lectures, discussions, activities, assignments and speeches. Students will also have the opportunity to develop their skills of researching and presenting their ideas. Lastly, Students will examine historical traditions of public speaking and assess their impact on our views, beliefs and practices relating to speaking in public.

STUDENT LEARNING OUTCOMES (SLO's):

1. Organize, compose, present, and critically evaluate informative and persuasive presentations appropriate in content and style to the audience and situation
2. Display increasing confidence in speaking extemporaneously.
3. Demonstrate effective listening skills in various public speaking contexts.
4. Identify, locate, evaluate and use information technologies and information sources.

COURSE REQUIREMENTS:

Attendance:

- Because Public Speaking is a skill-based course and includes presentations and audience participation, attendance is required. **Therefore, every unexcused absence will result in a deduction of 2.5 participation points from your grade.** Excused absences are deaths in the family, approved educational field trips or school activities and/or medical reasons. The student must provide documentation to have it excused.
- Four consecutive absences without notification is considered a drop. Although the instructor has the right to drop you, it is your responsibility to drop the class at admissions. If you do not drop or if your fourth absence occurs after the drop date you may receive a failing grade.
- If you are tardy (after 5 minutes) or leave early for two days, it will count as one absence.

Class Participation:

- Come to class prepared. Students are expected to read the assigned readings and complete the assignments as specified on the course outline or by the instructor prior to class.
- We will be engaging in class discussions and speech presentation activities that will improve our public speaking skills. Therefore, all students are expected to participate in all classroom activities and discussions.

Speech Assignments:

There will be three major and four minor speeches. Each speech will build upon the previous one. This incremental method is based on the idea that a complex activity like public speaking is best learned in small units of instruction. When complex skills are developed gradually, opportunities for success and reinforcement are enhanced.

Minor Speeches: The 4 minor speeches will include specialized speeches. Each speech will be done live in class and will focus on specific aspects of both speech presentation and structure.

- Introduction (1-2min): Introduce yourself to provide the class with insight of your background, personality, attitudes, or aspirations.
- Pet peeve (1-2 min): Describe your pet peeve (tell in story format), why it is your pet peeve, characteristics about it, and /or what you would prefer others to do (or other appropriate main points you want to discuss).
- Show and Tell Presentation (1-2 min): Bring in an object and share with the class why it has special significance to you.
- Life Advice (1.5-2 min): Share the best piece of advice you've ever received with the class and persuade them to follow the advice.

Major Speeches: For these three major extemporaneous speeches, students will need to submit the instructor a typed outline with reference page (APA or MLA format) via email the day of their speech.

- **Informative** (4-5 min): The purpose is to inform the class of new information either on a new topic or on an old topic and/or extend information about a topic that the class already had knowledge of. Minimum number of references is 2, noted in APA style. You will be graded on content and delivery.
- **Persuasive** (4-7 min): This speech will utilize Monroe's Motivated Sequence. An extemporaneous outline form will be used, with 3 minimum references (APA Style). The purpose is to have the audience accept your claim or conclusion, which means to persuade the class to accept your view. Grades will be based on content and delivery.
- **Visual Aid** (5-10 min): For the visual aid option, students will present an informative speech utilizing visual aids. The visual aids should be professional and assist in the illustration or explanation of pertinent information of the speeches.

Written Assignments: In addition to the three researched speech outlines, there will be one speech analysis paper, three self-review papers (that will evaluate videotape of your speeches), one speech reference (CRAAP) assessment, and one Communication Apprehension short essay due this quarter.

Online Quizzes: There will be 8 quizzes each addressing a different module of our Canvas website. The quizzes will assess for the information/readings/videos that are required to read/view for that week's particular module.

POLICIES AND SPECIAL NOTES:

- Smart phones and electronic devices (i.e. lap tops, i-pads...) must be turned off during all class speeches/activities. Violation of this policy and using these devices during a student's speech will result in the deduction of participation points from your daily attendance grade.
- All assignments must be completed and turned in on time. No late assignments will be accepted without prior acceptance from the instructor.
- Do not miss exam or presentation dates. Make-ups for exams and presentations will only be given for those who provide valid verification for absence.
- If you cannot attend class the day an assignment/presentation is due, verification will be required and arrangements will be made to reschedule the presentation. In addition, the assignment/outline due that day must be e-mailed to the professor prior to that class period.
- The College's policy on cheating and plagiarism will be strictly enforced and are grounds for disciplinary action. At minimal, engaging in these acts will result in an F in the course.
- If you have a physical challenge or condition that could impair your participation or performance in the course, please notify your instructor.

PROTOCOL OF PERFORMANCE:

- All speakers must be on time! Doors close when class is scheduled to begin.
- If you arrive late, wait until the speaker is finished speaking before entering the classroom.
- All audience members must also be on time for performances.
- On each day you are scheduled to perform a major speech, you must turn in a typed outline stapled to your criteria sheet. Late outlines will result in a reduction of your speech performance grade.

GRADES:	POINTS:	GRADING SCALE:	
Major Speech 1	25	230-223.5	A+
Major Speech 2	35	223-214	A
Major Speech 3	35	213-207	A-
		206-200	B+
3 Minor Speeches (5 pts each)	20	199-191	B
3 Self Reflection Papers (5 pts each)	15	190-184	B-
Speech Analysis Paper	10	183-177	C+
Attendance/Participation	30	176-161	C
		160-154	D+
		153-145	D
<i>Online Quizzes</i>	<i>50</i>	144-138	D-
<i>Online CRAAP assignment</i>	<i>5</i>		
<i>Online CA Survey Essay</i>	<i>5</i>		
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Total Points:	230		