De Anza College EWRT1A   Composition and Reading Fall 2023

Course: EWRT D001A, Section 75Z

Class Format: Fully online, asynchronous class.
Zoom Office Hours: Wednesdays 5-6 PM and by appointment, as needed.

This class is a fully online asynchronous class. There will be no class meetings, but there will be office hours on Zoom, during which students can talk to me and get help. You can also request appointments outside those office hours, and I can talk to you on Zoom about any topic related to the course, so don't hesitate to ask for help or point out how I can do better to help you.

As this is an asynchronous online class, students are mainly responsible for doing the class readings and assignments each week on their own, keep track of due dates, and submit assignments and quizzes. You may need 6 to 10 hours of time per week to read class materials and complete course work, depending on your pace. Students must have access to a computer, the internet and an individual email address. We recommend a laptop or desktop computer to successfully complete the course; a tablet or phone may not be adequate for all assignments and tests. Information about Canvas and Online Education Orientation can be found in Canvas on the Student Resources page: https://deanza.instructure.com/courses/3382. The Student Online Resources hub with extensive information and tips can be found at deanza.edu/online-ed/students/remotelearning

Your Instructor and Her Contact Information

My name is Husne Jahan. I am your instructor for this course. I have a BA and MA in English Literature, MA in Composition and Reading, and a PhD in English Literature. I have taught at Rutgers and Santa Clara University in the past, and have been teaching at De Anza College since 2005.

- The fastest way to communicate with me is by Canvas Inbox. You can also send an email to my college email, jahanhusne@fhda.edu. However, sending a message through Canvas Inbox may be better as the Inbox only contains messages from students, they can be seen and responded to more efficiently. (How do I send messages in Canvas?) I will try to respond within 24-48 hours to both e-mail and Canvas messages on weekdays during the current quarter.
- **Zoom Office hours:** Wednesdays 5 – 6 PM and by appointment.
- **When will grades be posted?** I will try to post feedback and grades within a week after due dates, but sometimes, grading could be delayed, and you are welcome to ask me about any delays.

You can expect that I will contact you frequently via the following methods
- Announcements
- Canvas Inbox messages
- Posting in discussions
- Grading feedback
- E-mail

Course Description

EWRT1A is a 5-unit transfer-level course that focuses on introduction to university level reading and writing, with an emphasis on analysis, close examination of a variety of texts (personal, popular, literary, professional, academic) from culturally diverse traditions, and practice in common rhetorical strategies

used in academic writing and composition of clear, well-organized, and well-developed essays, with varying purposes and differing audiences, from personal to academic. You are expected to practice rhetorical strategies used in academic writing and compose well-organized and well-developed essays based on clear theses that express your points-of-view. You are assigned readings from our required textbooks and several types of writing assignments. The assignments focus on the areas of reading comprehension, critical analysis, paragraph development, sentence craft, essay writing, creating dialogue with other texts, and conducting and incorporating some research in writing.

Student Learning Outcomes (SLOs):
1. Practice writing as a multi-step process including planning and revising with attention to varying purposes, audiences, and rhetorical strategies.
2. Read and analyze rhetorically and culturally diverse narrative and expository texts from a variety of perspectives.

Two Required Text Books
Writing about Writing W/ Achieve (One-term Access) **Edition:** 5th edition
ISBN: 9781319332365, **Author:** Wardle and Downs, **Publisher:** Macmillan Learning.

You can rent *Writing about Writing + Achieve* directly from Canvas: Students can join/pay for Achieve directly from the course ($39.99). Achieve access includes the full eBook. How to enroll in a course: https://macmillan.force.com/macmillanlearning/s/article/Achieve-Join-a-course
If you are prompted to put a course ID number to join the course, this is the course ID number **9ap4ok.**
You can do this by clicking on the Macmillan link on the left side of your Canvas screen and follow the process of enrolling in a course.

How to Access Writing about Writing + Achieve
Once you have got access to the book, to read the book from your device, click on the Macmillan Learning link on the left of your Canvas screen, then click on the blue Achieve link near the top of the page, and then on the next screen, the e-book link indicated by a book icon These two links on the syllabus will ask you to sign in, but these links will work properly when you are in your EWRT1A Canvas course.

What is Achieve?
Achieve is a reading, writing, and grammar handbook packaged with books according to instructor preference. The book's reading, writing, and grammar sections are very useful for first-year composition students. I assign only some sections of *Achieve* in our course, but all of its sections provide you helpful tips. The *Writing about Writing* e-book without *Achieve* access has a different ISBN number, so please be aware of that.

Important Update
The De Anza College bookstore does not have the book *Writing about Writing* bundled with Achieve. If you get the digital copy from the bookstore, it will be just the book, without Achieve. Achieve is mainly for writing and grammar help; it is not absolutely essential, but it is helpful. At this point, to get the book with Achieve, you have to get it directly from the publisher's website or Canvas. I would have continued using the 4th edition of the book, but that was not obtainable from the publisher or from the college bookstore.

If it is possible for you, then rent *Writing about Writi*ng plus Achieve from our Canvas course or from the

publisher's web site. Renting the book directly from Canvas is the most effective and easy way to get access to the book. However, here is a link to the publisher's website, if you want to do it that way.

https://www.macmillanlearning.com/college/us/product/Writing-about-Writing/p/131933234X

You have to rent the Achieve access for $39.99. That's the option that shows up at the top.

If, however, you have to rent a digital copy or even a hard copy of *Writing about Writing*, 5th edition from the De Anza college bookstore because of financial aid or other reasons, you will still be all right because Achieve is a handbook for additional help with writing; you will still be okay without it. The extra help is useful, but not something you cannot do without.

Life of Pi (Trade Ed)
$7.50 to $16.99, ISBN: 9780156027328, **Author:** Martel, **Publisher:** Houghton Mifflin Harcourt Company, **Formats:** PAPERBACK or BryteWave (digital) Format

Links for Books
Link to Macmillan Learning web site for Writing about Writing + Achieve
Link to De Anza College Bookstore
You can also get Life of Pi on Kindle from Amazon, and read the book by downloading a Kindle App on any of your device (computer, tablet, and phone).

Additional Reading Materials: You will also need to read some articles researched from the De Anza College Library (mostly from the library web site) and from the Internet. Most of these have already been researched and posted by me on Canvas in the relevant modules.

The Portfolio Has Been Dropped
Considering schedule constraints, I have decided to drop the portfolio from the course, so there will be no portfolio to submit. Your research paper will be your final submission.

Course Expectations:
- Analyze college level texts and discourse that are culturally and rhetorically diverse.
- Compose essays drawn from personal experience and assigned texts.
- Distinguish, compare, and evaluate the multiplicity and ambiguity of perspectives
- Go through all the processes of writing, such as planning, prewriting, writing, and revision.
- Submit multiple drafts of essays.
- Write coherent essays with clear theses and well-developed paragraphs.
- Utilize MLA guidelines to format essays, cite sources, and compile a works cited page.
- Create syntactically varied sentences that are free of mechanical errors.
- Work on grammar and usage conventions as much as needed for improving writing.
- Produce a minimum of 6000 words of writing for the course. Write four essays including one research paper and one timed essay. You will write analytical, compare/contrast, persuasive/argumentative, and reflective essays. One single essay may combine elements from more than one of these essay types.
- Submit essays and all other assignments, quizzes, and discussions electronically on Canvas.
- Research and gather supplementary information to strengthen your essays as asked or needed.

Tutoring

The Student Success Center offers online/Zoom tutoring in several subjects. Check the subjects and tutoring options using the link given above. The Writing and Reading Center (WRC) offers tutoring in writing and reading, as its name suggests, so check out their online tutoring options if you need individual help with work you do in this class. If you need one-on-one help from a tutor online, you can use the following service. Look for NetTutor on your Canvas course page. You will find NetTutor in one of the categories on the left side of your screen on the home page of the Canvas page for this on Canvas. Once you click on NetTutor, you will see a list of subjects in which tutoring is available. The categories relevant to this class would be **English and Literature** (for asking specific questions) and **Writing and Paper Center** (for submitting and getting help on papers). NetTutor is only online, while the Writing and Reading Center and Student Success Center are housed on campus in the Advanced Technology Center (ATC) building while also offering some services online.

Check out the WRC website at http://www.deanza.edu/studentsuccess/wrc/index.html for more information on online tutoring services offered through Zoom and other online tools. Online tutoring in other subjects is also available through the Student Success Center (SSC). A link to their web site: https://www.deanza.edu/studentsuccess/

Grade Distribution

(Subject to changes if necessary due to scheduling and other evolving needs)

3 Essays= 40 Points: Essay One =15 (which you can revise after an instructor and possibly peer-reviewed rough-draft submission), Essay Two = 10 (single-submission essay which you cannot revise), Essay Three: Research Paper = 15 (which you can revise after an instructor and potentially peer-reviewed rough-draft submission); **2 rough drafts of essays: 8** = (4+4); **6 Assignments** of various point values: **33** points; **5 Quizzes = 19 (2+4+4+4+5)** points; **Total Course Points= 100**

Grading Scale Based on Total Course Points

A+ = 100 % or above	C+= 75-77%
A= 94 – 99 %	C= 70-74%
A- = 90-93%	D+= 65-69%
B+= 85-89 %	D= 60-64%
B=81-84%	D- = 55-59%
B-= 78%-80%	Under 55%= F

Time Commitment & Recommended Skills

- This course has 5 units and will take approximately 2 hours per unit per week, equal to a sum of 10 hours per week at least**.** Your time commitment may vary based upon your own level of experience with reading, writing, and web technologies.

The following computer, internet, and collaborative skills are also expected:

- Basic computer skills (word processing, e-mail, file management)
- Basic Internet skills (use of browser, searches, uploading/downloading files)
- Familiarity with discussion boards
- An open mind and willingness to try new things
- Participate in discussions on Canvas, and do collaborative work, if assigned, using Google Docs, turnitin, or other means.

Software

- We will be using Canvas for this course, <u>and you will submit all your work on Canvas</u>, so you will need access to a computer and the Internet. Canvas is also **mobile-friendly** and can be used on your phone or tablet through the <u>Canvas Mobile App (Links to an external site.)</u> or a mobile browser.
- *<u>What are the basic computer specifications for Canvas?</u> (Links to an external site.)*
- *<u>Which browsers does Canvas support?</u> (Links to an external site.)*

📚 Support for Students (Canvas and Zoom)

- For help, go to the Canvas Resource Library for Students available in the Canvas Help Menu to learn more about Canvas and Zoom. Students in need of technical support can open a ticket or participate in chat (provided by our Library and by Canvas). Both are available in the help menu. In addition, we have Canvas orientations available to students. Dates, times and instructions can be found on the Student Resource Hub .

- **Word Processor**: You will need to be able to create documents. If you do not have access to Microsoft Word, you can use a **free** word processing program, such as Google Docs (Links to an external site.) or LibreOffice. (Links to an external site.)

- **PDF Reader**: You will need to be able to view PDFs for this class. You can download a **free** PDF reader here, if you don't have one already on your computer: Adobe Reader (Links to an external site.)

Submission Guidelines and Late Policy

It is strongly recommended that you draft (and save) all assignments in Microsoft Word (or other word processing program) and then **copy and paste** the information into discussion forum postings. That way you will have a copy saved on your computer should anything go wrong. Keep a copy of all assignments in your computer. Check the grade book and assignment feedback throughout the quarter. If you have questions or concerns about a grade, please contact me as soon as it comes to your notice. **Do not wait until final grades have been posted to discuss missing assignments or missing grades in the gradebook** because final grades cannot be changed.

I know and understand that people may be experiencing challenges at times that throw us off schedule. Nevertheless, **the quarter has an end date of December 17, 2023** and weekly assignments are due throughout the quarter. **While you don't have to worry about being penalized for being minutes/hours, and even a few days late to submit an assignment, you should try to submit your work on time. A week's advance notice will be given through Announcements, Canvas messages, and Assignment pages when any assignment's submission portal will close for good and no more late assignments can be accepted.**

If an emergency arises that makes it difficult for you to keep up with the class, please message me as soon as possible so that we can figure out your options. Emergencies are defined as anything which is serious and unexpected. Emergencies cannot be written on the calendar in advance. Examples of emergencies are: illnesses, accidents, a serious health crisis of the student or in the student's immediate family. Examples of non-emergencies are: family weddings, vacations, conferences or any other event which can be planned around.

Incompletes - (I's) will not be given except under extenuating circumstances that are discussed and formally arranged with your instructor prior to posting final grades.

Participation and Drops
- Students are expected to participate actively in the class by logging onto and being engaged with the course on Canvas, and participating in Canvas discussion board posts.
- Instructors may drop students from class if they do not log on to Canvas, stop attending class meetings, and do not submit at least 90% of the assigned work.
- There are two deadlines for students to drop themselves or for instructors to drop students: the last day to drop without a W, which is on the Sunday of the second week of classes, which this Fall is on October 8, and the last day to withdraw with a W, which this quarter is on Friday, November 17. If you become irregular with your work submission and participation within the first two weeks, you have to be dropped by October 8 to not get a W. If you become irregular with your work submission and participation after that, you could be dropped by or before November 17, 2023.
- A student who simply stops attending without formally dropping may receive an unsatisfactory grade and may be required to repay financial aid funding. It is the ultimate responsibility of the student to drop from a course when they cannot continue; do not expect an instructor to know your intentions. You may drop a class through your portal. To be eligible for a refund of fees and/or prevent a recorded grade of F or W, you must drop the class on or before the appropriate deadlines.

Important College Deadlines
Last day to add classes: October 7, 2022
Last day to drop classes without a W: October 8, 2023
Last day to drop classes with a W: November 17, 2023

Accommodations for Special Learning Needs
If you have a learning or physical need that requires special accommodations in this class, please contact the Disability Support Services. If you have a hearing need, contact the Deaf/Hard of Hearing Services If you require any special accommodations for this class, please notify me as soon as possible to ensure a quality learning experience. I will be happy to work with you to meet your specific needs.

De Anza College Resources
De Anza College offers a variety of resources to help students. If a student is facing a need or challenge, they may not have to face it alone, since a resource at De Anza may be able to help. Here is a short list of some of them; each resource name is a link.

- Disability Support Services
- Student Success Center-Tutoring
- Online Learning Resource Hub for Students (includes resources for tech support)
- Counseling and Advising
- Library
- Bookstore
- Office of Equity
- Student Health Services
- Psychological Services
- Basic Needs Resources
- International Student Programs
- Guided Pathways Villages

- [Vasconcellos Institute for Democracy in Action (VIDA)](#)
- [Pride Center](#)
- [Guardian Scholars Program: Support for Foster Youth](#)
- [Rising Scholars Program for Students Affected by the Criminal Justice System](#)
- [Veteran Services](#)
- [Assist: Articulation and Transfer Services](#)
- [Learning Community for Academic Achievement of Asian American and Pacific Islander Students](#)
- [Puente Project](#)
- [Umoja Program focused on African-centered Philosophy](#)

Maintaining Academic Integrity and Avoiding Plagiarism

Plagiarism is taking another person's language and ideas and passing it off as one's own. Plagiarism is an offence and can lead to failure in the course. For detailed information read the [Academic Integrity Policy](#) of De Anza College. When you research and find information that is not considered "common knowledge," you will have to quote or paraphrase your source with adequate acknowledgement of the source. You can obviously gather information from other sources and much of your essays will be about other people's writings, but you are expected to analyze and interpret them, putting them in the context of your own thoughts, NOT copying them directly. Getting another person to write your paper for you or buying a paper from the Internet is also plagiarism. Having a software such as ChatGPT write on your behalf is also plagiarism. Research and technology can be used to help, but they cannot be used to substitute your own writing. Most of your essays will be checked through turnitin although you will submit them on Canvas. I expect nothing less than absolute honesty from the students. You should also be aware of De Anza's policy on [copyrighted materials](#).

Mutual Respect Policy

De Anza College has a Mutual Respect Policy defined on in the following way:

> The Board of Trustees of the Foothill-De Anza Community College District is deeply committed to the premise that on college campuses full participation in the educational process must be in an environment that is free from harassment based on race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, sexual orientation or gender identity. At the same time the Board is, as always, committed to protecting freedom of speech to guarantee the free exchange of ideas. Nowhere is this protection of greater importance than on our college campuses, where the free exchange of ideas fosters knowledge, individual growth, and tolerance for new and different ideas. However, speech or expression used as a weapon to harass specific victims is not to be tolerated and is to be condemned.

Read more details on De Anza's [Mutual Respect](#) link.

Reminders:

- You MUST check the schedule and read assigned texts to complete assignments.
- For most assignments, you can consult your book and other sources, so memorization is not usually needed.
- Canvas can give an approximate assessment of students' participation in a course through their log-in hours, page views, and assignment submission rates. Although that data does not factor into grades, participation in an online asynchronous involves posting on discussion boards, responding to peers' work as assigned, and reading and responding to peer and instructor feedback if asked to do so. You are expected to demonstrate mutual tolerance, respect, understanding, and patience as you engage in

such work. Our readings and writings are expected to generate discussions and sharing of ideas, which we do through discussion boards, peer-reviews, messaging, feedback, and responding to feedback in an online class. But relax, this is a supportive and necessary exchange of ideas and not meant to be intimidating.

- **Revision:** You will get instructor feedback on your rough drafts of essays if they are submitted on time. You may be able to get peer feedback for those essays if peer-reviewers do their parts responsibly. Drafts will get **full** points only if they are submitted by due dates.

Explanation of Some Course Activities

Discussions
Discussion in an online class is primarily done through discussion board posts and replies on Canvas. Discussion also can happen through feedback given on assignments from instructors and peers, and questions you may ask them through messages.

Brainstorming
When we stimulate our brains to come up with ideas, that is brainstorming; it is often needed to come up with ideas for writing.

Low Stakes Writing
Writing assignments that will receive credit for completion can be defined as low stakes writing which show your learning process rather than demonstrating your finished work. Such writing will receive full credit if completed or partial credit if only partially done. Many non-essay course assignments come within this category. Each of them carry fewer points, and you usually get less time to complete them, so do them a little faster without getting delayed by too much fine-tuning.

High Stakes Writing
When you get detailed directions for writing and more time to complete your work, the work will be worth more points and evaluated on the basis of its quality. Do this work with care, attention, and time. Essays are high stakes writing assignments, while their rough drafts can be considered low stakes as they only show work in progress.

EWRT1A Modules with Readings from Books and Course Materials, Fall 2023

Note: The readings in Module 1 through 5 listed below are mostly from your two required books, *Writing about Writing* **(Modules 1 through 5)** and then *Life of Pi* **(Module 5)**, but some additional readings needed for writing help, grammar help, and instructional videos posted on Canvas are not listed here. Also, grammar and writing Sections to be assigned from Achieve, MacMillan Learning, available through your Canvas after you get the access code by renting WRITING ABOUT WRITING EBOOK (+ACHEIVE) are also not listed here, but will be posted on Canvas as Modules 1 through 5 open up.

Module 0: Orientation (Dates: September 25 to October 1~Week 1)
Readings: Materials in the Orientation Module on Canvas

Module 1: Threshold Concepts (Dates: September 25 to October 15~Weeks 1 to 3)
Readings from CHAPTER1: INVESTIGATING WRITING:
1. Threshold Concepts and Transfer (pages 3-4)
2. Why Study Writing (pages 4-7)
3. Threshold Concepts of Writing (pages 8-18)
4. Transfer: Applying Learning to New Writing Situations (pages 19-24)
5. REFLECTING ON THE IDEAS OF CHAPTER 1 (25)

Module 2: Literacies (Dates: October 9 to 29~Weeks 3 to 5)
Readings from CHAPTER 5: LITERACIES
1. Threshold Concept: Writing Is Impacted by Identities and Prior Experiences (pages 254-257)
2. Sponsors of Literacy-**DEBORAH BRANDT (pages 258-280)**
3. Chinks in My Armor-**JULIE WAN (pages 335-343)**

Module 3: Genres (Dates: October 30 to November 5~Week 6)
Readings from CHAPTER 2: READERS, WRITERS, AND TEXTS: Understanding Genre and Rhetorical Reading
1. Genres and How Writers and Readers Depend on Them *(pages 34-41), skip SETS AND SYSTEMS: HOW GENRES CIRCULATE AND RESPOND TO OTHER GENRES*
2. Rhetorical Reading: The Reader's Role in Conversational Inquiry (pages 42-49)
3. REFLECTING ON THE IDEAS OF CHAPTER 2 (50-51)
4. The last 3 resources in the Writing and Grammar Resources Module.
5. Fragments, Run-ons, and Coordination and Subordination from the SENTENCES part of Achieve for Readers and Writers E-book from the Achieve section of your Macmillan Learning E-book, which has Writing about Writing plus Achieve.

Module 4: Composing and Discourse Communities (Dates: November 6 to 19~Weeks 7 to 8)
Readings from CHAPTER 4: COMPOSING and CHAPTER 7: COMMUNITIES One article from each chapter.

1. Threshold Concept (Chapter 4): Writing is a Process and All Writers Have More to Learn (pages 83-86)
2. Teaching the Conventions of Academic Discourse-**TERESA THONNEY (pages 177-195)**
3. Threshold Concept (Chapter 7): People Collaborate to Get Things Done with Writing (pages 538-540)
4. Reflections on the Concept of Discourse Community-**JOHN SWALES (pages 558-572)**

Module 5: Life of Pi and Discourse Communities (Dates: November 20 to December 17~Weeks 9 to Final Week)
Readings
1. Intertextuality and the Discourse Community-**JAMES E. PORTER (pages 574-589) from Chapter 7: Communities, *Writing about Writing***
2. *Life of Pi*

Read entire book, but a separate reading guide to point out the most significant sections will be posted on Canvas in Module 5. You need to begin reading this book on your own. Additional readings posted on Canvas on Module 5 topics. List of articles is on Canvas.

Readings for Reference Only

CHAPTER 3: PARTICIPATING IN CONVERSATIONAL INQUIRY ABOUT WRITING: Entire chapter (To learn about constructing a research paper)

CHAPTER 4: COMPOSING

1. Threshold Concept: Writing Is a Process, and All Writers Have More to Learn (83-86)
2. Responding — Really Responding — to Other Students' Writing-RICHARD STRAUB (pages 196-208)

Outline of Schedule

This is an outline form of the schedule. More details are on Canvas.

Date Ranges	Modules and Assignments
Week 1~ September 25 to October 1	Orientation Module: Introducing the course and getting to know each other, Assignment 1 (Discussion) & Orientation/Syllabus Quiz.
Weeks 1-3~ September 25 to October 15	Module 1: Threshold Concepts: Chapter 1 (Quiz on Chapter 1) & Assignment 2: (How Does Writing Work for Me? with Peer-Review)
Weeks 3-5 ~ October 9 to October 29	Module 2: Literacies: Chapter 5 (Assignment 3: Discussion on literacy & sponsorship), Rough Draft with peer-review & final copy of Essay One.
Week 6~ October 30 to November 5	Module 3: Genres: Chapter 2 and grammar sections from Writing and Grammar Resources Module and Achieve (Quiz on Chapter 2 and Grammar Practice in Quiz Form)
Weeks 7-8~ November 6 to 19	Module 4: Composing: Chapter 4 and Discourse Communities: Chapter 7 (Discussion Assignment 4 on Compare/Contrast) & Essay Two: A Compare/Contrast Essay).
Weeks 9 to Finals Week~ November 20 to December 17	Module 5: *Life of Pi* and Discourse Community from Chapter 7 (Assignment 5 on highlighting/annotating/summarizing "Intertextuality and the Discourse Community" from Chapter 7: Communities, Quiz on *Life of Pi*, Assignment 6: Outline of Research Paper, and peer-reviewed rough draft and final copy of research paper)
Throughout the quarter.	Grammar and Writing aids from Achieve accessible on Macmillan Learning on Canvas with your access to *Writing about Writing* assigned for reading along with other assignments. More details will be on Canvas as Modules 1 through 5 become visible.