



SLO Core Team Meeting Minutes

~~Veronica Avila, Randy Bryant, Anu Khanna, Coleen Lee-Wheat, Amy Leonard, Mary Pape, Toño Ramirez, Jeff Schinske~~

Wednesday, May 6, 2015, AT 203C 9:30 – 10:20 am

TOPIC	Purpose	LEADER	Notes
April Meeting Minutes	D/A	Mary	April Minutes were approved.
Flex Calendar	D/A	Mary	Meeting Friday, May 8, 9:00-10:00 am to finalize data to be submitted for the Flex Calendar website by Monday, May 11. Mary will attend.
Program Review	D	Mary & Toño	Mary will attend IPBT meeting on Tuesday, May 12 at 3:30 pm in Admin 109 to gain a better understanding of the direction that the group is taking.
2015 Convocation	I/D/a	All	<p>To complete the reflection and enhancement steps of the assessment conducted during the student panel discussion on personal responsibility input is being collected from participants. As this input filters in Toño will continue to revise the narrative of the assessment for SLO website.</p> <p>In regards to the video captured during the morning session of the Convocation, we will request the entire video file. Later, when we have more clarity of the focus, SLO Core team will edit and ask Larry to post through Omni.</p>
District Opening Day Workshops	I/D/A	Toño	<p>District Opening Day Workshops are on September 17 (Thursday) 10:45 – noon. For those wishing to present, the workshop title, 2-3 sentence description of the workshop, and presenter(s) name(s) and title(s) are due to Paula Norsell, Assistant to the Chancellor by Tuesday, May 19th. Toño is working on a draft for SLO proposal.</p> <p>Mary will check with Foothill to see if they would like to join us in such a presentation.</p>

TracDat	I/D/A	Mary	Mary has registered for the 2015 Nuventive Users Conference to be held June 7 – 9 in Pittsburg, Pennsylvania.
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Wednesday, May 13, 2015, AT 203C 9:30 – 10:20 am

TOPIC	Purpose	LEADER	Notes
Flex Calendar	D/A	Mary	<p>Meeting Friday, May 8, 9:00-10:00 am was primarily aimed towards data submitted in regards to our Professional Development Program for faculty, staff, and administrators.</p> <p>Other discussion topics: The Institutional Effectiveness Partnership Initiative (IEPI) is a collaborative effort to help advance the institutional effectiveness of California Community Colleges and, in the process, significantly reduce the number of accreditation sanctions and audit issues. Most importantly, IEPI will enhance the system’s ability to effectively serve students. An important focus of the grant is to draw on the exceptional expertise and innovation from within the system in advancing best practices and avoiding potential pitfalls.</p>
Program Review	D	Mary & Toño	<p>IPBT tabled discussion on the Program Review document until Tuesday, May 19 at 3:30 pm in Admin 109. Mary will attend to gain a better understanding of the direction that the group is taking.</p>
2015 Convocation	I/D/a	Mary & Toño	<p>Participant feedback document entitled “Assessment Reflection & Enhancement” are still being returned.</p> <p>Mary will receive the entire 2015 Convocation video of the morning session on a drive.</p>
District Opening Day Workshops	I/D/A	Toño	<p>The following is the SLO Core Team proposal for a District Opening Day Workshop:</p> <p>Title: “Making it Meaningful: Authentic and Innovative Outcomes Assessment in the FHDA District”</p>

			<p>Presenters: Veronica Acevedo Avila, Mary Pape, Antonio Ramirez (DA SLO Coordinators), and possibly members of the Foothill SLO team.</p> <p>Description: As our district continues its efforts toward “sustainability” in SLO work, we propose a workshop highlighting examples of innovative, authentic assessment at the Foothill and De Anza campuses. Our aim is to demonstrate how outcomes assessment can arise naturally from grassroots assessment projects that are already under way, and that these can frequently overlap with broader institutional aims such as critical thinking and student equity.</p> <p>We will invite the following Foothill SLO Contacts to join us in the presentation:</p> <ul style="list-style-type: none">BHS: Roseann BergCounseling: Fatima Jinnah (PDL Spring 2015)KA: Barbara ShewfeltBSS: Katherine SchaeferLA: Stephanie Tran
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Wednesday, May 20, 2015, AT 203C 9:30 – 10:20 am

TOPIC	Purpose	LEADER	Notes
Steering Committee	I/D/A	All	Toño will schedule a meeting for finals week.
Presentation to Academic Senate	D/A	All	While the date of June 15, 2015 has not been confirmed we will assume this is the date. Presentation will include report on the departments who have submitted 2014-15 through 2018-19 Assessment Plan, TracDat application updates as appropriate, summary of numbers of SLOs & PLOs assessed, and show of having Catalyst be the data summary tool for assessments.
Program Review	D	Mary & Toño	Mary met with the IPBT subgroup of Diana Alves de Lima, Coleen Lee-Wheet, Jason Bram, Rowena Tomaneng on Tuesday, May 12 at 3:30 pm in Admin 109. She gained a better understanding of the direction that the group is taking. Section IV will be the outcomes section. Preliminary wording was developed for some questions in this section.
2015 Convocation	I/D/a	Mary	Tammy Elbe will load the entire unedited video on Mary's portable drive. The SLO Core group will discuss. Fall 2016 is the target date for post an edited segment on SLO website.
District Opening Day Workshops	I/D/A	Mary & Toño	The SLO Core Team has submitted a proposal titled "Making it Meaningful: Authentic and Innovative Outcomes Assessment in the FHDA District" Roseann Berg did respond positively that she and other SLO coordinators would like to collaborate on this presentation and in general.



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Wednesday, May 27, 2015, AT 203C 9:30 – 10:20 am

TOPIC	Purpose	LEADER	Notes
Steering Committee	I/D/A	All	Scheduled for Wednesday, Jun 24, 10:00 – 11:30 am in Admin 109. Christina Espinosa-Pieb and Marisa Spatafore have replied in the affirmative to attendance at the meeting. Topics to be included on the agenda: Assessment plan update, TracDat updates, status of AUO assessments, 2016 Convocation.
Presentation to Academic Senate	D/A	All	SLO presentation is scheduled for June 18