DE ANZA'S STUDENT SUCCESS CENTER ACADEMIC SKILLS WORKSHOPS FALL 2016 (Weeks 4 – 8)

These 50-minute workshops are open to all De Anza students. We recommend that students attend workshops during weeks 4, 5, and 6. Our workshops get very full in weeks 7 and 8.

Space is limited. Maximum is 20.



STUDENT LIFE SKILLS	LOCATION: ATC 303 TIMES ARE LISTED BELOW:			
Anti-Procrastination (4)	☐ TUE 10/25 10:30AM ☐ TUE 11/15	□ W 11/9 2:30PM	□ M 11/14 11:30AM	
	11:30AM			
Braingame: Engaging Ethics (2)	☐ W 10/19 3:30PM	□ W 11/16 10:30AM		
Group Communication: Team Building (2)	☐ TU 11/8 2:30PM	☐ F 11/18 11:30AM		
Goal Setting and Motivation (3)	☐ TH 10/20 1:30PM	☐ M 10/24 11:30AM	□ W 11/9 3:30PM	
Interview Preparation (2)	TUE 10/26 11:30AM	☐ TUE 11/17 11:30AM		
Professional Communication in a Work Environment (2)	□ W 11/2 11:30AM	☐ TUE 11/15 10:30AM		
Resume Writing (2)	W 10/19 11:30AM	☐ TUE 11/8 11:30AM		
Stress Management (4)	☐ F 10/28 11:30AM	□ W 11/9 11:30AM		
Time Management (4)	☐ F 10/21 10:30AM ☐ W 11/16 11:30AM	□ F 11/4 10:30AM	□ M 11/14 10:30AM	
Tips to De-stress (3)	☐ M 10/31 11:30AM	☐ TH 11/10 3:30PM	☐ F 11/18 2:30PM	

STUDY SKILLS	LOCATION: ATC 303 TIMES ARE LISTED BELOW:		
Avoiding Plagiarism (2)	☐ TH 10/27 11:30AM	☐ TH 11/10 11:30AM	
Find Your Learning Strength (1)	☐ W 11/16 5:30PM		
Math Test Taking (1)	☐ TH 10/20 2:30PM ROOM: S43		
Note Taking in Class (3)	☐ M 10/31 11:30AM	☐ M 11/7 10:30AM	☐ W 11/16 2:30PM
Test Taking Strategies (3)	☐ TH 10/27 10:30AM	☐ W 11/2 3:30PM	□ M 11/7 11:30 AM
Test with Less Stress (3)	☐ TH 11/3 10:30AM	☐ TUE 11/10 10:30AM	☐ W 11/15 1:30PM

How to Sign Up

- Just show up! Advance sign-up NOT required.
- Review the workshop schedule for day, time and room location.
- First come first served to guarantee a space. Priority seating is given to students who arrive on time and are fulfilling requirements for Skills 232 or CAS.
- Students who arrive late will not be seated.
- Each presenter will determine seat count based on classroom size and workshop topic. Space is limited.

We look forward to seeing you at a workshop!

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WRITING SKILLS		CATION: ATC 30 ARE LISTED BE	
Attention-Grabbing Introductions (1)	□ W 10/26 5:30PM		
Creating Dynamic Thesis Statements (1)	☐ TUE 11/1 5:30PM		
Effective Body Paragraphs (1)	□ F 11/4 9:30AM		
In Conclusion (1)	□ W 11/9 4:30PM		
The Writing Process: Prewriting (3)	□ M 10/24 10:30AM	☐ W 11/2 10:30AM	☐ F11/18 9:30AM
The Writing Process: Editing & Revision (2)	☐ TH 11/1 1:30PM	☐ TH 11/17 10:30AM	
The Writing Process: Proofreading (1)	☐ TUE 11/1 10:30AM		
Keys to Success in Summary Writing (2)	☐ TUE 10/19 10:30AM	☐ TH 11/3 3:30PM	

For more inform	ation about w	orkshops,	please	visit the
Academic Skills	Center's webp	page:		

http://deanza.edu/studentsuccess/academicskills/

READING SKILLS	LOCATION: ATC 303 TIMES ARE LISTED BELOW:		
Active Reading: Nonfiction (0)	NOT OFFERED THIS QUARTER		
Active Reading: Short Stories (1)	☐ TUE 11/15 5:30PM		
Textbook Reading Skills (4)	☐ W 10/19 1:30PM ☐ THU 11/17 1:30PM	□ W 10/26 10:30AM	□ W 11/2 2:30PM
Vocabulary in Context (1)	□ W 11/9 10:30AM		

GRAMMAR SKILLS	LOCATION: ATC 303 TIMES ARE LISTED BELOW:
Avoiding Fragments (1)	☐ WED 11/2 4:30PM
Avoiding	☐ TUE 11/8
Run-On (1)	5:30PM
Get the Verb Tense	☐ TUE 10/25
Right (1)	1:30PM
Subject-Verb	☐ TUE 11/8
Agreement (1)	1:30PM